

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, February 11, 2020**

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Nast called the meeting to order at 6:00 P.M. and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Debley, Director Bouchard, Director Brewer, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, and General Counsel, Joshua Smith.

B. PUBLIC COMMENTS:

Sheriff Sergeant Harris reported there were residential burglaries in the area. The Sheriff's department offers a service where they check on vacant residential properties. A flyer will be included in the District monthly bill publicizing the service.

Sergeant Harris responded to concerns regarding mail theft, RV parking along the base, and issues that were raised by a resident regarding construction near the resident's home. Sergeant Harris stated that if issues like these arise calling the non-emergency line 805-654-9511 is advisable for the Sheriff's department to address these issues.

C. CONSENT CALENDAR:

President Nast made the motion to approve the Consent Calendar and Director Brewer seconded the motion. The motion passed.

Nast, Debley, Bouchard, Brewer, Marcus 5 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

General Manager Martinez explained that the primary focus this month was completion of the large meter installations. A PowerPoint demonstrating this was displayed. General Manager Martinez commented that recruitment of the Operations Manager is advancing.

E. ACTION CALENDAR:

1. President Nast asked to clarify the term consensus in the Board Agenda Formation Policy. General Counsel clarified consensus referred to the Board majority in this case a Board consisting of five Board members would mean at least three Board members. President Nast made the motion to approve the Board Agenda Formation Policy with

adding language clarifying the term consensus. Director Bouchard seconded the motion. The motion passed all in favor.

Nast, Debley, Bouchard, Brewer, Marcus 5 - Yes 0 -No

2. General Manager Martinez using a PowerPoint presentation identified the key elements of the Sewer System Management Plan (SSMP). Director Marcus commented on the great job Titan Engineering did. Vice President Debley expressed his concerns with section 7 of the plan and its enforceability. Board discussion ensued. Vice President Debley made the motion to approve the SSMP plan once General Counsel reviews Section 7. Director Bouchard seconded the motion. The motion passed collectively.

Nast, Debley, Bouchard, Brewer, Marcus 5 - Yes 0 -No

F. INFORMATION CALENDAR:

1. General Manager Martinez presented the key points of the PHWA Budget with a PowerPoint presentation. Director Bouchard said since there are a lot of upcoming capital expenditures in the PHWA Budget learning what the future plans for improving the PHWA site are, including the land lease, would facilitate the CIBCSD Board in making future decisions. The Board directed General Manager Martinez to start asking these questions in order to get more information at a staff level and address the CIBCSD Board concerns.

2. General Manager Martinez confirmed the PHWA meeting is on Tuesday, February 18, 2020 due to the President's Day Holiday.

3. Report from Board Members of any meeting or conference where compensation from the District for attendance is received.

President Nast said he attended the VCSDA dinner and learned that Al Fox, Special District Representative for VRSD, uncovered some environmental liabilities that he will be discussing at the VRSD meeting in April. President Nast stated that Al Fox is doing an excellent job.

G. PRESENTATION: BOARD PRESIDENT

Using a PowerPoint presentation, President Nast explained the effects of sea level rise on beach communities and their infrastructure. Board asked questions. Board asked that they have time to study the information distributed at the meeting and directed

General Manager Martinez to bring the item back to the next meeting for discussion and a clarified objective for the Board to consider supporting.

H. BOARD MEMBER COMMENTS:

Director Marcus said the candidate meeting at the Yacht club consisted of four out of the five candidates running for the Ventura County Supervisor seats.

Director Marcus suggested that a reminder to the community about Earthquake preparedness would be beneficial since it is not a question of "if" but "when."

Vice President Debley said he thought the District should get more information regarding involvement in the CalWARN program.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel commented that they are working on the SB998 notes, the District Bylaws and will get back to the Board regarding Section 7 of the SSMP as requested.

General Manager Martinez said the CUP submittal was postponed but will be submitted next week.

General Manager Martinez announced he will be scheduling a Facilities Committee to discuss the CCTV cameras and met with Sergeant Harris today regarding this topic.

General Manager Martinez informed the Board that a resident tripped over a meter box in the street, but it was not the District's meter. It was another utility. The application VC Public Works was very helpful in facilitating a response to this issue. It is recommended resident's take advantage of this helpful application.

The Board Meeting adjourned at 8:00 P.M.



Bob Nast, President