

Board of Directors:

SUSIE KOESTERER, President
ELLEN SPIEGEL, Vice President
MARCIA MARCUS, Director
KRISTINA BREWER, Director
BOB NAST, Director

AKBAR ALIKHAN
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CIBCSO.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 7:00 PM on Tuesday, August 8, 2017. The Meeting will be held at the District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035. The Agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report – July 2017
3. Operations & Maintenance Report –
 - a. Deferred
4. Minutes
 - a. July 11, 2017
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06

	Account Number	Water Charges	Sewer Charges	Total Charges
a.	Account # 06970-01	\$28.67	\$92.41	\$121.08
b.	Account # 00860-02	\$78.96	\$131.67	\$210.63

D. ACTION CALENDAR:

NONE

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.
2. Update on Baseline Testing
3. Update on Groundwater Supply in Western Ventura County

F. BOARD MEMBER COMMENTS

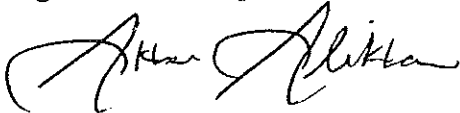
G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, August 3, 2017 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at www.cibcsd.com.



Akbar Alikhan
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

8/3/2017 11:38 AM

Register: 1002 · Checking Pacific Western

From 07/01/2017 through 07/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/03/2017		QuickBooks Payroll ...	-split-	Created by Pay...	16,642.72			506,356.80
07/05/2017	To Print	Akbar Alikhan	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	Carol J Dillon	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	Casey D Johnson	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	E.D. Brock	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	Erika F Davis	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	Lupe C Lopez	-split-	Direct Deposit		X		506,356.80
07/05/2017	To Print	Mark A Espinosa	-split-	Direct Deposit		X		506,356.80
07/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/6			8,854.19	515,210.99
07/07/2017	DEP	DEPOSIT	1 - Water System Expe...	Dep 7/7			37.24	515,248.23
07/07/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 7/5			150.00	515,398.23
07/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/6			45.18	515,443.41
07/07/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/6			5,341.33	520,784.74
07/11/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 7/6			150.00	520,934.74
07/11/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/6			210.00	521,144.74
07/11/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/5			8,605.42	529,750.16
07/11/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 7/5			450.00	530,200.16
07/11/2017	4267	A to Z Law, LLP	2000 - Accounts Payable		2,488.00			527,712.16
07/11/2017	4268	ACWA/JPIA Health ...	2000 - Accounts Payable		1,053.41			526,658.75
07/11/2017	4269	Aflac	2000 - Accounts Payable		461.06			526,197.69
07/11/2017	4270	Airport Towing	2000 - Accounts Payable		50.00			526,147.69
07/11/2017	4271	America's Tire	2000 - Accounts Payable	Tires-F150 XL	807.12			525,340.57
07/11/2017	4272	Arco	2000 - Accounts Payable		1,051.36			524,289.21
07/11/2017	4273	AWA	2000 - Accounts Payable		90.00			524,199.21
07/11/2017	4274	CIBCS-D-Petty Cash	2000 - Accounts Payable		374.01			523,825.20
07/11/2017	4275	City of Oxnard	2000 - Accounts Payable	1/1/17 to 3/31/...	240,410.33			283,414.87
07/11/2017	4276	Dial Security	2000 - Accounts Payable		210.00			283,204.87
07/11/2017	4277	Document Systems, L...	2000 - Accounts Payable	HP Office	60.69			283,144.18
07/11/2017	4278	Elecsys Corporation	2000 - Accounts Payable		223.50			282,920.68
07/11/2017	4279	Famcon Pipe and Su...	2000 - Accounts Payable		53.04			282,867.64
07/11/2017	4280	FedEX	2000 - Accounts Payable		39.21			282,828.43
07/11/2017	4281	FGL Environmental L...	2000 - Accounts Payable		609.00			282,219.43
07/11/2017	4282	Frontier	2000 - Accounts Payable		73.79			282,145.64
07/11/2017	4283	Frontier-Office	2000 - Accounts Payable		433.79			281,711.85
07/11/2017	4284	Golden State Copier	2000 - Accounts Payable	Folding Machi...	1,984.00			279,727.85
07/11/2017	4285	LAFCO	2000 - Accounts Payable	Lafco Dues 7/1...	2,640.00			277,087.85
07/11/2017	4286	Mission Linen & Uni...	2000 - Accounts Payable		168.11			276,919.74
07/11/2017	4287	Mycol, Inc.	2000 - Accounts Payable	pirkle park	120.00			276,799.74
07/11/2017	4288	Nationwide Retirement	2000 - Accounts Payable	pr pd 6/17/17 t...	5,857.92			270,941.82
07/11/2017	4289	Office Depot	2000 - Accounts Payable		402.82			270,539.00

