

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, October 13, 2020**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Nast called the virtual meeting to order at 6:00 P.M. In attendance, Vice President Debley, Director Bouchard, Director Brewer, Director Marcus, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

General Manager Martinez asked to amend the Consent Calendar by removing item 5c. Director Bouchard made the motion to approve the Consent Calendar with the amendment to remove item 5c. Director Brewer seconded the motion. The motion passed.

Nast, Debley, Bouchard, Brewer, Marcus

5- Yes 0 -No

D. OPERATIONS AND MAINTENANCE REPORT:

Operation Manager Navarro used a PowerPoint presentation to display the Operations and Maintenance Report. District projects for the month of September included verification of asset location, distribution of Nuline project notices, flushing of CIBCSD system, and contending with Edison power outages effecting 5 to 7 Stations experiencing loss of power.

E. CLOSED SESSION:

General Counsel announced the Board went into Closed Session at 6:13 p.m.

Public Employee Performance Evaluation (Gov. Code § 54957)

Title: General Manager

General Counsel announced Board was back in Open Session at 7:22 p.m. Board met with General Counsel to discuss the item under closed session Public Employment General Manager. No actionable item to report.

F. ACTION CALENDAR:

1. Annual Performance and Salary Review of District General Manager. The Board will review and consider the General Manager's performance and compensation following closed session performance evaluation.

Director Bouchard made the motion for an ADHOC committee to be formed led by Chair Nast and Vice President Debley and to award General Manager Martinez a 2.8% merit increase and additional CPI of 1.2%.The ADHOC committee's purpose will be to coalesce the Board member evaluation comments and provide a plan of objectives giving General Manager Martinez direction as to Board Members expectations for the upcoming year. Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Nast: YES, Debley: YES, Bouchard: YES, Brewer: YES, Marcus: YES 5 - Yes 0 -No

2. Port Hueneme Water Agency Urban Water Management Plan and America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment Proposal from MKN & Associated to be Considered

General Manager Martinez updated the board on the future PHWA Agenda item and asked for if the Board wanted to give direction to the 2 District Board members that sit on the PHWA Board. Board discussion ensued and the Board asked questions. No Board action was taken.

G. INFORMATION CALENDAR:

1. Receive report regarding the extension of the March 31, 2020 Emergency Declaration and Orders of the Channel Islands Beach Community Services District Board of Directors Related to the 2020 COVID-19 Outbreak. Board received report.
2. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

Director Marcus reported that there was a Public Works Department Waterline Break and Repair Presentation at the PHWA meeting.

H. BOARD MEMBER COMMENTS:

Director Brewer reported that she is a member of the Fisherman's Wharf project Harbor Committee which is a group that includes Mark Sandoval and the City of Oxnard.

Director Marcus stated that a car went through the dead-end sign on Sunset. Residents are concerned about recent activity in this area.

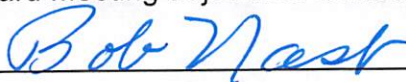
Vice President Debley hopes the Sherriff can attend the next meeting to give updates on current incidents in the beach areas.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez informed the Board that the Raftelis contractual amount for the wastewater and water rate study decreased to \$60,000 instead of \$68,000.

The Board Meeting adjourned at 8:00 P.M.



Bob Nast, President