

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, January 8, 2019**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 6:00 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance Vice President Nast, Director Marcus, Director Bouchard, Director Debley, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Deputy General Manager/ Operations Manager Pete Martinez.

B. PUBLIC COMMENTS:

Bill Higgins commended Ellen Spiegel and Susie Koesterer and thanked them for their service on the Board. Mr. Higgins also welcomed Director Bouchard and Director Debley to the Board.

Sheriff Todd Inglis introduced himself and explained that the District has its own beat coordinator which should be helpful to the residents.

C. CONSENT CALENDAR:

Director Marcus moved to approve the Consent Calendar and President Brewer seconded the motion. The motion passed with Director Bouchard abstaining.

Brewer, Nast, Marcus, Debley 4 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Deputy General Manager/ Operations Manager (DGM/OM) Pete Martinez presented the Operations and Maintenance Report. DGM/OM Pete Martinez using a PowerPoint presentation explained installation of a chopper pump at Panama Station, water line repairs in the District, integration of SCADA and XiO systems, update on the District's 95% completion of the Smart Water Meter Project, leaks detected in the District, water meter endpoint communication percentages and summarized the District calls during the furlough period.

E. ACTION CALENDAR

1. Board Reorganization for Calendar Year 2019

Director Bouchard moved to nominate Vice President Brewer for President for the 2019 Calendar year. Director Marcus seconded the motion and the motion passed unanimously.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

Director Marcus moved to nominate Director Nast for Vice President for the 2019 Calendar year and President Brewer seconded the motion and the motion passed unanimously.

Brewer, Nast, Marcus, Bouchard, Debley 5 - Yes 0 -No

Director Marcus moved to appoint the members of the Board to represent the District Calendar year 2019 and called for a vote by acclamation. President Brewer stated that seeing no objection to vote by acclamation, the motion passes. Board assignments were made. See attached sheet.

2. Scheduling of Goal Setting Workshop

The Board agreed to schedule the Goal Setting Workshop on Saturday, February 9, 2019 at 9:00 am at the District office.

3. Additional Requests for Baseline Testing

General Manager Alikhan explained this was a request by Director Nast to ask for additional baseline testing. After Board Discussion Director Bouchard made the motion to reject both recommendations proposed for additional baseline testing and President Brewer seconded the motion. The motion passed with Director Nast abstaining.

Brewer, Marcus, Bouchard, Debley 0 - Yes 4 -No

F. INFORMATION CALENDAR

1. LAFCO Board Election Results

General Manager Alikhan announced the LAFCO Board Election Results. The elected Regular Member was Elaine Freeman, of Rancho Simi Recreation and Park District, and the elected alternate member was John (Jack) Curtis, of the Ojai Valley Sanitary District.

2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Nast attended the VRSD meeting. Director Nast suggested a visit to the EJ Harrison facility to see what the operations look like. Director Nast stated that Trash service is an important service the District provides and should not be overlooked.

G. BOARD MEMBER COMMENTS

Director Debley stated that Gold Coast Recycling has undergone a Capital Improvement Plan for the benefit of producing cleaner recyclables. He agreed with Director Nast about the importance of the Trash service that the

District provides. Board directed the General Manager to come up with three possible dates for the Board to visit the EJ Harrison trash facilities.

Director Debley stated that he looked forward to serving on the Board and as a Ventura County employee he thinks he can offer a beneficially different perspective.

Director Bouchard thanked the District and Community and said he looked forward to serving on the Board.

Director Marcus said the City of Oxnard has an impressive new financial team.

Director Marcus shared an article regarding the Clean Power Alliance. She stated that if residents do not want to be a part of this alternative energy provider they need to go to the website and OPT out.

Director Marcus stated her concern that there was a post on Next Door discussing the confusion with the new billing system and the credit card third party fee.

Director Marcus wished everyone a Happy New Year.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

General Counsel had no comments.

General Manager said the District is going through the LAFCO review which happens every 5 years.

General Manager updated the Board on the sale of the Las Palmas property and said escrow should close in roughly a week.

General Manager said the GSP Ordinance is set to be adopted January 23rd.

General Manager said he will be meeting with the GSP on January 15th to see how the new Ordinance will impact the District.

General Manager recapped 2018 stating the District accomplishments which included adding two new team members, mockups made up of the District building, the sale of the Las Palmas property, the District's enrollment in CalPers retirement, installation of Smart Covers, implementation of the SCADA system, installation of 1800 new Smart Meters, assignment of General Manager Alikhan to PHWA, approval of a new Union Contract, and implementation of a new billing system.

The Board Meeting adjourned at 7:55 P.M.



Kristina Brewer, President

BOARD POSITIONS 2019

Organization	Member(s)	Alternate
Board Positions		
President	Kristina Brewer	n/a
Vice President	Bob Nast	n/a
Committee Assignments		
Finance Committee	Jared Bouchard, Marcia Marcus	President
Facilities Committee	Bob Nast, Sean Debley	President
Water Rate Review Committee	Jared Bouchard	Marcia Marcus
Outside Agency Seats		
PHWA, Board of Directors	Jared Bouchard, Marcia Marcus	Sean Debley
VRSD, Board of Directors	Bob Nast	Marcia Marcus
Professional Associations		
ACWA/JPIA	Kristina Brewer	Marcia Marcus
ACWA	Kristina Brewer	Marcia Marcus
VCSDA	Sean Debley	Bob Nast
CSDA	Jared Bouchard	Kristina Brewer
CASA	Sean Debley	Jared Bouchard