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From 07/01/2017 through 07/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/11/2017	4290	Oilfield Electric Motor	2000 - Accounts Payable		898.92			269,640.08
07/11/2017	4291	Pacific Couriers	2000 - Accounts Payable		188.72			269,451.36
07/11/2017	4292	Philip's Janitorial Ser...	2000 - Accounts Payable		185.00			269,266.36
07/11/2017	4293	Pitney Bowes Inc.	2000 - Accounts Payable		144.16			269,122.20
07/11/2017	4294	Prime Masonry Mate...	2000 - Accounts Payable		653.74			268,468.46
07/11/2017	4295	Proven Print Services	2000 - Accounts Payable	2016 Consume...	1,536.67			266,931.79
07/11/2017	4296	Raftelis Financial Co...	2000 - Accounts Payable		5,214.90			261,716.89
07/11/2017	4297	Robert Grimes	2000 - Accounts Payable	CUSTOMER ...	1,937.53			259,779.36
07/11/2017	4298	Soares, Sandall, Bern...	2000 - Accounts Payable		1,275.00			258,504.36
07/11/2017	4299	Special District Lead...	2000 - Accounts Payable	VOID:		X		258,504.36
07/11/2017	4300	Spectrum	2000 - Accounts Payable	cable	38.03			258,466.33
07/11/2017	4301	Tampa Hardware 2	2000 - Accounts Payable		102.40			258,363.93
07/11/2017	4302	Underground Service...	2000 - Accounts Payable		13.50			258,350.43
07/11/2017	4303	United States Postal ...	2000 - Accounts Payable		1,000.00			257,350.43
07/11/2017	4304	Venco Controls, Inc.	2000 - Accounts Payable		1,553.30			255,797.13
07/11/2017	4305	Ventura County Star	2000 - Accounts Payable	Public Notices	441.48			255,355.65
07/11/2017	4306	Win-911	2000 - Accounts Payable		495.00			254,860.65
07/11/2017	4307	Xpress Lube	2000 - Accounts Payable		373.06			254,487.59
07/11/2017	4308	Tampa Hardware 2	2000 - Accounts Payable		106.16			254,381.43
07/11/2017	4309	Spectrum	2000 - Accounts Payable		113.99			254,267.44
07/11/2017	4310	Casey Johnson	2000 - Accounts Payable	10% Interest o...	4.16			254,263.28
07/11/2017	4311	David Brock	2000 - Accounts Payable	Interest on retr...	56.55			254,206.73
07/11/2017	4312	Erika Davis	2000 - Accounts Payable	Interest on retr...	54.86			254,151.87
07/11/2017	4313	Jeff Spieler	2000 - Accounts Payable	interest on retr...	44.58			254,107.29
07/11/2017	4314	Lupe Lopez	2000 - Accounts Payable	interest on retr...	53.95			254,053.34
07/11/2017	4315	Mark Espinosa	2000 - Accounts Payable	interest on retr...	48.07			254,005.27
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/12			2,068.87	256,074.14
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/10			3,767.09	259,841.23
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/7			8,404.97	268,246.20
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/5			1,059.15	269,305.35
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/11			25,841.95	295,147.30
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/12			1,557.92	296,705.22
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/11			10,070.01	306,775.23
07/12/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/7			820.02	307,595.25
07/18/2017		QuickBooks Payroll ...	-split-	Created by Pay...	18,923.45			288,671.80
07/19/2017	To Print	Akbar Alikhan	-split-	Direct Deposit		X		288,671.80
07/19/2017	To Print	Carol J Dillon	-split-	Direct Deposit		X		288,671.80
07/19/2017	To Print	Casey D Johnson	-split-	Direct Deposit		X		288,671.80
07/19/2017	To Print	E.D. Brock	-split-	Direct Deposit		X		288,671.80
07/19/2017	To Print	Erika F Davis	-split-	Direct Deposit		X		288,671.80

