

Board of Directors

MARCIA MARCUS, President  
SUSIE KOESTERER, Vice President  
KEITH MOORE, Director  
R.V. "Jim" ESTOMO, Director  
ELLEN SPIEGEL, Director

JARED BOUCHARD  
General Manager

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# BOARD OF DIRECTORS SPECIAL BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold A Special Meeting beginning at 10:00 AM on Tuesday, September 20, 2016. The Meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA. 93035.** The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:** Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order

**D. ACTION CALENDAR**

1. Consider transfer of Board Restricted Reserves to agree with 2016 Sewer Bond Refinance Requirements  
**Recommendation:** Authorize transfer from Board Restricted Sewer Rate Stabilization Fund of \$345,345 to the Sewer RM Reserve.
2. Strategic Planning Workshop. The Board will discuss the Districts goals and priorities related to water and wastewater infrastructure planning, water supply solutions and general visions for the Board and Staff.

**Recommendation:** Receive and discuss outline proposal of considerations and provide staff direction on the Boards goals and priorities for those projects identified in the presentation or other appropriate issues as identified by the Board.

**E. INFORMATION CALENDAR**

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.


**F. BOARD MEMBER COMMENTS**

**G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

**H. CLOSED SESSION – None**

**AGENDA POSTING CERTIFICATION**

This agenda was posted Friday, September 16, 2016 by 5:00 PM. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.

  
Jared Bouchard  
General Manager

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**

New reserve

	UNRESTRICTED					BOARD RESTRICTED					OUTSIDE RESTRICTED					
	TOTAL	WATER	SEWER	TRASH	COMMUNITY SERVICE	WATER OP RESERVE	WATER RM RESERVE	WATER RATE STAB	WATER DEBT SERVICE	WATER TRASH	SEWER OP RESERVE	SEWER RM RESERVE	SEWER RATE STAB	SEWER TRASH	TRASH RATE STAB	TRASH TRASH
<b>Audited income before interest</b>	451,750	177,764	288,547	11,256	(25,817)											
Add:																
Depreciation	223,191	113,827	102,668	6,696												
Amortization	48,067	47,197	(1,130)													
Bad Debt Expense	2,357	801	778	778												
LESS: Bad debt included in Audit Income	(2,357)	(801)	(778)	(778)												
Loss on Joint Venture	169,062															
Decrease in Customer Deposit	(9,335)															
Principle Pyms LTD	(337,403)	(252,403)	(85,000)													
Pyms on CJP	(2,451,448)	(18,703)	(13,602)	(8,501)	(1,701)											
Purchase of Assets	3,390	1,492	1,085	678	136											
Proceed on sale of assets	(3,097)	(1,363)	(991)	(619)	(124)											
LESS: Gain included in Audit Income	238,478	(12,791)	254,658	(1,045)	(2,344)											
Change in PP & Accruals		(9,950)	(9,950)	(9,950)	28,850											
Adj. net income to draft financials																
Alloc of CS																
Net Inc/(dec) in cash B4 int	(1,669,345)	214,132	536,285	(1,485)	(0)	0	0	0	0	0	(1,418,593)	0	0	0	(3,112)	(8,111)
Cash beginning of year	6,755,343	35,000	35,000	35,000	0	138,000	1,470,730	103,886	82,000	82,000	1,910,857	777,844	60,000	346,305	393,333	1,337,894
Cash @ 6/30/15 B4 int	5,085,998	249,132	571,285	33,515	(0)	138,000	1,470,730	103,886	82,000	82,000	492,064	777,844	60,000	346,305	390,221	344,434
AVERAGE CASH	5,920,671	142,066	303,142	34,258	0	138,000	1,470,730	103,886	82,000	82,000	1,201,361	777,844	60,000	346,305	391,777	841,164
<b>Interest Allocation:</b>																
Direct Interest	14,982	457	975	110	0	444	4,729	334	284	284	3,863	2,501	193	1,113	0	0
Total Interest	14,982	457	975	110	0	444	4,729	334	284	284	3,863	2,501	193	1,113	0	0
Cash @ 6/15 B4 Brd Trans	5,100,980	249,588	572,259	33,625	(0)	138,444	1,475,459	104,220	82,264	82,264	495,927	780,345	60,193	347,418	390,221	344,434
TRANSFERS		(214,588)	(537,259)	1,375	0	(444)	578,670	0	(284)	(284)	537,523	0	(193)	(1,182)	(363,638)	0
8/9/16 Recommended Transfers																
9/20/16 Recommended Transfers																
AVERAGE CASH @ 6/30/15	5,100,980	35,000	35,000	35,000	0	348,000	1,389,129	189,220	317,000	317,000	1,378,795	200,000	60,000	346,236	26,583	344,434
<b>CASH PER AUDIT</b>	0															
Total Unrestricted	5,100,980															
Water		2,298,349														
Sewer			1,895,794													
Trash				406,236												
Total Board Restricted				4,228,379												
Total Outside Restricted																397,601
<b>Transfers within a Utility must = -0-</b>																
Water -		(214,588)				(537,259)										
Sewer		(444)				(284)										
Trash																
Manual Inputs		578,670				537,523										
Rate stabilization																735,457
Unanticipated repairs and maintenance																2,767,924
Interest allocation																
Water																5,963
Sewer																7,502
Trash																1,417
Total																14,982