MINUTES OF THE

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING, April 11, 2016 **AMENDED**

**A.**  **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

Vice President Spiegel called the meeting to order at 7:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance, Director Marcus, Director Brewer, Director Nast, General Counsel, John Mathews, General Manager, Jared Bouchard and Office Manager, CJ Dillon.

President Koesterer was absent.

**B. PUBLIC COMMENTS:**

CHP Officer Kevin Denharder told the Board the area has been relatively quiet. He said they have had the radar trailer in the area to remind people of their speed. The Board and Officer discussed long term parked oversize vehicles, such as motor homes.

**C. CONSENT CALENDAR:**

Director Marcus moved to approve the Consent Calendar with the correction in the minutes provided by Director Brewer. Director Nast seconded the motion. The motion passed unanimously.

Marcus, Spiegel, Brewer and Nast 4 - Yes 0 - No

**D. ACTION CALENDAR**

 **1. Budget Workshop Review 2017/2018 Proposed Budget and Proposed Rates**

The General Manager presented the Board with a brief explanation of how to read and understand the Proposed Budget. He went over the Water, Waste Water and Trash enterprises in depth. The Board and the General Manage engaged in a short discussion over different line items.

The revenues for the current 2016/2017 fiscal year are lower than expected, due to lower water usage and no increase in City of Oxnard's waste water rates. The General Manager asked the Board to choose between two different Budget presentations. One that displayed the Capital Replacement using the Rate Stabilization Fund or reduce the Capital Replacement fund with the amount that the District will be able to fund.

After a lengthy discussion, Director Brewer said she preferred the second Budget option, titled V-2. The other Board members agreed.

No action was taken during this workshop.

 **2. Consider Resolution 17-01, Writing Off Water Usage Tier Rate Charges on 85 Specific Accounts and Authorizing the General Manager to Approve Additional Write offs when Appropriate and in the Financial Best Interest of the District**

Mr. Bouchard explained to the Board that after 5 months of the new rates in use, it was discovered that the usage charge to the user type: single family residence with one (1) accessory unit were calculating incorrectly. This affected approximately 70 customers with an approximate loss of $750.00. The resolution will allow the General Manager to decide whether to pursue the money or "write off" the amount up to $1,500.00 depending on the cost effectiveness of Staff time. The current $750.00 loss has been considered and recommended for write-off.

Director Marcus moved to Approve Resolution 17-01 with Paragraph 6 of the Resolution removed. Vice President Spiegel seconded the motion and the motion passed unanimously.

Marcus, Spiegel, Brewer and Nast 4- Yes 0 - No Koesterer - Absent

**E. INFORMATION CALENDAR:**

 1**. Report from Board Member of any meeting or conference where compensation from the District for attendance was received.**

**None**

**F. BOARD MEMBER COMMENTS:**

Director Nast told the Board he wrote Julie Brownley regarding the Steel Head Trout and got a response that basically said not to expect this situation to change anytime soon.

Director Marcus announced the County installed a "dead end" sign on her street and it has been very effective in stopping through traffic.

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

Mr. Mathews reported that he is still working through the SIGMA process which is proving to be lengthy and difficult. He noted that small District's don't get the recognition they deserve for all the work they do and encouraged letter writing even if it doesn't have an impact on the outcome. It still shows involvement and opinions.

The General Manager announced that Mr. Mathews and he will be attending a meeting regarding the Santa Felicia Dam where the topic will be the new construction of an expanded spillway.

The Board Meeting adjourned at 8:34 PM.

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Ellen Spiegel, Vice President