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/19/2017	To Print	Lupe C Lopez	-split-	Direct Deposit		X		288,671.80
07/19/2017	To Print	Mark A Espinosa	-split-	Direct Deposit		X		288,671.80
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/12			420.00	289,091.80
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/20			972.65	290,064.45
07/21/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 7/17			150.00	290,214.45
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/13			13,655.71	303,870.16
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/17			18,472.68	322,342.84
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/20			9,634.25	331,977.09
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/17			4,016.01	335,993.10
07/21/2017	DEP	DEPOSIT	2050 - Customer Depo...	Dep 7/19			150.00	336,143.10
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/19			618.12	336,761.22
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/19			3,455.54	340,216.76
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/17			9,489.11	349,705.87
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/17			11,214.64	360,920.51
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/18			10,571.41	371,491.92
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/18			8,041.20	379,533.12
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/17			1,358.21	380,891.33
07/21/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/20			8,746.80	389,638.13
07/21/2017	EDEP	DEPOSIT	1200 - Accounts Recei...	e-cehcks			71,322.38	460,960.51
07/21/2017	4318	ACWA/Joint Powers ...	2000 - Accounts Payable	Workcomp pr p...	5,370.96			455,589.55
07/21/2017	4319	AT & T	2000 - Accounts Payable		668.31			454,921.24
07/21/2017	4320	CALL 24 Communic...	2000 - Accounts Payable		490.00			454,431.24
07/21/2017	4321	City of Oxnard	2000 - Accounts Payable	pr pd 4/1/17 to ...	196,169.79			258,261.45
07/21/2017	4322	CWEA	2000 - Accounts Payable	D. Brock licens...	180.00			258,081.45
07/21/2017	4325	EJ Harrison & Sons, ...	2000 - Accounts Payable	pr pd 5/16/17 t...	40,017.02			218,064.43
07/21/2017	4326	Famcon Pipe and Su...	2000 - Accounts Payable		2,205.60			215,858.83
07/21/2017	4327	FGL Environmental L...	2000 - Accounts Payable		352.00			215,506.83
07/21/2017	4328	Frontier	2000 - Accounts Payable		401.09			215,105.74
07/21/2017	4329	Nationwide Retirement	2000 - Accounts Payable	pr pd 7/1/17 to ...	3,038.52			212,067.22
07/21/2017	4330	Office Depot	2000 - Accounts Payable		634.48			211,432.74
07/21/2017	4331	Port Hueneme Marin...	2000 - Accounts Payable		224.02			211,208.72
07/21/2017	4332	Proven Print Services	2000 - Accounts Payable		268.13			210,940.59
07/21/2017	4333	Sam Hill & Sons, Inc.	2000 - Accounts Payable		15,860.00			195,080.59
07/21/2017	4334	SEIU, Local 721	2000 - Accounts Payable	Union Dues	167.50			194,913.09
07/21/2017	4335	So. California Edison...	2000 - Accounts Payable		1,350.60			193,562.49
07/21/2017	4336	Spectrum	2000 - Accounts Payable		121.52			193,440.97
07/21/2017	4337	Streamline	2000 - Accounts Payable		200.00			193,240.97
07/21/2017	4338	VCSDA	2000 - Accounts Payable	2017/2018 Dues	150.00			193,090.97
07/21/2017	4339	Venco Controls, Inc.	2000 - Accounts Payable		950.00			192,140.97
07/21/2017	4340	Water Wise Pro Trai...	2000 - Accounts Payable	C. Johnson/M. ...	200.00			191,940.97

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From 07/01/2017 through 07/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/21/2017	4341	AWA	2000 - Accounts Payable	7/26 Education...	35.00		191,905.97
07/27/2017	EDEP	DEPOSIT	1200 - Accounts Recei...	E-checks		27,576.97	219,482.94
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/21		1,008.17	220,491.11
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/26		194.76	220,685.87
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/24		310.63	220,996.50
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/24		3,837.11	224,833.61
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/21		5,086.52	229,920.13
07/28/2017	DEP	DEPOSIT	1200 - Accounts Recei...	Dep 7/25		13,484.65	243,404.78
07/31/2017	4342	A to Z Law, LLP	2000 - Accounts Payable		11,272.89		232,131.89
07/31/2017	4343	Bay Alarm Company	2000 - Accounts Payable	103152	209.25		231,922.64
07/31/2017	4344	CalPers	2000 - Accounts Payable		6,358.23		225,564.41
07/31/2017	4345	Document Systems, I...	2000 - Accounts Payable		117.67		225,446.74
07/31/2017	4346	FGL Environmental I...	2000 - Accounts Payable		108.00		225,338.74
07/31/2017	4347	Frontier	2000 - Accounts Payable		436.14		224,902.60
07/31/2017	4348	Magnum Fence and ...	2000 - Accounts Payable	Replace Fence/...	1,969.00		222,933.60
07/31/2017	4349	Philip's Janitorial Ser...	2000 - Accounts Payable		231.25		222,702.35
07/31/2017	4350	PHWA	2000 - Accounts Payable		67,594.30		155,108.05
07/31/2017	4351	Proven Print Services	2000 - Accounts Payable	Customer serv. ...	347.49		154,760.56
07/31/2017	4352	SCE- Office	2000 - Accounts Payable		299.74		154,460.82
07/31/2017	4353	Tampa Hardware 2	2000 - Accounts Payable		214.74		154,246.08
07/31/2017	4354	Xpress Lube	2000 - Accounts Payable	2010 F150 Ford	43.99		154,202.09
07/31/2017	4355	Nationwide Retirement	2000 - Accounts Payable	pr pd 7/15/17 t...	2,223.80		151,978.29

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, July 11, 2017

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Koesterer called the meeting to order at 7:02 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Vice President Spiegel, Director Brewer, Director Nast, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, and Office Manager, CJ Dillon.

