



Board of Directors:

SUSIE KOESTERER, President  
ELLEN SPIEGEL, Vice President  
KRISTINA BREWER, Director  
MARCIA MARCUS, Director  
BOB NAST, Director

AKBAR ALIKHAN  
General Manager

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# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 6:00 PM on Tuesday, January 9, 2018. The Meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035**. The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:** Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report –November & December 2017
3. Operations & Maintenance Report –
  - a. Cross-Base Pipeline Incident Report
4. Minutes
  - a. November 14, 2017
  - b. November 28, 2017

5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	<b>Account Number</b>	<b>Water Relief</b>	<b>Sewer Relief</b>	<b>Total Relief</b>
<b>a.</b>	07860-04	-\$12.22	-\$92.74	-\$104.96
<b>b.</b>	09960-02	-\$70.40	-\$164.87	-\$235.27
<b>c.</b>	19231-10	-\$10.51	-\$41.22	-\$51.73
<b>d.</b>	07570-01	-\$58.42	-\$170.02	-\$228.44
<b>e.</b>	17731-06	-\$70.40	-\$164.87	-\$235.27
<b>f.</b>	15750-01	-\$24.85	-\$97.89	-\$122.74
<b>g.</b>	12850-01	-\$51.17	-\$123.65	-\$174.82

**D. ACTION CALENDAR**

**1. Participation in Fisherman’s Wharf Design Charrette**

Recommendation: Board discretion to participate in design charrette exercise and appoint representatives.

**2. Appraisal Report of District Properties**

Recommendation:

- 1) Receive and file report.
- 2) Provide direction to staff with regards to sale of District property

**3. Agreement for Space Planning & Design Services**

Recommendation:

- 1) Approve budget re-appropriation of \$25,000 from Engineering Consultant Services to Architectural (Space Planning & Design) Services
- 2) Authorize General Manager to enter into agreement with Architects Orange, LLP for Design Services

**4. Solid Waste Contract Renewal**

Recommendation:

- 1) Award a 5 Year Contract to E.J. Harrison and Sons, INC. for the Collection, Diversion, Transport and Disposal of Solid Waste and Recyclable Materials
- 2) Authorize the General Manager and Legal Counsel to make non-monetary modifications and execute the agreement.

**5. Update to Service Line Split Requirements**

Recommendation: Approve new requirements to New Meter Installations.

**6. Board Reorganization for Calendar Year 2018**

Recommendation: Elect new officers for Board positions, committees, and outside agency appointments.

## **E. INFORMATION CALENDAR**

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.
2. Thank you letter from Oxnard Unified High School District
3. Results of Utility Bill Audit from Utility Cost Management

## **F. BOARD MEMBER COMMENTS**

## **G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

### **AGENDA POSTING CERTIFICATION**

This agenda was posted Thursday, January 4, 2018 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at [www.cibcsd.com](http://www.cibcsd.com).



Akbar Alikhan  
*General Manager*

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**