

**MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, March 8, 2022**

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the virtual meeting to order at 5:02 P.M. In attendance, Vice President Marcus, Director Brewer, Director Debley, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Vice President Marcus made the motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

D. OPERATIONS REPORT:

Using a PowerPoint presentation, Operations Manager Navarro discussed the month's projects which included valve stack offset at 2 locations (corner of Santa Monica Drive and Island View Avenue and corner of Ocean Drive and Malibu Avenue), a service upgrade at 1500 Ocean Drive, repair of a leaky AMS at 136 Van Nuys Avenue, meter changeouts at the Coast Guard facility and the Paz Mar apartments, and a meter relocation at 3850 Harbor Boulevard.

E. ACTION CALENDAR:

1. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 22-05 ENABLING CONTINUED USE OF REMOTE TELECONFERENCE MEETINGS IN ACCORDANCE WITH ASSEMBLY BILL 361:

President Bouchard stated that this was a resolution required by law to continue teleconference meetings. There was no public comment. Director Brewer made the motion to follow staff's recommendation to adopt Resolution No 22-02 Enabling continued use of remote teleconference meetings in accordance with Assembly Bill 361. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

2. SOLICIT BID REQUEST FOR WATER VALVE REPLACEMENT PROJECT (CI 105)

General Manager Martinez used a PowerPoint presentation to give an overview of the water replacement project. Board asked questions. There was no public comment. Director Brewer made the motion to follow staff's recommendation to authorize the General Manager to proceed with the advertisement of formal bid for the Water Valve Replacement Project CI 105. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

3. SOCIAL MEDIA POLICY

General Manager Martinez used a PowerPoint presentation to show the highlights of the Social Media Policy and its goals. The General Manager said this was an addition to other outreach efforts. Board asked that the policy be amended to include language that pointed out that this was a one-way communication effort to reduce liability to the District. President Bouchard made the motion to approve the social media policy subject to the inclusion of language stating this was one way communication only. Vice President Marcus seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Marcus: YES, Brewer: YES, Debley: YES, Nast: YES 5 - Yes 0 -No

4. CONDITIONAL USE PERMIT UPDATE FROM COUNTY PLANNING COMMISSION HEARING

General Manager Martinez reported that at the hearing the Planning Commission had concerns that they asked to be addressed and continued the hearing until April 26, 2022.

No Board Action was taken.

F. INFORMATION CALENDAR:

1. SB 1383/619 Implementation Plan

General Manager Martinez explained that CalRecycle has 45 days to review the District's Intent to Comply submittal. The District will begin outreach letting District residents know the District office has a food waste bin which is available for the residents to use.

2. COVID 19 relief funding

General Manager Martinez said General Counsel advised that the District use the COVID 19 relief funding and use it for what it was originally intended for, retiring the debts of those individuals who qualify. General Manager Martinez also stated that the District will be aggressively enforcing the Discontinuation of Residential Water Service for Non-Payment Policy.

3. Report from Board Members for any meeting or conference where compensation for attendance was received.

President Bouchard and Director Debley attended the PHWA meeting. They reported that in open session the Operations Report and audit were presented. The Audit issued the result of a clean opinion.

G. BOARD MEMBER COMMENTS:

Director Nast stated that Bruce Dandy said the United Water Conservation District began construction of its new iron and manganese treatment plant.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel said they are still deciding on a judge to handle the adjudication. President Bouchard mentioned it most likely will be a judge from the Los Angeles Area rather than the Santa Barbara Area due to conflict issues.

General Counsel announced that Mauricio Guardado, General Manager of United Water Conservation District, will be speaking to AWA on March 17, 2022.

General Manager Martinez said drought outreach continues. The postcards have already been mailed and now the District will include social media in drought outreach

efforts.

General Manager Martinez said the late fees and the shut off process resume this month.

General Manager Martinez said he has met with City of Port Hueneme and presented a list of concerns regarding the cross base pipeline.

General Manager Martinez announced the Community Clean Up Event will be held this year on September 10, 2022, from 9:00 a.m. to 1:00 p.m.

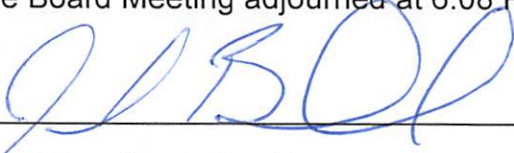
General Manager Martinez said the Finance Committee will be meeting before the April 12th Regular Board Meeting and there will most likely be a second Regular Board Meeting on April 26, 2022.

General Manager Martínez announced the Staff is back in person full time at the office on regular schedules.

I. CLOSED SESSION:

Board did not go into closed session.

The Board Meeting adjourned at 6:08 P.M.



Jared Bouchard, President