

**MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, January 14, 2025**

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

President Brewer called the meeting to order at 5:01 P.M. In attendance, Vice President Lebow, Director Bouchard, Director Thomas, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Debley was absent.

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Vice President Lebow made the motion to approve the Consent Calendar. Director Bouchard seconded the motion. The motion passed.

Brewer, Lebow, Bouchard, Thomas

4 - Yes 0 -No

**D. CLOSED SESSION:**

Director Bouchard and General Counsel McNulty excused themselves and did not participate in the Closed Session- item D-1.

The Board went into Closed Session at 5:11 p.m.

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Authority: California Government Code § 54956.9(d)(1)**

Director Debley joined the meeting at 5:17 p.m.

The Board returned from Closed Session item D-1 at 5:54 p.m.

**Director Bouchard and General Counsel McNulty returned and joined the Closed Session item D-2.**

**The Board went into Closed Session item D-2 at 5:55 p.m.**

**The Board returned from Closed Session item D-2 at 5:59 p.m.**

**The Board reported that they met in Closed Session to discuss item D-1. No action was taken at this time.**

**General Counsel McNulty reported that the Board met in Closed Session to discuss item D-2. The Board will continue item D-2 to the next Regular Board Meeting.**

#### **E. ACTION CALENDAR:**

##### **1. ANNUAL PERFORMANCE AND SALARY REVIEW OF DISTRICT GENERAL MANAGER, THE BOARD WILL REVIEW AND CONSIDER THE GENERAL MANAGER'S PERFORMANCE AND COMPENSATION FOLLOWING CLOSED SESSION PERFORMANCE EVALUATION.**

The Board took no action at this time. The Board stated that according to the contractual agreement already in place the CPI increase can be implemented even though the review is postponed to February 2025 Regular Board Meeting.

##### **2. ELECTION OF BOARD OFFICERS FOR CALENDAR YEAR 2025**

President Brewer moved to nominate Vice President Lebow for President for the 2025 calendar year. Director Bouchard seconded the motion. The motion passed.

###### **ROLL CALL VOTE:**

**Brewer: YES, Lebow: ABSTAIN, Bouchard: YES, Debley: YES, Thomas: YES  
4-Yes 0-No 1-ABSTAIN**

Director Bouchard moved to nominate Director Thomas for Vice President for the 2025 calendar year. President Lebow seconded the motion. The motion passed.

###### **ROLL CALL VOTE:**

**Brewer: YES, Lebow: YES, Bouchard: YES, Debley: YES, Thomas: ABSTAIN  
4-Yes 0-No 1-ABSTAIN**

Board assignments were made (see attached). Director Bouchard made the motion to approve the Board assignments for the calendar year 2025. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Bouchard: YES, Debley: YES, Thomas: YES 5-Yes 0-No

### **3. AMENDMENT TO CROSS BASE PIPELINE AGREEMENT WITH THE CITY OF PORT HUENEME**

General Manager Martinez explained that per Board's request General Counsel McNulty and General Manager Martinez met with the City of Port Hueneme. The City of Port Hueneme agreed to a three-year stay. General Counsel McNulty stated that if they do start the project before three years then the agreement would be reinstated at that point, and they would have to pay the prorated portion of the annual fee. Director Bouchard made the motion to approve the Amendment to the Cross Base Pipeline Agreement and directed the General Manager to execute the Amendment with the City of Port Hueneme. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Bouchard: YES, Debley: YES, Thomas: YES 5-Yes 0-No

### **4. DISTRICT ADMINISTRATION AND OPERATIONS FACILITY CONSTRUCTION UPDATE**

General Manager Martinez said that the elevator, fire sprinklers and fire alarms passed inspection. The fire life safety inspection will take place tomorrow. Thursday will be final inspection.

#### **F. INFORMATION CALENDAR:**

##### **1. LAFCo Election Results**

The candidate that received the most votes cast for LAFCo Special District Regular Board Member is Chris Stephens, of the Ventura Port District.

##### **2. Report from Board Members of any meeting or conference where compensation for attendance was received.**

President Lebow said he attended the Port Hueneme Agency meeting and there was nothing to report.

**G. BOARD MEMBER COMMENTS:**

Director Brewer commented that the fires may bring an influx of people to the community but has not seen that yet.

President Lebow thanked the Ventura and Oxnard Fire personnel for putting out the Auto fire and the work in Los Angeles as well. President Lebow suggested an Emergency Preparedness Open house day for the community.

Director Bouchard asked that LAFCo be contacted regarding the CERT program and how to reinstate the program.

Director Debley asked General Manager Martinez to message the community regarding water supply and fire prevention.

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel had no comment.

General Manager reminded that Board that Bob Nast celebration of life will be Friday, January 24<sup>th</sup> at 1:00 p.m.

The Board Meeting adjourned at 6:33 p.m.



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Michael Lebow, President