HANNEL ISLANDS BEACH



SEAN DEBLEY, President JARED BOUCHARD, Vice President KRISTINA BREWER, Director MARCIA MARCUS, Director BOB NAST, Director

PETER MARTINEZ General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156 A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 6:00 P.M. on Tuesday, June 8, 2021. In accordance with the Governor's Executive Order N-29-20 and the Ventura County Stay Well at Home Order resulting from the novel Coronavirus the Meeting will be held virtually using the Microsoft Teams platform.

Join on your computer or mobile app <u>Click here to join the meeting</u> Or call in (audio only) <u>+1 213-282-9788,,838710179#</u> United States, Los Angeles Phone Conference ID: 838 710 179#

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

- 1. Approve the Agenda Order
- 2. Financial Reports:
 - a. Cash Disbursal & Receipt Report May 2021

- 3. Minutes: a. May 11, 2021, Regular Board Meeting
- 4. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
а.	15920-03	\$66.15	\$165.73	\$231.88
b.	13050-04	\$89.48	\$233.24	\$322.72
C.	02690-01	\$19.07	\$85.93	\$105.00
d.	07060-04	\$26.95	\$67.52	\$94.47
				\$754.07

D. ACTION CALENDAR:

1. CROSS BASE PIPELINE - PROPOSED USAGE COSTS PAID BY THIRD PARTIES

Recommendation:

1) Receive presentation from MKN & Associates

2) Direct staff on how to proceed with negotiations with the City of Port Hueneme and Naval Base Ventura County on a future project that involves connecting to the Cross Base Pipeline.

2. BUILDING AND YARD IMPROVEMENT PROJECT

Recommendation:

- 1) Receive presentation from Project Team
- 2) Direct staff on how to proceed with Building and Yard Improvement Project

3. FINAL PROPOSED BUDGET

Recommendation:

1) Review and adopt Final Proposed FY 2021-2022 Operating and Capital Budget.

4. APPROVAL OF PROPOSED WATER, SEWER, AND TRASH RATES, AUTHORIZATION TO PROCEED WITH PROPOSITION 218 PROCESS, AND RECOMMENDATION TO SET A PUBLIC HEARING TO CONSIDER ADOPTION OF NEW WATER, SEWER, AND TRASH RATES

Recommendation:

1) Receive Water and Sewer Rate Study Presentation by Raftelis Financial Consultants

2) Approve the proposed water, sewer, and trash rates and authorize staff to initiate a Proposition 218 process by mailing a notice of proposed Water, Sewer, and Trash Rates and instructions on protesting the proposal;

3) Set a public hearing date for August 3, 2021, to hear and tally protest ballots and to consider adopting new Water, Sewer, and Trash Rates.

E. INFORMATION CALENDAR:

1. Extension of March 31, 2020, Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak

2. Report from Board Members of any meeting or conference where compensation for attendance was received.

F. BOARD MEMBER COMMENTS:

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, June 3, 2021, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at **www.cibcsd.com**.

Peter Martinez

Peter Martinez C General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Register: 1002 \cdot Checking Pacific Western

From 05/01/2021 through 05/31/2021

Sorted by: Date, Type, Number/Ref **Date Number Payee**

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/04/2021	6823	Base Auto Parts	2000 - Accounts Payable		421.91		795,932.97
05/04/2021	6824	LTM Industries Inc.	2000 - Accounts Payable	Ford 250 Tom	325.00		795,607.97
05/05/2021	RETCK	QB:Returned Item	1200 - Accounts Recei	Turko	118.87		795,489.10
05/05/2021		QuickBooks Payroll	-split-	Created by Pay	25,019.13		770,469.97
05/05/2021	To Print	Carol J Dillon	-split-	Direct Deposit	Х		770,469.97
05/05/2021	To Print	Casey D Johnson	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	E.D. Brock	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	Erika F Davis	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	Jesus Navarro	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	Keila E Wilson	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	Mark A Espinosa	-split-	Direct Deposit	X		770,469.97
05/05/2021	To Print	Peter A. Martinez	-split-	Direct Deposit	Х		770,469.97
05/06/2021	АСН	CalPers	-split-	pr pd 4-17-21 t	3,804.18		766,665.79
05/07/2021	DEP	QB:DEPOSIT	1 1200 - Accounts Recei	Dep 5/7	-)	1,643.52	768,309.31
05/07/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/7		9,133.41	777,442.72
05/07/2021	АСН	Frontier	6 - Administrative Exp	5-1-21	330.57	,	777,112.15
05/07/2021	АСН	Tampa Hardware 2	-split-	4-30-21	386.68		776,725.47
05/07/2021	АСН	Aflac	*2020 - Payroll Liabilit		235.70		776,489.77
05/07/2021	ACH	Arco	4 - Maintenance Expen	NP60028125	1,017.23		775,472.54
05/07/2021	ACH	Mission Linen & Uni	5 - Salaries & Benefits:	4-30-21	280.75		775,191.79
05/07/2021	ACH	ACWA/JPIA Health	5 - Salaries & Benefits:		1,101.55		774,090.24
05/07/2021	6825	Amazon Capital Serv	2000 - Accounts Payable		1,157.03		772,933.21
05/07/2021	6826	County of Ventura	2000 - Accounts Payable		370.00		772,563.21
05/07/2021	6827	County of Ventura	2000 - Accounts Payable		836.95		771,726.26
05/07/2021	6828	IVR Technology Gro	2000 - Accounts Payable		101.20		771,625.06
05/07/2021	6829	Jarrod Lawrence	2000 - Accounts Payable		320.00		771,305.06
05/07/2021	6830	Nationwide Retirement	2000 - Accounts Payable		2,076.21		769,228.85
05/07/2021	6831	net2phone	2000 - Accounts Payable		333.66		768,895.19
05/07/2021	6832	Northern Digital, Inc.	2000 - Accounts Payable		560.00		768,335.19
05/07/2021	6833	Nu-Line Technologie	2000 - Accounts Payable	Final Inv. for S	22,497.61		745,837.58
05/07/2021	6834	Oilfield Electric Motor	2000 - Accounts Payable		381.02		745,456.56
05/07/2021	6835	Pacific Couriers	2000 - Accounts Payable		248.92		745,207.64
05/07/2021	6836	Trench Plate Rentals	2000 - Accounts Payable		316.75		744,890.89
05/07/2021	6837	Underground Service	2000 - Accounts Payable		29.80		744,861.09
05/07/2021	6838	Hollister & Brace	2000 - Accounts Payable		8,050.00		736,811.09
05/07/2021	6839	PHWA	2000 - Accounts Payable		60,591.66		676,219.43
05/07/2021	6840	Tuff Shed	2000 - Accounts Payable	Replacing dem	7,046.34		669,173.09
05/07/2021	6841	JR's Environmental S	2000 - Accounts Payable		6,300.00		662,873.09
05/07/2021	6842	Coastal Architects	2000 - Accounts Payable	60% Complete	33,135.30		629,737.79
05/12/2021	6843	Famcon Pipe and Su	2000 - Accounts Payable		306.74		629,431.05
		1	,				, - ,-

