

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, September 8, 2020**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Nast called the virtual meeting to order at 6:00 P.M. In attendance, Vice President Debley, Director Bouchard, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Operations Manager Jesus (Chuy) Navarro.

Director Brewer was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Bouchard made the motion to approve the Consent Calendar and Director Marcus seconded the motion. The motion passed.

Nast, Debley, Bouchard, Marcus 4 - Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Operations Manager Navarro used a PowerPoint presentation to display the June through August 2020 Operations and Maintenance Report. This included District projects such as fire hydrant maintenance, pump station maintenance, service leak repair, sewer main repair, asbestos cement pipe sampling, hot spot cleaning, and new water service installation.

E. ACTION CALENDAR:

1. AWARD CONTRACT TO RAFFELIS FINANCIAL CONSULTANTS, INC. FOR A WATER AND WASTEWATER RATE STUDY (MI 404)

General Manager Martinez explained that the Rate Study had already been approved in the FY 2020-21 Capital Improvement Budget, but the amount of the study had been underestimated. Therefore, the Board was being asked to consider a special budget appropriation to be allocated to the FY 2020-21 Capital Improvement Budget for the Water and Wastewater Rate Study in the amount of \$33,394 to meet the total cost of the study in the amount of \$68,394. Board asked questions. The Board discussed concerns regarding the \$68,394 cost of the study since there was already a model in place. Director Bouchard made the motion to approve the General Manager's recommendations and give authority to the General Manager to modify any amount less than the recommended contractual amount. Vice President Debley seconded the motion. There was no public comment. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Marcus: YES 4 - Yes 0 -No

2. NOMINATIONS FOR VENTURA LOCAL AGENCY FORMATION COMMISSION

General Manager Martinez explained that the term of LAFCo special district regular member Mary Anne Rooney will expire on December 31, 2020 and if the District wished to nominate an individual to be a candidate for the regular member on LAFCo they can submit the nominating resolution. Director Marcus made the motion, through the General Manager for the Board to submit the nominating resolution of Director Bouchard to be a candidate for the regular member on LAFCo. Vice President Debley seconded the motion. The motion carried.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Marcus: YES 4 - Yes 0 -No

F. INFORMATION CALENDAR:

1. Receive report regarding the extension of the March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak. Board received report.
2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

None.

G. BOARD MEMBER COMMENTS:

President Nast appreciated the information General Manager Martinez shared with him regarding wastewater epidemiology testing results received by the City of Oxnard. President Nast believes it would be of interest to share with the rest of the Board.

Vice President Debley expressed concerns over the abnormally large crowds over the Labor Day weekend and the amounts of trash left in the beach areas.

Vice President Debley also stated concerns with illegal hauling activity at some of the construction sites and its infringement on the current franchise agreement with Harrison Industries. Vice President Debley wanted to confirm the District is enforcing the District Municipal Code allowing only Harrison Industries to provide solid waste collection services.

Director Marcus agreed with Vice President Debley's concerns about the large crowds during the recent holiday weekend and was disheartened to see the condition the beach areas were left in.

Director Marcus stated that she hopes everyone stays safe and healthy.

Director Bouchard stated that in a combined effort it may be a good idea to have a conversation with the Harbor Department on how we can help them respond and come up with solutions to be prepared and address this new increase in crowds in the beach area which subsequently lead to additional trash, law enforcement needs, etc.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel said he also hopes everyone stays safe and healthy.

General Manager Martinez said that at the next PHWA meeting there will be an update on the line break repair, and it is now back in service. Due to this repair the PHWA stopped any action in purchasing new membranes.

General Manager Martinez said he will send the entire Board any information the City of Oxnard shares with him regarding wastewater epidemiology testing results.

The Board Meeting adjourned at 7:23 P.M.



Bob Nast, President