

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, July 13, 2021

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

Vice President Bouchard called the virtual meeting to order at 6:03 P.M. In attendance, Director Brewer, Director Marcus, Director Nast, General Manager Peter Martinez, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

**President Debley was absent.**

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Director Marcus made the motion to approve the modified Agenda order with Agenda item G-1 moved from Closed Session item to Open session Presentation Item D-2 and Closed Session item G-2 moved to the end of the meeting placed after General Counsel and General Manager comments. Director Nast seconded the motion. The motion passed.

**ROLL CALL VOTE:**

Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES      4 - Yes 0 -No

Director Brewer made the motion to approve items 2,3 and 4 on the Consent Calendar. Director Marcus seconded the motion. The motion passed.

Bouchard, Brewer, Marcus, Nast      4- Yes 0 -No

**D. SPECIAL PRESENTATIONS:**

**1. Presentation from Harrison Industries on Senate Bill 1383**

Lynn Harrison (Harrison Industries), Danny Harrison (Harrison Industries), Nan Drake (Harrison Industries) and Bill Camarillo (Agromin) explained Senate Bill 1383 (effective

January 1, 2022) and presented solutions offered by Agromin.

## **2. Presentation from Special Water Counsel Candy**

Special Water Counsel Candy informed the Board that an adjudication has been filed by a group of landowners on June 15, 2021.

### **E. OPERATIONS REPORT:**

Using a PowerPoint presentation, Operations Manager Navarro explained the July 2021 projects. The projects included were sewer system cleaning, Highland Avenue renovation, B Station chopper pump installation, valve replacement at the corner of Hollywood Avenue and Ocean Avenue, repair and maintenance at 4201 Victoria Avenue, and repair of a service leak at 372 Melrose Drive.

### **F. ACTION CALENDAR:**

#### **1. Request to Participate in Groundwater Monitoring Study at Kiddie and Hobie Beaches by the County of Ventura**

Ewelina Mutkowska (Ventura County Manager of the Stormwater program) and John Griffith (Southern California Coastal Water Research) requested funds from the District to aid in the Groundwater Monitoring Study at Kiddie and Hobie Beaches by the County of Ventura. Vice President Bouchard made the motion to support an initial effort at \$20,000. If the findings demonstrate relation to the wastewater system in some shape or form, then the District will consider further participation. Director Marcus seconded the motion. The motion passed.

#### **ROLL CALL VOTE:**

Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES      4 - Yes 0 -No

#### **2. Bad Debt Write off**

Vice President Bouchard moved to approve bad debt write-off from FY 2019/2020 to be written off in FY 2020/2021. Director Marcus seconded the motion. The motion passed.

#### **ROLL CALL VOTE:**

Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES      4 - Yes 0 -No

### **3. 2021 CSDA Board of Directors, Election (Seat A) Coastal Network 2021-2023**

Office Manager Dillon explained that this is an election for CSDA to fill Seat A. The two candidates up for election are Hugh Rafferty and Elaine Magner. Director Marcus made the motion to cast a ballot for Elaine Magner and authorize Office Manager Dillon to cast the ballot on behalf of the Board. Director Nast seconded the motion. The motion passed.

#### **ROLL CALL VOTE:**

Bouchard: YES, Brewer: YES, Marcus, YES, Nast: YES      4 - Yes 0 -No

### **H. INFORMATION CALENDAR**

#### **1. 2021 Water and Sewer Master Plan**

Ryan Gallagher, PE (MKN Associates) presented the 2021 Water and Sewer Master Plan. Board requested that the 2021 Water and Sewer Master Plan be brought back and reviewed by the Facilities Committee. Then at a future Board meeting returned as an action item for full approval, discussion, review, and adoption.

#### **2. Report from Board Members for any meeting or conference where compensation for attendance was received.**

Director Marcus reported that she attended the PHWA meeting and there was a closed session item with Special Water Counsel Candy.

Vice President Bouchard reported that he attended the PHWA meeting and other than closed session it was regular business.

Vice President Bouchard reported that he attended the annual CSDA Leadership Conference, and the conference was well attended and very informative. Vice President Bouchard reported that one of the classes focused on the emerging need for Board members to be cognizant of social media and the legal aspects surrounding this topic.

### **I. BOARD MEMBER COMMENTS**

Director Marcus stated her concern about water conservation in the District area.

### **J. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

General Manager Martinez said the office reopened to the public on July 6<sup>th</sup>.

General Manager Martinez said that both the Water Quality Report and the Prop 218 Notice were mailed to the public this month.

General Manager Martinez noted that the Prop 218 hearing will be August 3<sup>rd</sup> at 6:00 pm.

General Manager Martinez said he wrote a Next-Door post regarding water conservation.

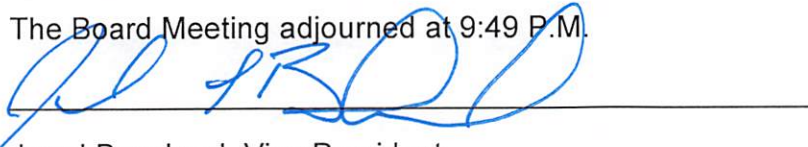
**G. CLOSED SESSION:**

**General Counsel announced the Board went into closed session at 9:09 pm in accordance with Government Code Section 54956.8- Conference with Real Property Negotiators.**

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Regarding Cross Base Pipeline- Proposed Usage Costs Paid by Third Parties in accordance with Government Code Section 54956.8

**General Counsel announced the Board was back in open session at 9:49 pm. Board met with real property negotiators and there was some discussion. No actionable item to report.**

The Board Meeting adjourned at 9:49 P.M.



Jared Bouchard, Vice President