Register: 1002 · Checking Pacific Western

From 05/01/2021 through 05/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	С	Deposit	Balance
05/12/2021	6844	Michael K. Nunley	2000 - Accounts Payable		6,254.94			623,176.11
05/12/2021	6845	Walton Motors & Co	2000 - Accounts Payable		13,847.68			609,328.43
05/12/2021	6846	Pro Image Sports	2000 - Accounts Payable		698.22			608,630.21
05/12/2021	6847	Raftelis Financial Co	2000 - Accounts Payable	Rate study	16,095.00			592,535.21
05/12/2021	6848	Sam Hill & Sons, Inc.	2000 - Accounts Payable	3233 Ocean	3,965.83			588,569.38
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/6	5,705.05		20,392.87	608,962.25
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/7			6,860.03	615,822.28
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/10			20,322.29	636,144.57
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/10			20,322.29	656,466.86
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/11			16,711.19	673,178.05
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/13			7,547.27	680,725.32
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/12			5,823.91	686,549.23
05/14/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/14			387.07	686,936.30
05/14/2021	ACH	AT & T	6 - Administrative Exp	5-1-21 287015	1,243.94		567.07	685,692.36
05/14/2021	АСН	ImageSource	6 - Administrative Exp	25AR1268340	1,245.94			685,562.94
05/14/2021	6849	A to Z Law, LLP	2000 - Accounts Payable	25711(12005+0	872.00			684,690.94
05/14/2021	6850	Port Hueneme Marin	2000 - Accounts Payable		746.95			683,943.99
05/14/2021	6851	Famcon Pipe and Su	2000 - Accounts Payable		499.79			683,444.20
05/14/2021	6852	Karpet King	2000 - Accounts Payable		600.00			682,844.20
05/14/2021	6853	Nationwide Retirement	2000 - Accounts Payable	pr pd 5-1-21 to	2,574.05			680,270.15
05/14/2021	6854	Franchise Tax Board	2000 - Accounts Payable	pr pd 5-1-21 to	350.00			679,920.15
05/19/2021	ACH	QB:DEPOSIT	1200 - Accounts Recei	Bank Drafted P	550.00		82,674.07	762,594.22
05/19/2021	ACII	QuickBooks Payroll	-split-	Created by Pay	23,996.67		02,074.07	738,597.55
05/19/2021	To Print	Carol J Dillon	-split-	Direct Deposit	25,770.07	х		738,597.55
05/19/2021	To Print	Casey D Johnson	_	Direct Deposit		Х		738,597.55
05/19/2021	To Print To Print	E.D. Brock	-split- -split-	Direct Deposit		Х		738,597.55
05/19/2021	To Print	Erika F Davis	-split-	Direct Deposit		Х		738,597.55
05/19/2021	To Print	Keila E Wilson	-split-	Direct Deposit		Х		738,597.55
05/19/2021	To Print	Mark A Espinosa	-split-	Direct Deposit		х		738,597.55
05/19/2021	To Print To Print	Peter A. Martinez	-split-	Direct Deposit		х		738,597.55
05/19/2021	To Print	Jesus Navarro	-split-	Direct Deposit		Х		738,597.55
05/21/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/21		л	10,549.97	738,397.33
05/21/2021	DEP	-	1200 - Accounts Recei	Dep 5/21 Dep 5/21 2- wa				
05/21/2021	DEP	QB:DEPOSIT QB:DEPOSIT	1200 - Accounts Recei	Dep 5/18			12,128.00 29,389.01	761,275.52 790,664.53
					110 07		29,389.01	
05/21/2021	RETCK	QB:Returned Item	1200 - Accounts Recei	Marcotte	118.87			790,545.66
05/21/2021	6862 6863	Golden State Copier	2000 - Accounts Payable	Maintenance fo	335.11			790,210.55
05/21/2021	6863 6864	XIO, Inc.	2000 - Accounts Payable	Ond 04 Desk1:-1-	865.00			789,345.55
05/21/2021	6864 Dor	Ventura County Star	2000 - Accounts Payable	Ord. 94 Publish	157.55		150.00	789,188.00
05/26/2021	Dep	QB:DEPOSIT	2050 - Customer Depo	Dep 5/24			150.00	789,338.00
05/26/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/26			8,897.25	798,235.25

Register: 1002 · Checking Pacific Western From 05/01/2021 through 05/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/26/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/24		11,249.57	809,484.82
05/28/2021	DEP	QB:DEPOSIT	1200 - Accounts Recei	Dep 5/28		13,512.00	822,996.82
05/28/2021	DEP	QB:DEPOSIT	2050 - Customer Depo	Dep 5/28		150.00	823,146.82
05/28/2021	ACH	CalPers	-split-		11,204.93		811,941.89
05/28/2021	ACH	CalPers	-split-	pr pd 5-15-21 t	3,804.18		808,137.71
05/28/2021	6855	FGL Environmental I	2000 - Accounts Payable		146.00		807,991.71
05/28/2021	6856	Grainger	2000 - Accounts Payable		390.38		807,601.33
05/28/2021	6857	Port Hueneme Marin	2000 - Accounts Payable		617.58		806,983.75
05/28/2021	6858	WHITE CAP	2000 - Accounts Payable	Highland Yard	646.38		806,337.37
05/28/2021	6859	Franchise Tax Board	2000 - Accounts Payable	pr pd 5-15-21 t	350.00		805,987.37
05/28/2021	6860	Nationwide Retirement	2000 - Accounts Payable	pr pd 5/15/21 t	2,603.51		803,383.86
05/28/2021	6865	EJ Harrison & Sons,	2000 - Accounts Payable	pr pd 4/1/21 to	45,153.36		758,230.50
05/28/2021	6866	H & L Friedlander	2000 - Accounts Payable	Customer Refund	268.35		757,962.15
05/28/2021	6867	REMAX	2000 - Accounts Payable	2845 sunset	13.14		757,949.01
05/28/2021	6868	Thomas Hendrick	2000 - Accounts Payable	Customer refund	18.50		757,930.51

MINUTES OF THE

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING, May 11, 2021

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Debley called the virtual meeting to order at 6:00 P.M. In attendance, Vice President Bouchard, Director Marcus, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Brewer was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Bouchard made the motion to approve the Consent Calendar. Director Marcus seconded the motion. The motion passed.

