

**MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, September 12, 2017**

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

President Koesterer called the meeting to order at 7:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Spiegel, Director Nast, Director Marcus, Director Brewer, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, and Office Manager, CJ Dillon.

**B. PUBLIC COMMENTS:**

CHP Officer Kevin Denharder said it was pretty quiet in the Channel Islands Beach area. He explained that the CHP was training drug requisition experts, performing school zone enforcement, and policing pedestrian walk ways in the county. He also answered Director Brewer's question regarding boat parking enforcement confirming it was 72 hours.

**C. CONSENT CALENDAR:**

Director Brewer moved to approve the Consent Calendar and Director Marcus seconded the motion. The motion passed unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 - No

**D. ACTION CALENDAR**

1. Office Manager, CJ Dillon presented the Review of Investment Report and Policy for fiscal year ending 6/30/17. Director Marcus moved to approve the motion as presented and Director Brewer seconded the motion and the motion passes unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 - No

2. Review of the travel request from Director Brewer and Director Nast to attend the CSDA Fall Conference was presented to the Board. Office Manager, CJ Dillon explained due to the cost of the trip Board approval is required in order to remain in line with Resolution 14-04. Director Marcus moved to approve motion and Director Spiegel seconded. The motion passed 5-0.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 - No

3. Office Manager explained that the auditors suggested to Increase the Capitalization Limit. The state limit is \$5,000.00 and the proposed resolution recommends \$3,000.00. She said this was a good middle ground number. Director Marcus moved to approve and adopt Resolution 17-02 as amended. Director Brewer seconded. The motion passed unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 - No

4. Clerk of the Board gave a brief power point presentation illustrating the proposed revisions to the current records retention policy. General Manager explained costs involved. Director Brewer moved and Director Spiegel seconded. The motion passed unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 – No

5. General Manager requested extension of consulting agreement with Jared Bouchard through June 30, 2018 with a not-to-exceed amount of \$9,500. Director Marcus moved and Director Nast seconded. Motion passed unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 – No

## **E. INFORMATION CALENDAR**

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Spiegel reported that she attended the PHWA meeting with General Manager Alikhan. Board discussed PHWA contracts.

2. Update on California Water Fix

General Manager presented two short videos concerning California Water Fix. He stated there is a meeting September 26<sup>th</sup> in Los Angeles addressing this.

3. Discussion on Board Member travel to California Coastal Commission Meeting on September 14, 2017 in Cambria CA

The General Manager said the meeting has been postponed and he will let the board know the new date once it is announced.

## **F. BOARD MEMBER COMMENTS:**

Director Brewer stated that the deck appeals will be on November 1<sup>st</sup> or 10<sup>th</sup>.

Director Brewer explained that the City of Oxnard announced at the Board of Realtors workshop that they will be implementing permits for rentals.

Director Spiegel shared that she and General Manager attended PHWA meeting last Wednesday regarding Groundwater Project updates.

Director Spiegel noted that there was an article in VC star about Harbor Development project and voiced her concerns about the artistic rendering of the project.

Director Marcus proposed a review of the General Manager since the 100 day mark was coming up. Board Discussion ensued. September 22, 2017 at 10:00am was agreed upon for a Special Meeting in closed session for the review of the progress of the new administration.

Director Nast asked if there was anything new to report regarding Operations Manager Recruitment. Also is anything new from CalPERS. General Manger stated this would be addressed in General Manager comments.

## **G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel said he had three comments:

1. Last Tuesday City of Ventura vs United went in front of California Supreme Court. Will wait to see how it turns out.
2. Last month United discovered Quagga mussels in Piru and Santa Paula. He explained the hazardous effects this has on the pipes. Fish and Wildlife will be meeting with United.
3. The GSP is at a standstill. They have heard proposals from Agricultural side and M and I side so now GMA makes decision.

The General Manager made the following announcements:

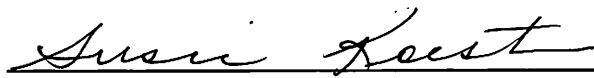
- 1) PHWA Agenda for September 18, 2017 meeting was distributed but it is missing the budget. They will be addressing the budget at the October meeting. Once they submit draft of budget General Manager assured the board he will be going through it meticulously and make sure allocations getting value.
- 2) Reiterated that in August he along with Director Spiegel attended PHWA meeting..
- 3) General Manager will be sending a letter on behalf of the district to United in support of the improvements.
- 4) Director Nast and Director Brewer will be attending the Monterey CSDA conference September 26<sup>th</sup> through September 28<sup>th</sup>.
- 5) Fisherman's Wharf was scheduled for inclusion in the Coastal Commission meeting September 14, 2017 but it has been postponed to October or November. General Manager will keep board apprised when it is rescheduled.
- 6) Community Clean Up Day is scheduled for September 23<sup>rd</sup> from 9:00 am to 1:00 pm.
- 7) Ryan Gallagher from KEH is hosting toilet to tap water event locally on September 26<sup>th</sup>. Please rsvp if anyone is interested in attending.
- 8) Southern California Gas is videoing sewer lines to see if near gas lines. Video inspection is going on all over the state. Our area should be completed by November. Benefit is the District will receive copies of videos free of charge.
- 9) OPV update. Once there is information Peter Candy will attend District Board Meeting to report on latest updates.

10) Negotiations with EJ Harrison will be coming up. Their performance has been great but we will making adjustments to include simplifying disposal of Hazardous waste for residents.

11) Selected Operations Manager Candidate is still engaged. District still waiting on CalPers. The assiduous Operations staff ensures that the District operations continues to run smoothly. Also having Jared Bouchard as an available resource aids Operations Staff. New Operations Manager won't be here until 2018.

**H. CLOSED SESSION: None**

The Board Meeting adjourned at 9:27 PM.



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Susie Koesterer, President