

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING March 11, 2025

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Lebow called the meeting to order at 5:00 P.M. In attendance, Vice President Thomas, Director Bouchard, Director Brewer, Director Debley, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Bouchard made the motion to approve the Consent Calendar. Director Brewer seconded the motion. The motion passed.

Lebow, Thomas, Bouchard, Brewer, Debley

5 - Yes 0 -No

D. OPERATIONS REPORT:

Operations Manager Navarro updated the Board on the leak repair on Melrose Drive stating that it was complete including the easement area, Los Robles Lift Station pump issues were diagnosed and need replacement, the District office trash enclosures now have signage explaining to residents the intended use of the bins, and the Operations team built a partition wall in the enclosure to separate the trash and e-waste bins from the recycle bins.

E. CLOSED SESSION:

The Board went into Closed Session at 5:15 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Authority: California Government Code § 54956.9(d)(1)
TITLE: GENERAL MANAGER

The Board returned to the Open Session at 5:29 p.m.

President Lebow reported that the Board met in Closed Session and there was nothing to report.

F. ACTION CALENDAR:

1. SOLICIT BID REQUEST FOR HOLLYWOOD BEACH SEWER REHABILITATION PROJECT (CI-201).

General Manager Martinez explained the background, project description, Hollywood Beach project map overview, estimated project costs, CI- 201 Capital Improvement Program Budget amount, and the next steps in the process. General Manager Martinez said this recommendation is only to authorize proceeding with the advertisement of a formal bid for the Hollywood Beach Sewer Rehabilitation Project. After the bids are returned, the item will be brought back to the Board at the April 8, 2025, Regular Board Meeting. Director Bouchard made the motion to authorize the General Manager to proceed with the advertisement of a formal bid for the Hollywood Beach Sewer Rehabilitation Project. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Lebow: YES, Thomas: YES, Bouchard: YES, Brewer: YES, Debley: YES 5 - Yes 0 -No

G. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

President Lebow said that both he and Vice President Thomas attended the Port Hueneme Water Agency (PHWA) meeting on February 18th. Board positions were assigned, and Vice President Thomas was elected Vice President of the PHWA Board.

H. BOARD MEMBER COMMENTS:

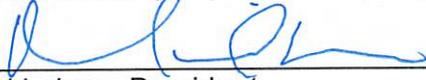
Director Brewer said she attended the Association of Water Agencies of Ventura County event on February 20th, and it was very informative.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

The General Manager reported on the concerns from the Board about liability issues regarding the curb in front of the Administration Building that were discussed at the last Board meeting. General Manager Martinez confirmed that it has already been built to code and is properly lit. Additionally, it will be color-coded to ensure it stands out.

The Board Meeting adjourned at 5:52 p.m.



Michael Lebow, President