Director Marcus was absent.

B. PUBLIC COMMENTS:

CHP Officer Kevin Denharder answered questions about the 4th of July holiday and stated it was quiet in the Channel Islands Beach area.

C. CONSENT CALENDAR:

Director Spiegel moved to approve the Consent Calendar as presented. Director Brewer seconded the motion. The motion passed unanimously.

Koesterer, Spiegel, Brewer and Nast 4 - Yes 0 - No

7:06 Director Marcus joined the meeting.

There was short discussion regarding CalPers Health, CalPers Retirement and leak reliefs. The General Manager told the Board he would update them when he received more information.

D. ACTION CALENDAR

1. Bad Debt Write-Off from FY 15-16 to be written off in Fiscal Year 16/17
Recommendation: Authorize Bad Debt Write Off acquired in fiscal year 15/16 to be written off with the closing of fiscal year 16/17, in the amount of \$2,440.21.

Director Nast asked for clarity regarding the bad debt write off. The General Manager clarified the amount of the outstanding debt \$2,440.21 and pointed out that this is lower than previous years.

Vice President Spiegel moved to approve the Bad Debt Write-Off. Director Brewer seconded the motion. The motion passed unanimously.

Koesterer, Spiegel, Marcus, Brewer and Nast 5 - Yes 0 - No

2. Board Discussion of key takeaways from June 27th Regular Meeting.
Recommendation: No Action

The General Manager stated that Item 2 on the Action Calendar was meant to be a discussion about the key takeaways, opinions and observations of the Board Members for staff to go forward. Director Brewer said that both presentations were fabulous and she does think the Harbor needs something, but not 400 apartments due to parking concerns. Vice President Spiegel

voiced concerns about traffic on Victoria. Director Nast's concern was that the ratepayers should not have to pay for the projects demand on the infrastructure primarily sewer concerns. Director Marcus clarified that the way the Board votes is the position of the Board and should be represented as such. The General Manager defined the 3 main points of the letter that the Board directed him to draft at the June 27, 2017 meeting: 1) the opposition to piecemeal planning due to the dangers for the District, 2) Procedural issues regarding the lack of process on behalf of the County asking the County to abide by the proper steps, and 3) mentions the traffic concerns. The Board agreed to send the letter as drafted except to address the CC: The Council and County members individually and that the President sign the letter.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

None

2. Board approved letter from District to VC, copied are City of Oxnard, California Coastal Commission.

Covered Earlier see D2

3. CA AB 401 - Low Income Rate Assistance Program.

The General Manager brought up the Bill CA AB 401 and asked the Board if this is something they would like to explore. The General Manager said there will be workshops as listed on page 16 of the handout and his recommendation was to see where this is going and see if this is something the Board wants to do. The General Manager commented that the Staff would monitor where this is heading and keep the Board informed.

F. BOARD MEMBER COMMENTS:

Director Nast expressed his better understanding of where the water comes from but would like to learn more about the trash and sewer services. He asked that a tour of the EJ Harrison facility be scheduled for those Board Members that are interested. The General Manager gave direction to the Office Manager to arrange the tour.

Director Nast discussed the Baseline Water Testing. The General Manager proposed a longer time frame of 2-3 months to address this issue. General Counsel recommended The General Manager contact United Water's General Manager and discuss the issue, then get back to the Board.

Director Nast brought up a concern with the Adopted Ordinances and suggested input from those impacted. The General Manager asked to revisit this in about 6 months so it would allow him time to speak to staff and get updated information.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel shared that the SIGMA process is going slow and the concern in regards to the allocation of groundwater sustainability and the effects on the District. He announced there was a meeting tomorrow night from 6:30pm to 8:00pm at the Oxnard Performing Arts. The General Manager announced he plans on attending.

The General Manager extended his appreciation to the Board and the previous General Manager for the opportunity to be a part of the District.

H. CLOSED SESSION: None

The Board Meeting adjourned at 8:45 PM.

Susie Koesterer, President