Debley, Bouchard, Marcus, Nast 4- Yes 0 -No

D. SPECIAL PRESENTATION: KEVIN KOHAN

Kevin Kohan, Principal Planner Elevated Entitlements, updated the Board on the Conditional Use Permit application with the County of Ventura. Mr. Kohan explained they are waiting on the County of Ventura to put it on the agenda for a public hearing then it would go into plan check. Board discussion ensued. Considering the rising costs, the Board directed staff to research different options and review the project timeline and bring information back to the Board.

E. OPERATIONS REPORT:

Operations Manager Navarro explained the month's projects which included service leak repair, hot spot cleaning, repairs at Hueneme station, installation of sewer flow meters at B station and a service upgrade at 3233 Ocean Drive.

F. ACTION CALENDAR:

1. Budget Workshop: Review of FY 2021-2022 Preliminary Budget

Using a PowerPoint presentation, General Manager Martinez gave an overview of the FY 2021-2022 Preliminary Budget. Board asked questions. Board asked for clarification on the third page of the Operating Budget and directed staff to bring the numbers to the next meeting.

G. INFORMATION CALENDAR:

1. Extension of March 31, 2020, Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak.

Board received and filed report.

2. Teaman, Ramirez & Smith, Inc Audit Engagement Letter

Board received and filed report.

3. Report from Board Members of any meeting or conference where compensation was received

Vice President Bouchard and President Debley reported at the PHWA meeting the contract for arc flash testing was brought to the PHWA Board for approval and Special Counsel Candy provided an update on the Fox Canyon GMA issues.

H. BOARD MEMBER COMMENTS:

Director Nast asked that if any new information comes forward regarding the wastewater epidemiology results at the City of Oxnard, he would like the General Manager to keep the board updated.

Director Nast stated that UCSB conducted a drought study.

Director Marcus stated that the Harbor Development visioning committee is still moving ahead with reinvention work.

Director Marcus commented on the state of Drought.

Director Marcus said there was an article in the paper regarding the United and City of Ventura settlement regarding the dispute on groundwater pump charges.

Vice President Bouchard was concerned about speeding on Panama Drive.

President Debley noted the increased costs associated with the Building and Yard Improvement project and suggested checking into further sources of funding for the project.

President Debley said that Frontier is doing work on Las Palmas Street.

President Debley said he was concerned about speeding on Ocean Drive in Hollywood Beach.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel said there was an interesting case in federal court that ruled against environmentalists which may directly affect United and Casitas. It is an interesting synopsis.

General Manager Martinez said the Army Core of Engineers is conducting a project rebuilding the jetties which should go on through September of this year.

The Board Meeting adjourned at 7:37 P.M.

Sean Debley, President





COMMUNITY SERVICES DISTRICT

SEAN DEBLEY, President JARED BOUCHARD, Vice President KRISTINA BREWER, Director MARCIA MARCUS, Director BOB NAST, Director

PETER MARTINEZ General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156 A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, June 8, 2021

To:Board of DirectorsFrom:Peter Martinez, General ManagerSubject:Cross Base Pipeline - Proposed Usage Costs Paid by Third PartiesItem No.D-1

RECOMMENDATION:

- 1. Receive presentation from MKN & Associates
- 2. Direct staff on how to proceed with negotiations with the City of Port Hueneme and Naval Base Ventura County on a future project that involves connecting to the Cross Base Pipeline.

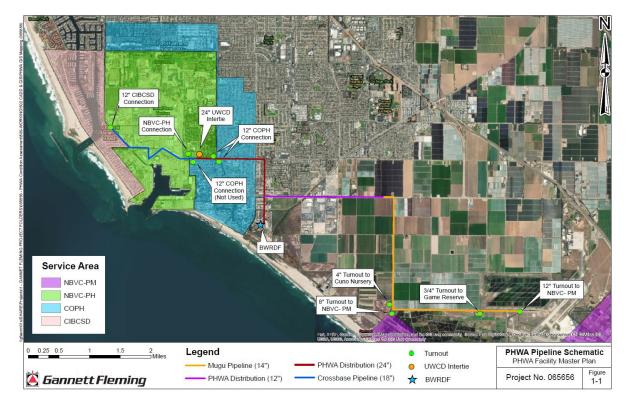
BACKGROUND:

In 1994, Kennedy Jenks delivered the Water Quality Improvement Program Concept Report outlining the establishment of a treated water pipeline supplying water to CIBCSD from Port Hueneme Water Agency (PHWA) as one of the recommendations to securing long-term reliability and water quality of water supplies. This pipeline would later come to be known as the Cross Base Pipeline (Pipeline). In 1996, the Water Sales Contract was established between PHWA and CIBCSD to allow for the 1997 construction of the Pipeline.

The Pipeline was constructed with an 18-inch diameter polyvinyl chloride (PVC) material and was designed for a 100-year useful life. Total construction cost was \$999,561. The Pipeline extends from a connection to the PHWA system to the east of the NBVC to the west of the NBVC, as seen in **Figure 1**. The Pipeline is approximately 6,955 feet long and has connections for NBVC.

CoPH has issues meeting pressure demands in the distribution zone north of the NBVC-PH distribution zone (refer to **Figure 1**). CoPH currently supplies this zone via distribution infrastructure to the east of NBVC-PH. CoPH can eliminate this pressure issue by utilizing CIBCSD's Pipeline and remaining infrastructure to supply water at a higher pressure from the west. Additionally, NBVC has expressed the desire to utilize water from the Pipeline to supplement fire flow scenarios.

FIGURE 1



DISCUSSION/ANALYSIS:

Two options of determining payment from CoPH and NBVC to CIBCSD to provide portions of the maximum Pipeline capacity. The methods behind these options are:

- 1. Up-Front Capacity Purchase
- 2. Annual Capacity Purchase

Each option will be presented in detail at the Regular Board Meeting.



HANNEL ISLANDS BEACH

COMMUNITY SERVICES DISTRICT

SEAN DEBLEY, President JARED BOUCHARD, Vice President KRISTINA BREWER, Director MARCIA MARCUS, Director BOB NAST, Director

PETER MARTINEZ General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156 A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, June 8, 2021

To:Board of DirectorsFrom:Peter Martinez, General ManagerSubject:Building and Yard Improvement ProjectItem No.D-2

RECOMMENDATION:

- 1. Receive presentation from Project Team
- 2. Direct staff on how to proceed with Building and Yard Improvement Project

DISCUSSION/ANALYSIS:

The Project Team will provide an update on the status of the project and design, will discuss two paths forward for dealing with estimated costs exceeding original budget, and discuss the leaseback option.





COMMUNITY SERVICES DISTRICT

SEAN DEBLEY, President JARED BOUCHARD, Vice President KRISTINA BREWER, Director MARCIA MARCUS, Director BOB NAST, Director

PETER MARTINEZ General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156 A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, June 8, 2021

To:Board of DirectorsFrom:Peter Martinez, General ManagerSubject:FINAL PROPOSED BUDGETItem No.D-3

RECOMMENDATION:

Review and adopt Final Proposed FY 2021-2022 Operating and Capital Budget.

