

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, March 12, 2019

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

Vice President Nast called the meeting to order at 6:02 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance President Brewer, Director Marcus, Director Bouchard, Director Debley, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, Rob Congelli, Office Manager, CJ Dillon, and Deputy General Manager/ Operations Manager Pete Martinez.

B. PUBLIC COMMENTS:

None

C. CONSENT CALENDAR:

Director Bouchard moved to approve the Consent Calendar and Director Debley seconded the motion. The motion passed.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Deputy General Manager/ Operations Manager (DGM/OM) Pete Martinez presented the Operations and Maintenance Report. DGM/OM Pete Martinez, using a PowerPoint presentation, discussed the month's projects which included cross-base pipeline monitoring, water line repairs, sewer system maintenance, and CCTV sewer lateral inspection. (DGM/OM) Pete Martinez shared updates on the Smart Water Meter Project, the City of Oxnard Paving Project and the Sewer System CCTV RFP.

E. ACTION CALENDAR

1. Legislative Advocacy Policy

General Manager Alikhan presented a PowerPoint Presentation explaining the Legislative Advocacy Policy. Director Bouchard made the motion to adopt the Legislative Advocacy Policy and Director Nast seconded the motion. The motion carried.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

2. Authorization for ACH and Emergency Payments

General Manager Alikhan explained the current adopted Resolution 97-3 which addresses check issuance from the District. In a PowerPoint presentation General Manager Alikhan listed the vendors that are providing regular recurring services to the district. General Manager Alikhan explained the new Resolution 19-01 presented before the board would amend

Resolution 97-3 to allow the District to use ACH payments and require one signature on checks issued for recurring services provided to the District. Director Marcus moved to approve Resolution 19-01 with an amendment including a line allowing CPI adjustments for these vendors providing these services. President Brewer seconded the motion. The Motion passed collectively.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

3. Exercise Option for Auditing Services

General Manager Alikhan discussed the current auditing firm and the benefits to signing a 3-year extension with them which included cost benefit. Director Bouchard made the motion to exercise the option for a 3-year extension to retain Teaman, Ramirez and Smith Inc. for auditing. Director Marcus seconded the motion and the motion passed.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

F. INFORMATION CALENDAR

1. Allocation Ordinance Update

General Manager Alikhan focused on two main issues, the Pre-Sigma versus Tea Base Period and the OH pipeline Allocation Holder of Record. The Pre-Sigma versus Tea Base Period set of years reflects different quantities of water use. At the last GMA meeting there was reassurance from United staff that they recognized and commented on the OH pipeline allocation holder of record specifically that the CIBCS D retained their GMA Allocation credits and never transferred them , CIBCS D has historical allocation. Peter Candy who represents both the District and PHWA is trying to compromise to include language that recognizes that the allocation is sub allocated to the OH contractors. The language is meant to preserve the status quo. General Manager Alikhan said he would continue to keep the Board updated.

2. PHWA Agenda Review

General Manager Alikhan stated the three items that will be included on the PHWA Agenda are the Operations Report, an update on the GMA, and an agreement with Sourcewell.

3. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

Director Nast attended VRSD and said there was discussion regarding a sewer vacuum cleaner.

Director Nast said they are waiting the results of the Harbor Water Quality Data Analysis which should be ready by the end of the month.

Director Bouchard stated he and Director Debley attended the PHWA meeting.

G. BOARD MEMBER COMMENTS

Director Marcus shared two articles in the Ventura County Star discussing the Harbor and City of Oxnard relations.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

General Counsel had no comments.

General Manager commented that he had the following announcements:

- 1) LAFCO is visiting March 21st
- 2) District was asked to do a capacity analysis for the Harbor area
- 3) District now has Agency status on Next Door
- 4) CCTV Bids and RFP for Architectural Services are coming up
- 5) Ethics Training at District Office this Thursday 10am – 3pm
- 6) AWA Symposium is on the 18th
- 7) Farmers Market booth is scheduled to start April 14th
- 8) Gold Coast Tour still working on getting it scheduled

The Board Meeting adjourned at 7:40 P.M.



Kristina Brewer, President