

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING February 11, 2025

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Lebow called the meeting to order at 5:00 P.M. In attendance, Vice President Thomas, Director Bouchard, Director Brewer, Director Debley, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Brewer made the motion to approve the Consent Calendar. Director Bouchard seconded the motion. The motion passed.

Lebow, Thomas, Bouchard, Brewer, Debley

5 - Yes 0 -No

D. OPERATIONS REPORT:

Operations Manager Navarro reported that there was a leak repair on Melrose Drive, A-station issues were diagnosed, hot spot cleaning took place over a 2-day period, seven wet wells were cleaned, and generators were set up due to power outages that were caused by two Edison transformers exploding.

E. CLOSED SESSION:

The Board went into Closed Session at 5:14 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Authority: California Government Code § 54956.9(d)(1)

TITLE: GENERAL MANAGER

The Board returned to the Open Session at 6:05 p.m.

General Counsel McNulty reported that the Board met in Closed Session and the Board decided unanimously to have Director Bouchard meet with General Manager Martinez individually to go over the feedback and evaluations that the Board provided. Then there will be a future Closed Session Item session to discuss the General Manager's goals and response to the survey.

F. ACTION CALENDAR:

1. ANNUAL PERFORMANCE AND SALARY REVIEW OF DISTRICT GENERAL MANAGER, THE BOARD WILL REVIEW AND CONSIDER THE GENERAL MANAGER'S PERFORMANCE AND COMPENSATION FOLLOWING CLOSED SESSION PERFORMANCE EVALUATION.

Director Bouchard made the motion to increase the General Manager's salary by a 2% annual merit increase based on the General Manager's performance evaluation. Director Debley seconded the motion. The motion passed.

Lebow, Thomas, Bouchard, Brewer, Debley

5 - Yes 0 -No

2. RIBBON CUTTING DISCUSSION FOR DISTRICT ADMINISTRATION AND OPERATIONS FACILITY

Board Discussion ensued. The Board asked that the General Manager bring back the item at a future meeting and choose a date for the event, arrange a list of invitees to the ribbon cutting ceremony in the morning then in the afternoon hold an Open House for the residents to see the building.

G. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

None.

H. BOARD MEMBER COMMENTS:

Vice President Thomas said that the curb in the front of the building is a safety hazard and asked the General Manager to fix the issue.

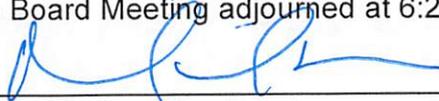
Director Debley asked if the lift stations and easements could be included on a to-do list to be renovated and improved optics wise.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

The General Manager reminded that Board that the Board photo shoot is scheduled for Thursday, February 13th. Each Board member is scheduled individually in 15-minute increments.

The Board Meeting adjourned at 6:21 p.m.



Michael Lebow, President