FINANCIAL IMPACT:

Action provides guidance and spending limits for the District for operating and capital needs from July 1, 2021 through June 30, 2022.

BACKGROUND:

On May 11, 2021, staff presented a preliminary budget to the Board of Directors during a budget workshop. During the meeting, feedback was provided for staff to incorporate into the final budget document.

DISCUSSION/ANALYSIS:

In review, the proposed Operating Budget represents a 2.75% increase from the FY 2020 –2021 Operating Budget, most of which is driven by water purchase costs. The table below illustrates the proposed operating budget for each cost category.

	FY 2020 – 2021	FY 2021 – 2022	% Change
Total Water System Expense	\$1,075,600	\$1,178,600	8.7%
Total Sewer System Expense	\$1,131,000	\$1,104,000	-2.4%
Total Trash Expense	\$600,000	\$600,000	0%
Total Maintenance Expenses	\$54,500	\$59,500	9.2%
Total Salaries & Benefits	\$999,100	\$1,058,600	5.6%
Total Administrative Expenses	\$466,000	\$447,800	-4.1%
TOTAL OPERATING EXPENSES	\$4,326,200	\$4,448,500	2.75%

The proposed CIP Budget calls for \$2,420,000 in capital spending for FY 2021 – 2022, with \$1,167,500 assigned to the Water Enterprise, \$1,102,500 assigned to the Sewer Enterprise and \$150,000 assigned to the Trash Enterprise.

If approved, the adopted Budget would go into effect on July 1, 2021. Members of the public may access the full Budget document any time by visiting www.cibcsd.com/budget or may request a copy from the Clerk of the Board.

ATTACHMENTS:

1. FY 2021-2022 Final Proposed Budget

Draft March-2021

FY 2021 - 2022 OPERATING BUDGET

			Adopted	Actual Through	Projected	Proposed	Percent		Water Enter	prise		Sewer Enter	orise	Sol	id Waste En	terprise	Comn	nunity Se	rvice		
Sheet No.		Account	FY 2020 - 2021	2/28/2021	June 2021	FY 2021 - 2022	Expended		\$	%		\$	%		\$	%	\$		%		Total
		_																			
	OPERATING REVENUES																				
	Pate Parameter																				
	Rate Revenues	0110	0.004.000	4 047 400		0 000 000	4000/		0.000.000	4000/		0	00/		0	00/		0	00/		0 000 000
1	Water Revenue Sewer Revenue	3110	2,264,000		2,258,540	2,332,000	100% 97%		2,332,000 0	100% 0%		0	0% 100%		0	0% 0%		0	0% 0%		2,332,000
2	Solid Waste Revenue	3120	2,400,000		2,337,700	2,470,000	97% 100%			0%		2,470,000 0			-	0% 100%		0	0% 0%		2,470,000
3	Total Rate Revenues	3130	750,000 \$ 5,414,000		749,275 \$ 5,345,515	769,000 \$ 5,571,000	99%	¢	0 2,332,000	0%	\$	2,470,000	0%	\$	769,000 769,000	100%	\$	0	0%	¢	769,000 5,571,000
	Total Nate Nevenues		\$ 3,414,000		φ 3,343,313	\$ 3,371,000	9970	Ψ	2,332,000		ψ	2,470,000		Ψ	709,000		Ψ	-		ψ	3,371,000
	OPERATING EXPENSES																				
	Water System Expense																				
4	PHWA Water Contract	4210	900,000	491,504	744,400	1,000,000	83%		1,000,000	100%		0	0%		0	0%		0	0%		1,000,000
5	Water Sampling	4215	15,000	7,231	14,000	15,000	93%		15,000	100%		0	0%		0	0%		0	0%		15,000
6	SWRCB Annual Admin Fee	4220	14,000	13,464	14,000	16,000	100%		16,000	100%		0	0%		0	0%		0	0%		16,000
7	Annual Water Quality Report	4225	4,000	0	4,000	4,000	100%		4,000	100%		0	0%		0	0%		0	0%		4,000
8	Cross Connect Contract Charge	4230	2,000	1,420	2,020	2,600	101%		2,600	100%		0	0%		0	0%		0	0%		2,600
9	Water Repair & Maintenance	4235	130,000	26,542	130,000	130,000	100%		130,000	100%		0	0%		0	0%		0	0%		130,000
10	Telemetry	4240	10,600	7,360	11,000	11,000	104%		11,000	100%		0	0%		0	0%		0	0%		11,000
	Total Water System Expense		\$ 1,075,600		\$ 919,420		85%	\$	1,178,600		\$	-		\$	-		\$	-		\$	1,178,600
			· · · · ·		· · · · ·	· · ·															, <u> </u>
	Sewer System Expense																				
11	Wastewater Transportation	4260	980,000	697,660	940,208	940,000	96%		0	0%		940,000	100%		0	0%		0	0%		940,000
12	Sewer Repair & Maintenance	4265	97,000	46,550	97,000	109,000	100%		0	0%		109,000	100%		0	0%		0	0%		109,000
13	Telemetry	4270	34,000	23,900	34,000	34,000	100%		0	0%		34,000	100%		0	0%		0	0%		34,000
14	Power	4275	20,000	15,850	19,000	21,000	95%		0	0%		21,000	100%		0	0%		0	0%		21,000
	Total Sewer System Expense		\$ 1,131,000		\$ 1,090,208	\$ 1,104,000	96%	\$	-		\$	1,104,000		\$	-		\$	-		\$	1,104,000
	Trash Expense																				
15	Contract Trash Services	4285	600,000	427,841	572,920	600,000	95%		0	0%		0	0%		600,000	100%		0	0%		600,000
	Total Trash Expense		\$ 600,000		\$ 572,920	\$ 600,000	95%	\$	-		\$	-		\$	600,000		\$	-		\$	600,000
	Maintenance Expenses																				
16	Gasoline	4310	15,000	7,152	10,000	15,000	67%		6,450	43%		6,150	41%		2,100	14%		300	2%		15,000
17	Vehicle Maintenance	4320	12,000	1,970	11,000	12,000	92%		5,160	43%		4,920	41%		1,680	14%		240	2%		12,000
18	Building Security	4330	3,000	1,100	2,500	3,000	83%		990	33%		1,020	34%		990	33%		0	0%		3,000
19	Building Maintenance	4340	12,000	6,000	8,000	17,000	67%		5,610	33%		5,780	34%		5,610	33%		0	0%		17,000
20	Signs & Banners	4350	1,500	360	1,500	1,500	100%		495	33%		510	34%		495	33%		0	0%		1,500
21	Public Landscaping	4360	4,500	2,860	4,000	4,500	89%		0	0%		0	0%		0	0%		4,500	100%		4,500
22	Employee Workplace Safety	4370	5,000	790	5,000	5,000	100%		2,150	43%		2,050	41%		700	14%		100	2%		5,000
23	Emergency Preparedness	4380	1,500	0	0	1,500	0%		0	0%		0	0%		0	0%		1,500	100%		1,500
	Total Maintenance Expenses		\$ 54,500		\$ 42,000	\$ 59,500	77%	\$	20,855		\$	20,430		\$	11,575		\$	6,640		\$	59,500

