

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, March 13, 2018**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Spiegel called the meeting to order at 6:01 PM and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Brewer, Director Marcus, Director Koesterer, Director Nast, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Deputy General Manager/ Operations Manager Pete Martinez.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Marcus moved to approve the Consent Calendar and Director Brewer seconded the motion. The motion passed.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

Deputy General Manager/ Operations Manager Pete Martinez presented the Operations and Maintenance Report which included a PowerPoint presentation illustrating the tasks performed such as the Sunset Lane water main repair, sewer manhole replacements, and Edison transformer replacement.

D. ACTION CALENDAR

1. CalPERS Resolution of Intention to Enroll

Danny Carrillo, Regional Director SEIU 721 thanked the Board for their great relationship with the staff and expressed his appreciation. General Manager Alikhan explained the CalPERS enrollment utilizing a PowerPoint presentation to demonstrate the details of the move to a more defined benefit program. Director Nast made the motion to approve Resolution of Intention to Enroll in the California Public Employee Retirement System (CalPERS) and Director Marcus seconded the motion. The motion passed unanimously.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

Director Nast made the motion to approve a set date for final Resolution to Enroll for April 10, 2018, to include CalPERS formula cost in upcoming FY 2018-2019 Budget, and to authorize \$7,000 in additional Benefits FY 2017-2018 for employer's share of CalPERS formula for May – June 2018. Director Marcus seconded the motion. The motion passed unanimously.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

2. Consideration of Resolution 18-01 Requesting Consolidation of the Channel Islands Beach Community Services District Election with the November 06, 2018 General Election

General Manager Alikhan stated this is a biannual occurrence to notify the County of the District's inclusion in the General Election. Director Marcus moved to adopt the Resolution 18-01 and to approve the "Notice of Elective Offices." President Spiegel seconded the motion. The motion was adopted.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

3. FY 2016-2017 Annual Audit Report

General Manager Alikhan introduced the District Accountant, Raj Acharya, CPA. Raj Acharya explained the audit was in Draft format only because of a time constraint and awaiting pending numbers from PHWA. He stated that the District Audit came back reported as clean opinion which is the highest level. General Manager Alikhan explained that the Board could approve the audit in Draft format since no major changes were going to be made. Director Marcus moved to approve the Channel Islands Beach Community Services District Annual Audit Report for Fiscal Year Ended June 30, 2017 and authorize staff to present a Final Audit Report only if there are substantive changes between the Draft and Final Audit report. Director Koester seconded the motion. The motion passed all in favor.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

4. Review of FY 2018-2019 Preliminary Budget

General Manager Alikhan presented the Preliminary Budget along with a PowerPoint presentation explaining and reviewing the Budget, the Budget process, and the Budget format changes. Board asked questions. Deputy General Manager/ Operations Manager Pete Martinez spoke in detail about the Capital Improvement Budget Program. Board discussed dates. Board chose to cancel March 27th Regular Board meeting.

Spiegel, Brewer, Marcus, Koesterer, Nast 5 - Yes 0 - No

E. INFORMATION CALENDAR

1. Traffic Safety Letter to County

Board thanked General Manager/ Operations Manager Pete Martinez for the Traffic Safety Letter to the County

2. Report on Ventura County Short-term rental policy

Vice President Brewer discussed her take away from the Ventura County Short-term rental meeting. Board asked that the rules be posted on the District website once the rules are adopted.

3. PHWA Agenda Review

General Manager Alikhan announced the PHWA March Meeting was canceled. The next PHWA meeting is scheduled on April 16th at 4:00 p.m. General

Manager mentioned that he and General Manager/ Operations Manager Pete Martinez attended the PHWA Operations meeting and they felt that cross base pipeline issues were addressed and it was an effective meeting.

4. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Nast said he felt the presentation at the PHWA meeting was well received. Steve Hickcox will be doing baseline testing and preparing the RFP. The testing should be in April.

President Spiegel asked about the water reliability study and the joint meeting. General Manager Alikhan stated that KEH is wrapping up the study for Port Hueneme. General Manager said that hopefully the joint meeting can be scheduled at some point in the future but not exactly sure at what point during the project.

F. BOARD MEMBER COMMENTS:

Director Koesterer commented on the mandatory evacuations in the Santa Barbara area. Director Koesterer made a point to say if people are ever ordered to evacuate please cooperate not only for personal safety sake but for the sake of the first responders.

President Spiegel stated that she had hoped there would have been more significant results from the Charrette last month.


G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comments.

General Manager said AWA will be having their Annual Water Symposium on April 19th. Please contact CJ Dillon, Office Manager if interested in attending.

General Manager stated that Director Nast and President Spiegel attended Harbor Task Force Meeting.

The Board Meeting adjourned at 8:28 PM.



Ellen Spiegel, President