CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Board of Directors:

MICHAEL LEBOW, President
SHAWN THOMAS, Vice President
JARED BOUCHARD, Director
KRISTINA BREWER, Director
SEAN DEBLEY, Director

PETER MARTINEZ
General Manager

BOARD OF DIRECTORS
REGULAR BOARD MEETING
NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 5:00 P.M. on Tuesday, December 9, 2025. The meeting will be held at the Channel Islands Beach Community Services District 353 Santa Monica Drive., Channel Islands Beach, CA 93035.

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit is 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order

2. Financial Reports:
    a. Cash Disbursal & Receipt Report – October 2025
    b. Cash Disbursal & Receipt Report – November 2025

3. Minutes:
    a. November 12, 2025, Regular Board Meeting
    b. November 25, 2025, Finance Committee Meeting

4. Authorize customer requests for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	19240-01	$209.34	$527.16	$736.50
b.	16320-03	$0.00	$28.50	$28.50
				$765.00

D. CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – EXISITING LITIGATION
Authority: California Government Code § 54956.9(d)(1)
Pursuant to Government Code § 54956.9(d)(1), the Board of Directors will meet in closed session to discuss, confer with, and receive advice from legal counsel regarding existing litigation to which the District is a named party, specifically OPV Coalition, et. al. v. Fox Canyon Groundwater Management Agency, et. al., Santa Barbara County Superior Court Case No. VENCI00555357.

E. ACTION CALENDAR:

1. APPROVAL OF ONE-TIME EXPENSE TO WATERWORTH FOR RATE STUDY SERVICE

Recommendation:
1) Approve a one-time expense of $43,401 for Waterworth to perform a comprehensive Cost of Service Analysis (COSA), Financial Model, and Rate Design for water, sewer, and solid waste utilities, including required presentations to Committees and the Board of Directors, and to support the District through a Prop 218–compliant rate-setting process.

F. INFORMATION CALENDAR:

1. Review and confirm the current Records Retention Schedule.

2. Final Project Closeout – District Administration and Operations Facility

3. Report from Board Members of any meeting or conference where compensation for attendance was received.

G. BOARD MEMBER COMMENTS:

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, December 4, 2025, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset Lane
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at **www.cibcsd.com**.

Peter Martinez
Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.