Draft March-2021

FY 2021 - 2022 OPERATING BUDGET

			Adopted	Actual Through	Projected	Proposed	Percent	Water Enter	orise	Sewer Enterp	orise	Solid Waste Er	terprise	Con	nmunity Se	rvice		
Sheet No.		Account	FY 2020 - 2021	2/28/2021		FY 2021 - 2022	Expended	\$	%	\$	%	\$	%		\$	%	1	Total
	Salaries & Benefits																1	
24	Regular Salaries	4400	729,600	542,869	744,930	769,000	102%	299,910	39%	307,600	40%	146,110	19%		15,380	2%		769,000
25	Payroll Taxes	4500	29,000	8,100	28,000	33,000	97%	12,870	39%	13,200	40%	6,270	19%		660	2%		33,000
26	Group Insurance	4525	128,000	76,527	110,000	140,000	86%	54,600	39%	56,000	40%	26,600	19%		2,800	2%		140,000
27	Retirement Benefits	4550	74,000	64,650	99,000	104,000	134%	40,560	39%	41,600	40%	19,760	19%		2,080	2%		104,000
28	Uniforms	4575	4,500	1,645	4,500	5,100	100%	2,193	43%	2,091	41%	714	14%		102	2%		5,100
29	Workers' Comp Insurance	4600	12,000	9,000	12,500	12,500	104%	4,875	39%	5,000	40%	2,375	19%		250	2%		12,500
30	Employee Education	4650	22,000	7,000	13,000	18,000	59%	7,020	39%	7,200	40%	3,420	19%		360	2%		18,000
	Total Salaries & Benefits		\$ 999,100		\$ 1,011,930	\$ 1,081,600	101%	\$ 422,028		\$ 432,691		\$ 205,249		\$	21,632		\$	1,081,600
																		-
	Administrative Expenses																1	
31	Regular Board Payments	5010	9,000	3,000	7,000	10,000	78%	3,900	39%	4,000	40%	1,900	19%		200	2%		10,000
32	Special Board Meetings	5020	2,000	900	2,000	3,000	100%	1,170	39%	1,200	40%	570	19%		60	2%		3,000
33	Board/ Committee Expenses	5030	1,000	60	1,000	2,000	100%	780	39%	800	40%	380	19%		40	2%		2,000
34	Board Conferences & Seminars	5040	5,000	0	1,000	5,000	20%	1,950	39%	2,000	40%	950	19%		100	2%		5,000
35	Travel & Lodging	5050	8,500	0	1,000	8,500	12%	3,315	39%	3,400	40%	1,615	19%		170	2%		8,500
36	District Dues & Memberships	5100	24,000	24,336	24,500	25,000	102%	9,465	38%	10,040	40%	5,277	21%		218	1%		25,000
37	Office Supplies	5210	8,000	1,447	7,500	8,000	94%	2,640	33%	2,720	34%	2,640	33%		0	0%		8,000
38	On-Line Bill Paying	5215	6,000	2,241	5,000	6,000	83%	2,460	41%	2,640	44%	900	15%		0	0%		6,000
39	Communications	5220	17,000	11,654	15,750	23,000	93%	7,590	33%	7,820	34%	7,590	33%		0	0%		23,000
40	Printing & Publications	5230	6,000	0	6,000	6,000	100%	1,980	33%	2,040	34%	1,980	33%		0	0%		6,000
41	Postage & Shipping	5240	12,000	8,500	11,000	12,000	92%	3,960	33%	4,080	34%	3,960	33%		0	0%		12,000
42	Miscellaneous Office Expense	5250	14,700	7,000	13,700	15,500	93%	6,295	41%	6,700	43%	2,445	16%		60	0%		15,500
43	Office Utilities	5260	3,800	2,200	3,500	3,800	92%	1,254	33%	1,292	34%	1,254	33%		0	0%		3,800
44	Office Equipment Maintenance	5290	9,000	3,200	5,700	7,000	63%	2,310	33%	2,380	34%	2,310	33%		0	0%		7,000
45	Capital Replacement	5295	8,000	0	3,000	8,000	38%	2,640	33%	2,720	34%	2,640	33%		0	0%		8,000
46	Insurance	5400	39,000	31,000	36,900	41,000	95%	16,810	41%	18,040	44%	6,150	15%		0	0%		41,000
47	Legal Services	5510	60,000	12,000	40,000	60,000	67%	36,400	61%	17,600	29%	6,000	10%		0	0%		60,000
48	Accounting Services	5520	51,000	20,000	49,000	50,000	96%	20,500	41%	22,000	44%	7,500	15%		0	0%		50,000
49	Computer Services & Subscriptions	5530	52,000	18,300	26,000	46,000	50%	18,860	41%	20,240	44%	6,900	15%		0	0%		46,000
50	Engineering Services	5540	75,000	29,000	60,000	75,000	80%	30,750	41%	33,000	44%	11,250	15%		0	0%		75,000
51	Bank & Trustee Fees	5560	4,000	2,540	4,000	4,000	100%	1,640	41%	1,760	44%	600	15%		0	0%		4,000
52	Other Professional Services	5565	30,000	1,400	10,000	10,000	33%	4,100	41%	4,400	44%	1,500	15%		0	0%		10,000
53	Legal Notices Publication	5600	7,000	515	1,500	7,000	21%	2,310	33%	2,380	34%	2,310	33%		0	0%		7,000
54	Public Information & Outreach	5650	14,000	0	5,000	10,000	36%	3,300	33%	3,400	34%	3,300	33%		0	0%		10,000
	Total Administrative Expenses		\$ 466,000		\$ 340,050	\$ 445,800	73%	\$ 186,379		\$ 176,652		\$ 81,921		\$	848		\$	445,800
	TOTAL OPERATING EXPENSES		\$ 4,326,200	\$-	\$ 3,976,528	\$ 4,469,500		\$ 1,807,862		\$ 1,733,773		\$ 898,745		\$	29,120		\$	4,469,500
																	1	
	NET OPERATING INCOME		\$ 1,087,800		\$ 1,368,987	\$ 1,101,500		\$ 524,138		\$ 736,227		\$ (129,745)		\$	(29,120)		\$	1,101,500

