

**MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING, January 9, 2018**

**A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:**

Vice President Spiegel called the meeting to order at 6:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance Director Marcus, Director Brewer, General Manager, Akbar Alikhan, Clerk of the Board, Erika Davis, General Counsel, John Mathews, Office Manager, CJ Dillon and Deputy General Manager/ Operations Manager Pete Martinez.

President Koesterer and Director Nast were absent.

**B. PUBLIC COMMENTS:**

None.

**C. CONSENT CALENDAR:**

Director Marcus moved to approve the Consent Calendar and Director Brewer seconded the motion. The motion passed.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

**D. ACTION CALENDAR**

**1. Participation in Fisherman's Wharf Design Charrette**

Resident Bill Higgins offered to answer any questions regarding the Charrette. There was a lengthy Board discussion regarding the Fisherman's Wharf Design Charrette. Vice President Spiegel moved to approve the motion to designate General Manager Alikhan as the voting member and Director Brewer as a member of the caucus with the option to nominate two members of the public as advisors. Director Marcus seconded the motion and the motion passed unanimously.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

**2. Appraisal Report of District Properties**

General Manager Alikhan explained the appraisal Report. The Board asked questions about the process and the General Manager and General Counsel answered questions. Director Brewer motioned to authorize the General Manager to commence the sale of both lots. Director Spiegel seconded the motion. The motion collectively passed.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

3. Agreement for Space Planning & Design Services

General Alikhan explained that this was a budget keeping mechanism and the funds were already in the budget. The Scope of the work would include assessment of the existing building whether it needed to be remodeled or replaced. Director Brewer moved to approve the budget re-appropriation and authorize the General Manager to enter into an agreement with Architects Orange, LLP for Design services. Director Spiegel seconded the motion. The motion was approved.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

4. Solid Waste Contract Renewal

General Alikhan and the Board acknowledged the excellent service EJ Harrison provides to the community. General Alikhan explained the changes in the contract and that the motion was solely about approving the EJ Harrison contract. Director Marcus moved to approve the contract and Director Brewer seconded the motion. The motion passed unanimously.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

5. Update to Service Line Split Requirements

This was an item requested by Director Brewer at the November Board meeting. In the case of a service line split, it would require a licensed plumber to verify the internal plumbing is not interconnected. Director Marcus moved to adopt the update to the service line split requirements and Director Brewer seconded. The motion passed.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

6. Board Reorganization for Calendar Year 2018

Since there were Board Members absent the Board discussed deferring the item until the next Board Meeting in February. Director Marcus made the motion to continue the motion until the February Board Meeting. Director Spiegel seconded the motion. The motion was approved.

Spiegel, Marcus, Brewer 3 - Yes 0 - No

**E. INFORMATION CALENDAR**

- 1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

None.

- 2. Thank you letter from Oxnard Unified High School District

General Alikhan presented the thank you letter from Oxnard Unified High School District for the donation of the copier/scanner.

3. Results of Utility Bill Audit from Utility Cost Management

General Alikhan explained we took part in a utility review and Utility Cost Management reviewed our rates and they found they were equitable.

**F. BOARD MEMBER COMMENTS:**

Director Brewer announced vacation rentals and deck discussions postponed until February and March due to the fire.

Director Marcus inquired about Director Nast's invitation to a speaker from United for February meeting. General Manager Alikhan did not have it confirmed so it is not yet scheduled.

Director Marcus welcomed the two new staff members, Kaila DuSold and Pete Martinez.

Director Marcus also asked about David Brock, Operations Staff Member. Board members said they wished the best for him and his family recovering from the Thomas fire tragedy.

Director Marcus announced the AWA breakfast was scheduled for January 18<sup>th</sup>.

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:**

General Counsel said it was a quiet month in December. There was not much going on with the GSP. GMA working on an interior plan going forward.

General Manager commented that the City of Port Hueneme has a strategic planning exercise scheduled for this month.

General Manager noted that the flood insurance was going to be held off until April since the rates are forecasted to go down.

General Manager announced that security cameras were being installed outside of the District office to help prevent the illegal dumping that has been occurring frequently.

General manager added that the next meeting would include discussions pertaining to installation and testing of 10 new meters, CalPers status, GSP update, and Charrette report.

The Board Meeting adjourned at 7:35 PM.



Ellen Spiegel, Vice President