

Communication

Before

- Develop a communication plan
- Procure redundant communications devices (e.g. landline phone, cell phone, two-way radios, HAM radios, satellite radios, etc.), learn how to use them, and mark their locations in **(Maps & Diagrams)**
- Maintain list of communication devices, their respective locations, and their function
- Ensure batteries are charged and/or duplicate batteries are in **(Supplies)**
- Identify **(Contacts)** by device type; cell, landlines, satellite, etc.
- Identify out of area contact for family and friends to check on status
- Register individual staff/family/friends in VC Alert
- Share your communication plan with family/friends
- Know your neighbors and include them in your communication plan
- Identify a safe meeting place where family members can gather
- Identify a contact person/place to leave messages should you be separated from your family/friends

During

- Reference **(Contacts)** and follow the communication plan
- Keep a communication device with you at all times
- Tune into emergency alert stations: KVEN 1450 AM, KHAY 100.7 FM, & KMLA 103.7 FM (Spanish)
- Check www.vcemergency.com for current, Ventura County emergency information
- Assess your situation and ensure safety of family/friends
- If possible/necessary:
 - Go to your meeting place
 - Check in with your out of area contact

After

- Restock supplies
- Update lists and contact information
- Do maintenance and repair, as necessary, on devices

Communication often fails. Make it your plan to have more than one way to communicate.