Draft March-2021

FY 2021 - 2022 OPERATING BUDGET

			Adopted	Actual Through	Projected	Proposed	Percent		Water Enterp			Sewer Enterp		Solid Wast			Commun	ity Se			
t No.		Account	FY 2020 - 2021	2/28/2021	June 2021	FY 2021 - 2022	Expended		\$	%		\$	%	\$		%	\$		%		Total
0	THER REVENUES																				
	Interest Earnings	6100	90,000	50,000	100,000	90,000	111%		31,500	35%		49,500	55%	9	· 000	10%		0	0%		90,00
	Penalty Revenue	6200	25,000		0	25,000	0%		2,500	10%		2,500	10%			10%	17	,500	70%		25,00
	Secured & Unsecured Taxes	6320	66,000	45,200	80,000	80,000	121%		2,000	0%		2,000	0%	۷.,		0%			100%		80,00
	OTAL OTHER REVENUES	0020	\$ 181,000		\$ 180,000		99%	\$	34,000	0,0	\$	52,000	0,0	\$ 11,		0,0		,500	10070	\$	195,00
DE	EBT OBLIGATIONS																				
8 2	2012 Water Revenue Bonds	2805	315,000	314,977	314,977	313,000	100%		313,000	100%		0	0%		0	0%		0	0%		313,00
9 2	2016 Sewer Refunding Bonds	2855	220,000	219,197	219,197	220,000	100%		0	0%		220,000	100%		0	0%		0	0%		220,00
	CSDA Loan - Smart Meter Project	2700	85,000	85,000	85,000	85,000			41,225	49%		43,775	52%		0	0%		0	0%		85,00
т	OTAL DEBT OBLIGATION		\$ 535,000	:	\$ 534,174	\$ 618,000	100%	\$	354,225		\$	263,775		\$	-		\$	-		\$	618,00
O	THER BUDGET ITEMS																				
1	Allocation of Community Service	N/A	50,000	0	0	1,000	0%		485	49%		515	52%		0	0%	(1	,000)	0%		
т	OTAL OTHER BUDGET ITEMS		\$ 50,000		\$-	\$ 1,000		\$	485		\$	515		\$	-			,000)		\$	-
A	VAILABLE FOR CAPITAL & RESERVE	S	\$ 683,800	\$ -	\$ 1,014,813	\$ 677,500		\$	203,428		\$	523,937		\$ (118,	245)		\$ 69.	,380		\$	678,50
			· · · · · · · · · · · ·	·	· · · · · · ·	, , , , , , , , , , , , , , , , , , , ,		Ľ	, -		Ľ.	,		, (-,	- /		,			·	,
R	ESERVE CONTRIBUTIONS																				
Ur	nrestricted																				
_	Water								0			0			0			0			
	Sewer								0			0			0			0			
_	Solid Waste								0			0			0			0			
	Community Reserves								0			0			0			,380			693
Тс	otal Unrestricted Contributions							\$	-		\$	-		\$	-		\$ 69	,380		\$	69,38
Bo	oard Restricted																				
	Water Operations Reserve								0			0			0			0			
	Water Rate Stabilization								22,000			0			0			0			22,00
	Water Capital Reserve								181,400			0			0			0			181,40
	Sewer Operations Reserve								0			0			0			0			,
	Sewer Rate Stabilization								0			0			0			0			
	Sewer Capital Reserve								0			523,937			0			0			523,93
	Solid Waste Operations Reserve								0			0			0			0			,
	Solid Waste Rate Stabilization								0			0		(118,	245)			0			(118,24
	Solid Waste Capital Reserve								0			0		(-)	0			0			(-)
Тс	otal Board Restricted Contributions							\$	203,400		\$	523,937		\$ (118,	245)		\$	-		\$	609,09
Οι	utside Restricted																				
	Water								0			0			0			0			
	Sewer								0			0			0			0			
	Solid Waste								0			0			0			0			
Тс	otal Outside Restricted Contributions							\$	-		\$	-		\$	-		\$	-		\$	-
																				Ĩ	



COMMUNITY SERVICES DISTRICT

SEAN DEBLEY, President JARED BOUCHARD, Vice President KRISTINA BREWER, Director MARCIA MARCUS, Director BOB NAST, Director

PETER MARTINEZ General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156 A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, June 8, 2021

To:Board of DirectorsFrom:Peter Martinez, General ManagerSubject:APPROVAL OF PROPOSED WATER, SEWER, AND TRASH RATES,
AUTHORIZATION TO PROCEED WITH PROPOSITION 218 PROCESS,
AND RECOMMENDATION TO SET A PUBLIC HEARING TO CONSIDER
ADOPTION OF NEW WATER, SEWER, AND TRASH RATESItem No.D-4

RECOMMENDATION:

It is recommended that the Board of Directors:

- 1. Receive Water and Sewer Rate Study Presentation by Raftelis Financial Consultants
- 2. Approve the proposed water, sewer, and trash rates and authorize staff to initiate a Proposition 218 process by mailing a notice of proposed Water, Sewer, and Trash Rates and instructions on protesting the proposal;
- 3. Set a public hearing date for August 3, 2021, to hear and tally protest ballots and to consider adopting new Water, Sewer, and Trash Rates.

BACKGROUND:

In 2016, the District adopted a five-year rate schedule for water, sewer, and trash rates. The District is currently in the final year of the Board adopted five-year water, sewer, and trash rate schedule approved in compliance with Proposition 218. In September of 2020, the Board approved a professional services agreement with Raftelis Financial Consultants to provide financial planning and rate setting services for the upcoming five-year period. This water and sewer rate study will cover Fiscal Year Ending (FYE) 2022-2026. This has been previously presented to the Finance Committee on April 7, 2021 and to the Board on April 13, 2021.

DISCUSSION:

During the August 3, 2021 Public Hearing, the Board will also consider Ordinance No. 95. If approved, the ordinance for new water, sewer, and trash rates would become effective on

September 1, 2021. Below are the proposed rates for water, sewer and trash for the next five years. The full Proposition 218 Notice to be distributed to the public is attached. This notice includes the full set of rates that the board will be considering and describes the process for protest as well as provides the time and location where the public hearing will be held.

