



Board of Directors:

ELLEN SPIEGEL, President  
KRISTINA BREWER, Vice President  
SUSIE KOESTERER, Director  
MARCIA MARCUS, Director  
BOB NAST, Director

AKBAR ALIKHAN  
General Manager

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# BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

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**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 6:00 PM on Tuesday, July 10, 2018. The Meeting will be held at the **District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.** The Agenda is as follows:

**A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:**

**B. PUBLIC COMMENTS:**

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

**C. CONSENT CALENDAR:**

1. Approve the Agenda Order
2. Financial Reports:
  - a. Cash Disbursal & Receipt Report –June 2018
3. Minutes
  - a. June 12, 2018 Regular Board Meeting
  - b. June 14, 2018 Special Board Meeting

4. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	<b>Account Number</b>	<b>Water Relief</b>	<b>Sewer Relief</b>	<b>Total Relief</b>
<b>a.</b>	15090-01	\$49.54	\$123.65	\$173.19
<b>b.</b>	17300-08	\$31.94	\$82.44	\$114.38
<b>c.</b>	17700-10	\$53.94	\$133.96	\$187.90

## **D. OPERATIONS AND MAINTENANCE REPORT**

## **E. ACTION CALENDAR**

### **1. Loan Agreement for Smart Meter Deployment (CI 401)**

Recommendation:

- 1) Approve Loan Agreement with California Special Districts Association (CSDA) Financing Corporation in the amount of \$700,000.
- 2) Authorize General Manager and District Counsel to negotiate revisions on with CSDA Financing Corporation where possible.

### **2. Smart Meter Reading and Leak Relief Policy Workshop**

Recommendation:

- 1) Review proposed policy and provide feedback on policy terms.

### **3. Resolution NO. 18-03**

Recommendation:

- 1) Approve Resolution No. 18-03: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT TO TAX DEFER CALPERS MEMBER PAID CONTRIBUTIONS – IRC 414(H)(2)

### **4. Bad Debt Write-Off**

Recommendation:

- 1) Approve Bad Debt Write Off from FY 2016/2017 to be written off in FY 2017/2018

### **5. Social Media Policy Discussion**

Recommendation:

- 1) Receive and file Social Media Policy
- 2) Provide feedback to staff regarding District's use of Social Media

### **6. Agreement for Auctioneering Services**

Recommendation:

- 1) Consider and approve agreement for Auctioneering Services

**7. Resolution for Reserve Policy**

Recommendation:

- 1) Review and adopt Resolution for Financial Reserve Policy

**F. INFORMATION CALENDAR**

- 1. Filing Deadlines for Board Candidates
- 2. PHWA Agenda Review
- 3. Report from Board Members of any meeting or conference where compensation from the District for attendance was received

**G. BOARD MEMBER COMMENTS**

**H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS**

**AGENDA POSTING CERTIFICATION**

This agenda was posted Thursday, July 5, 2018 by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District’s website at [www.cibcsd.com](http://www.cibcsd.com).



Akbar Alikhan  
*General Manager*

**REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.**