

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING, February 12, 2019

A. APPROVE THE FINANCE COMMITTEE MEETING AGENDA

The Finance Committee Agenda was approved and called to order at 4:39 PM. In attendance President Brewer, Director Bouchard, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, Deputy General Manager/ Operations Manager, Pete Martinez, and District Accountant Raj Acharya.

B. REVIEW DRAFT 2017/2018 FISCAL YEAR AUDIT

Raj Acharya explained the 2017/2018 Fiscal Year Audit. President Brewer and Director Bouchard asked questions on certain line items for clarification purposes. Raj Acharya stated the 2017/2018 Fiscal Year Audit came back reported as clean opinion.

C. DISCUSSION REGARDING BILLING PERIOD DATE CHANGES

General Manager Alikhan explained that the current billing period runs from mid-month to mid-month. In the past it made sense because with the manually read meters there was additional time needed to prepare the reads for billing, rereads etc. However now with the Smart Meters that additional time is unnecessary. The suggestion is to change to a real month billing period starting from the 1st of the month which may be more straight forward for the residents and make it easier for them to understand their bills. President Brewer and Director Bouchard agreed this may be a good idea. General Manager Alikhan asked for direction in which way to implement the change. It was agreed that initiating the change at once rather than slowly was the direction to take. That change over one month would result in two bills for the one month. General Manager Alikhan will present this at a future Board meeting.

D. DISCUSSION REGARDING METERED SALES

General Manager Alikhan discussed the possibility of evaluating the metered sales in the future. Both President Brewer and Director Bouchard said they were interested in seeing what that analysis will look like.

The Finance Committee Meeting adjourned at 5:33 P.M.



Kristina Brewer, President