	Water Ra	ates - Mont	hly Fixed Wate	er Rates (b <u>y m</u>	eter size)	
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Non-Harbor					-	
3/4	\$38.63	\$39.79	\$40.74	\$41.96	\$43.22	\$44.52
1	\$60.80	\$62.62	\$64.68	\$66.62	\$68.62	\$70.68
1.5	\$116.23	\$119.72	\$124.54	\$128.28	\$132.11	\$136.09
2	\$182.74	\$188.22	\$196.36	\$202.25	\$208.32	\$214.57
3	\$393.38	\$405.18	\$423.82	\$436.53	\$449.63	\$463.12
4	\$703.78	\$724.89	\$759.02	\$781.79	\$805.24	\$829.40
Harbor	-		-	-	-	
3/4	\$53.19	\$54.79	\$42.79	\$44.07	\$45.39	\$46.76
1	\$85.07	\$87.62	\$68.10	\$70.15	\$72.25	\$74.42
1.5	\$164.77	\$169.71	\$131.39	\$135.33	\$139.39	\$143.57
2	\$260.41	\$268.22	\$207.34	\$213.56	\$219.96	\$226.56
3	\$563.28	\$580.18	\$447.83	\$461.26	\$475.10	\$489.35
4	\$1,009.60	\$1,039.89	\$802.24	\$826.30	\$851.09	\$876.63
Water R	ates - Mo	nthly Water L	Jsage Variable	Rates (by HC	F* per dwellin	g unit)
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Single Family			•	•	•	
Tier 1 (0-5 HCF)	\$4.02	\$4.14	\$4.70	\$4.84	\$4.99	\$5.14
Tier 2 (6-8 HCF)	\$4.62	\$4.80	\$5.83	\$6.00	\$6.19	\$6.37
Tier 3 (9+ HCF)	\$6.47	\$6.66	\$7.50	\$7.73	\$7.96	\$8.20
Multi-Family			•	•		
Tier 1 (0-4 HCF)	\$4.02	\$4.14	\$4.70	\$4.84	\$4.99	\$5.14
Tier 2 (5-6 HCF)	\$4.62	\$4.80	\$5.83	\$6.00	\$6.19	\$6.73
Tier 3 (7+ HCF)	\$6.47	\$6.66	\$7.50	\$7.73	\$7.96	\$8.20
Commercial						
Non-Harbor (per HCF)	\$4.52	\$4.66	\$5.06	\$5.21	\$5.37	\$5.53
Harbor (per HCF)	\$5.28	\$5.44	\$5.26	\$5.42	\$5.58	\$5.75
Harbor Irrigation (per HCF)	\$5.28	\$5.44	\$5.26	\$5.42	\$5.58	\$5.75

PROPOSED RATES:

* "HCF" is unit of water, it means for "hundred cubic feet" which is equal to 748 gallons.

		Sewe	r Rates									
P	Proposed Fixed Sewer Rates - Fixed Charges											
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026						
Single Family Residential	\$27.99	\$28.83	\$28.98	\$29.84	\$30.74	\$31.66						
Multi-Family Residential	\$22.38	\$23.05	\$23.18	\$23.88	\$24.59	\$25.33						
Sewer Service Only	\$22.38	\$23.05	\$23.18	\$23.88	\$24.59	\$25.33						
School	\$165.37	\$170.33	\$202.83	\$208.91	\$215.18	\$221.64						
Commercial I – Low	\$26.34	\$27.13	\$27.24	\$28.05	\$28.90	\$29.76						
Commercial III – High	\$66.39	\$68.38	\$82.28	\$84.74	\$87.29	\$89.90						
Proposed	Variable S	Sewer Rate	s - Volume	etric Rates	(per HCF*))						
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026						
Single Family Residential	\$6.60	\$6.80	\$7.01	\$7.22	\$7.44	\$7.66						
Multi-Family Residential	\$6.60	\$6.80	\$7.01	\$7.22	\$7.44	\$7.66						
Sewer Service Only	\$6.60	\$6.80	\$7.01	\$7.22	\$7.44	\$7.66						
School	\$6.60	\$6.49	\$6.66	\$6.86	\$7.06	\$7.27						
Commercial I – Low	\$6.38	\$6.57	\$6.76	\$6.96	\$7.17	\$7.38						
Commercial III – High	\$7.92	\$8.16	\$8.44	\$8.69	\$8.95	\$9.22						

* "HCF" is unit of water, it means for "hundred cubic feet" which is equal to 748 gallons.

	Solid Waste Rates											
	Current	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025						
Residential	\$31.93	\$32.73	\$33.55	\$34.39	\$35.25	\$36.13						
Walk-in Service	\$50.81	\$52.08	\$53.38	\$54.71	\$56.08	\$57.48						

ATTACHMENT:

1) PROPOSED PROPOSITION 218 PUBLIC NOTICE



Proposition 218 Notice of Public Hearing on Proposed Rate Changes

Date: August 3, 2021 Time: 6:00 pm

Location: Dial in - (213) 282-9788; Conf ID: 858 695 86#

PROPOSITION 218 PROTEST RIGHT & PROCEDURE

Any property owner or resident subject to these proposed rate changes has the right to protest. While property owners and residents are encouraged to attend the Public Hearing and provide oral comments to the CIBCSD Board, any protest of these proposed rate changes must be made in writing to count towards a protest by a majority of people affected by the rate change.

Please note:

- Protests submitted by email do not constitute a valid protest.
- Multiple written protests lodged by a single property owner or resident will not individually count in determining whether there is a majority protest.

- Only a single written protest per parcel counts in determining whether there is a majority protest.
- Written protests must:
 - 1. contain the address or parcel number of the property subject to the rate change;
 - 2. be submitted in-person or by mail and received by CIBCSD by the close of the Public Hearing; and
 - 3. must be signed by either the property owner or the resident of the property

If you have any questions, please contact the CIBCSD office by telephone at 805.985.6021. Any changes in rates, if adopted by the CIBCSD Board of Directors, will take effect on September 1, 2021.







Channel Islands Beach Community Services District (CIBCSD) is currently considering changes to its water, waste water, and solid waste rates. The purpose of this notice is to give you, the owner or resident of a parcel of land within the CIBCSD service area, information about: 1) the proposed rate changes; 2) the public hearing that will be held on these proposed rate changes; and 3) your right to protest these proposed rates pursuant to Article XIIID, Section 6 of the California Constitution (Proposition 218) and the Proposition 218 Omnibus Implementation Act (Government Code §53750 et seq.). If the CIBCSD Board of Directors adopts these proposed rate changes, then rates for all customers will become effective on September 1, 2021.

<u>Reasons for proposed changes to water,</u> wastewater, and solid waste rates:

- AGING INFRASTRUCTURE. The CIBCSD's water and wastewater systems are aging and in need of repair and replacement in order to meet the needs of CIBCSD customers and to comply with regulatory requirements. The proposed changes in water and wastewater rates are necessary for these repair and replacement costs of CIBCSD water and wastewater rates.
- SOLID WASTE. CIBCSD contracts with Harrison Industries for solid waste disposal. Harrison Industries increased its service fees. The proposed 2.5% increase in solid waste rates is required to partially offset these higher services fees charged to CIBCSD by Harrison Industries.
- WASTEWATER. CIBCSD is a regional partner of the City of Oxnard Waste Water Treatment Plant. The proposed rate changes (detailed on previous page) are required to fund CIBCSD's proportionate share of capital costs and increased wastewater fees related to a \$175 million renovation of the wastewater treatment plant.
- WATER. CIBCSD is proposing the rate changes to meet the rising wholesale costs of water, electricity, fuel and to more closely reflect the cost of providing service to customers based on the detailed study Raftelis which considered costs related to the size of water meter, wholesale cost of water, processing cost, etc.

