

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING July 8, 2025**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Lebow called the meeting to order at 5:00 P.M. In attendance, Vice President Thomas, Director Bouchard, Director Debley, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager CJ Dillon, and Operations Manager Jesus (Chuy) Navarro, and Special Water Counsel, Peter Candy.

Vice President Brewer was absent.

B. PUBLIC COMMENTS:

Resident Steve Kinney stated that he is a member of a team located on the Navy base that is carrying out a project here in the community. The purpose of the project is to test systems that control autonomous boats. He wanted to update the board about the activity in the community and emphasize the Navy's commitment to safety.

C. CONSENT CALENDAR:

Director Bouchard made a motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

Lebow, Thomas, Bouchard, Debley

4 - Yes 0 -No

D. CLOSED SESSION:

Director Bouchard and General Counsel McNulty excused themselves and did not participate in Closed Session – Item D-1.

The Board went into Closed Session at 5:11 p.m.

1. CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION

The Board returned from Closed Session – Item D-1 at 6:01 p.m.

President Lebow reported that they met in Closed Session to discuss Item D-1 and there was nothing to report.

E. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro explained the month's projects which included replacing a curb stop at 148 Hollywood Avenue, service repair at 916 Ocean Drive, repairs at Los Robles and Hollywood Station, completion of the Hollywood Beach Sewer Realignment project including manhole rehab and top hats/ spot repairs.

F. ACTION CALENDAR:

1. DRAFT STRATEGIC PLAN

General Manager Martinez explained this is a draft of the strategic plan and informed the Board that staff were seeking feedback. Using a PowerPoint presentation, Ryan Gallagher, PE of Michael K. Nunley & Associates, Inc., presented the draft strategic plan. Board discussion followed, during which members provided input. The Board agreed that General Manager Martinez would return with an updated version of the strategic plan at a future meeting for consideration and approval.

2. BAD DEBT WRITE OFF

Office Manager Dillon explained that this is the bad debt write off from FY 2023/2024 to be written off in FY 2024/2025. The amount is \$8,759.92. Director Debley made the motion to approve the bad debt write off from FY 2023/2024 to be written off . Vice President Thomas seconded the motion . The motion passed.

Lebow: YES, Thomas: YES, Bouchard: YES, Debley: YES 4- Yes 0-No

G. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

President Lebow said that he attended the Port Hueneme Agency meeting on June 16, 2025. He stated that most of the meeting was in closed session. There was discussion regarding the City of Oxnard credit issue. There was nothing else to report.

H. BOARD MEMBER COMMENTS:

None.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

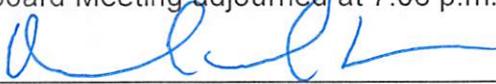
General Counsel had no comment.

General Manager Martinez reminded the Board that the Ribbon Cutting Ceremony will take place on Thursday, July 31st.

General Manager Martinez confirmed that the District will provide a meeting room for local emergency response officials to meet and plan for tsunami preparedness and evacuation on September 25th.

General Manager Marinez said he attended the General Manager Leadership Summit Conference, and it was a good conference.

The Board Meeting adjourned at 7:06 p.m.



Michael Lebow, President