

Supplies

Before

- Label and store items in an organized manner for quick and easy retrieval
- Mark location of supplies on a map of the building (**Maps & Diagrams**)
- Include and inventory (Supplies):
 - Basic tools & equipment
 - Tools/parts for repair of equipment
 - Items that will shelter everyone from the elements
 - Supplies to keep you warm and dry
 - Items for personal hygiene including water (**Food & Water**)
- Pack all items to protect from moisture
- Stock materials to protect your building such as plywood, tarps, etc. (Supplies)
- Plan for most basic needs and consider use of multi-tools such as a Leatherman

During

- Check (**Maps & Diagrams**) for supplies' location
- Track supplies removed from cache for accountability (Supplies)
- When removing items, repack remaining to protect from moisture
- Take essential supplies with you in a portable container upon evacuation
- Use (Supplies) inventory list to track usage

After

- Restock all supplies
- Address deficiencies

These items can be used to (Shelter in Place) but you may need to grab some to take with you for (Evacuation).