Pass-through costs for wholesale water and wastewater rates:

Please note that Government Code §53756 allows for increases and decreases in wholesale water and wastewater costs may be passed through to customers. CIBCSD will provide written notice of any such increases or decreases in wholesale water and wastewater costs prior to passing those costs through to customers.

Methodology used to determine proposed water, wastewater, and solid waste rates:

The proposed changes in water, wastewater, and solid waste rates were calculated on behalf of CIBCSD by Raftelis – a nationally-respected financial consultancy specializing in utility rates – using a cost-of-service rate structure model. Cost of Service Rate modeling evaluates the cost of providing services to each customer class and sets rates that ensure the revenues collected from each customer class are proportional to their respective impacts on the overall operation of the District. A copy of the draft rate study and report from Raftelis is available for review at the District office during regular business hours as well as on the District's website, www.cibcsd.com.







	Water Ra	ites - Mont	hly Fixed Wate	er Rates (by m	eter size)	
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Non-Harbor			•			•
3/4	\$38.63	\$39.79	\$40.74	\$41.96	\$43.22	\$44.52
1	\$60.80	\$62.62	\$64.68	\$66.62	\$68.62	\$70.68
1.5	\$116.23	\$119.72	\$124.54	\$128.28	\$132.11	\$136.09
2	\$182.74	\$188.22	\$196.36	\$202.25	\$208.32	\$214.57
3	\$393.38	\$405.18	\$423.82	\$436.53	\$449.63	\$463.12
4	\$703.78	\$724.89	\$759.02	\$781.79	\$805.24	\$829.40
Harbor						
3/4	\$53.19	\$54.79	\$42.79	\$44.07	\$45.39	\$46.76
1	\$85.07	\$87.62	\$68.10	\$70.15	\$72.25	\$74.42
1.5	\$164.77	\$169.71	\$131.39	\$135.33	\$139.39	\$143.57
2	\$260.41	\$268.22	\$207.34	\$213.56	\$219.96	\$226.56
3	\$563.28	\$580.18	\$447.83	\$461.26	\$475.10	\$489.35
4	\$1,009.60	\$1,039.89	\$802.24	\$826.30	\$851.09	\$876.63
Water R	lates - Mor	nthly Water L	Jsage Variable	Rates (by HC	F* per dwellin	g unit)
	Current	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Single Family						
Tier 1 (0-5 HCF)	\$4.02	\$4.14	\$4.70	\$4.84	\$4.99	\$5.14
Tier 2 (6-8 HCF)	\$4.62	\$4.80	\$5.83	\$6.00	\$6.19	\$6.37
Tier 3 (9+ HCF)	\$6.47	\$6.66	\$7.50	\$7.73	\$7.96	\$8.20
Multi-Family						
Tier 1 (0-4 HCF)	\$4.02	\$4.14	\$4.70	\$4.84	\$4.99	\$5.14
Tier 2 (5-6 HCF)	\$4.62	\$4.80	\$5.83	\$6.00	\$6.19	\$6.73
Tier 3 (7+ HCF)	\$6.47	\$6.66	\$7.50	\$7.73	\$7.96	\$8.20
Commercial						
Non-Harbor (per HCF)	\$4.52	\$4.66	\$5.06	\$5.21	\$5.37	\$5.53
Harbor (per HCF)	\$5.28	\$5.44	\$5.26	\$5.42	\$5.58	\$5.75
Harbor Irrigation (per HCF)	\$5.28	\$5.44	\$5.26	\$5.42	\$5.58	\$5.75

* "HCF" is unit of water, it means for "hundred cubic feet" which is equal to 748 gallons.





Water Rates - Fire											
Current		FY 2	FY 2022		FY 2023		(2024	FY 2025	;	FY 2026	
Residential Fir	e Line						· · ·				
3/4	\$6.57	\$6	\$6.77		\$6.31		\$6.50	\$6.69		\$6.89	
1	\$4.62	\$4	\$4.80		\$5.83		\$6.00	\$6.19		\$6.37	
Private Lir		·		· · · · ·		· · · · · ·					
1"	\$6.44	\$4	.14	\$4.70		\$4.84		\$4.99		\$5.14	
2"	\$12.04	\$12	\$12.40		\$11.77		\$12.12	\$12.48		\$12.86	
3"	\$24.76	\$25	\$25.50		\$25.00		\$25.75	\$26.53		\$27.32	
4"	\$46.69	\$48	\$48.09		\$47.84		549.27	\$50.75		\$52.27	
6"	\$125.40	\$12	129.16 \$		129.78		133.67	\$137.68		\$141.81	
8"	\$261.15	\$261.15 \$26		\$2	271.12	\$	279.25	\$287.63		\$292.26	
Sewer Rates											
Proposed Fixed Sewer Rates - Fixed Charges											
		urrent	FY 20		FY 202		FY 2024	FY 202	25	FY 2026	
Single Family Residen	ntial	527.99	\$28.83		\$28.98		\$29.84	\$30.74	:	\$31.66	
Multi-Family Residen	tial :	22.38	38 \$23.05		\$23.18		\$23.88	\$24.59		\$25.33	
Sewer Service Only		522.38	\$23.0)5	\$23.18		\$23.88	\$24.59		\$25.33	
School	Ę	165.37	\$170.	33	\$202.83		\$208.91	\$215.18	3	\$221.64	
Commercial I – Low		26.34	5.34 \$27.1		\$27.24		\$28.05	\$28.90)	\$29.76	
Commercial III – High		66.39	39 \$68.38		\$82.28		\$84.74	\$87.29		\$89.90	
Propo	osed Va	riable S	Sewer	Rate	s - Volu	ımet	tric Rates	; (per H0	CF*)		
	С	urrent	FY 20)22	FY 202	.3	FY 2024	FY 202	25	FY 2026	
Single Family Residential		6.60	\$6.80		\$7.01		\$7.22	\$7.44		\$7.66	
Multi-Family Residential		6.60	\$6.80		\$7.01		\$7.22	\$7.44		\$7.66	
Sewer Service Only		6.60	\$6.80		\$7.01		\$7.22	\$7.44		\$7.66	
School		6.60	\$6.49		\$6.66		\$6.86	\$7.06		\$7.27	
Commercial I – Low		\$6.38	\$6.57		\$6.76		\$6.96	\$7.17		\$7.38	
Commercial III – High		\$7.92	\$8.1	6	\$8.44		\$8.69	\$8.95		\$9.22	

* "HCF" is unit of water, it means for "hundred cubic feet" which is equal to 748 gallons.

Solid Waste Rates											
	Current	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025					
Residential	\$31.93	\$32.73	\$33.55	\$34.39	\$35.25	\$36.13					
Walk-in Service	\$50.81	\$52.08	\$53.38	\$54.71	\$56.08	\$57.48					

