



Board of Directors:

SUSIE KOESTERER, President
ELLEN SPIEGEL, Vice President
MARCIA MARCUS, Director
KRISTINA BREWER, Director
BOB NAST, Director

JARED BOUCHARD
General Manager

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BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 11:00 AM on Tuesday, June 13, 2017. The Meeting will be held at the District Office Conference Room, 353 Santa Monica Drive, Channel Islands Beach, CA. 93035. The Agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –May 2017
3. Operations & Maintenance Report –
 - a. May 2017
4. Minutes
 - a. May 23, 2017
 - b. June 6, 2017
 - c. June 7, 2017
5. Authorize customer request for relief from water charges due to leaks on the property consistent with Resolution 16-06
 - a. Account # 14970-03 Water \$60.83 Sewer \$155.64 Total \$216.47
 - b. Account # 11860-06 Water \$50.55 Sewer \$141.05 Total \$191.60

D. ACTION CALENDAR:

1. Consider authorizing District Legal Counsel to negotiate a consulting agreement with the Jared Bouchard for transition support during General Manager recruitment.
2. Update on District staffing including modification of duties for Office Manager and one

(1) Customer Service/ Admin Position.

Recommendation: Receive report and find that the staffing modifications are in the best interest of the District.

3. Review and compare 2008 RFP audit responses with current Auditor's Proposal. Consider directing Staff to approve Teaman, Ramirez and Smith, Inc. Proposal or bring a new RFP to the next Board Meeting.

Recommendation: Approve a new five year agreement with Teaman, Ramirez & Smith, Inc.

4. Consider setting date for a presentation from Harbor and Beach Community Alliance regarding Development within the Channel Islands Harbor

Recommendation: Schedule Special Meeting for June 27, 2017 at 6PM at Hollywood Beach School.

5. Recruitment of District General Manager – The Board will consider the appointment of a new General Manager

Recommendation: Board Discretion

E. PUBLIC HEARINGS: TIME CERTAIN HEARINGS

11:00 A.M.

1. (1) Public Hearing on Water rates pursuant to Proposition 218 (California Constitution, article XIID). **Ordinance 87: RATES, FEES, AND REGULATIONS RELATED TO THE PROVISION OF WATER AND WASTEWATER SERVICES AND ADOPTION BY REFERENCE OF PORTIONS OF ARTICLE VII- PUBLIC UTILITIES, CHAPTER 2- SEWER SERVICE OF THE CITY OF PORT HUENEME MUNICIPAL CODE** The Board will conduct a Public Hearing and consider rate increases to Water & Wastewater Service Charges to be held at 11:00 AM.

Recommendation:

- a. Conduct public hearing, receive staff report, receive and file protest letters, public testimony, and close the public hearing.
- b. Adopt Ordinance 87 and perform the second reading in title only.

11:00 AM

2. Public Hearing on Solid Waste Service Rates pursuant to Proposition 218 (California Constitution, article XIID). **Ordinance 88: AN ORDINANCE OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT ESTABLISHING RATES, FEES AND REGULATIONS RELATING TO SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL AND THE ABATEMENT OF NUISANCES**

Recommendation:

- a. Conduct public hearing, receive staff report, receive and file protest letters, public testimony, and close the public hearing.
- b. Adopt Ordinance 88 and perform the second reading in title only.

11:00 A.M

3. Public Hearing and Adoption of District Fiscal Year 2017/18 Budget

Recommendation:

- a. Conduct public hearing, receive staff report, public testimony, and close the public hearing
- b. Adopt District Fiscal Year 2017/18 Budget

F. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.
2. Engagement letter from Teaman, Ramirez and Smith, Inc. for upcoming fiscal year 2016/2017 audit.

G. CLOSED SESSION Conference with Legal Counsel—

- a) Anticipated Litigation
Pursuant to California Government Code, Section 54956.9 the District will meet with Legal Counsel to decide whether to initiate litigation. (Number of cases: Two).
- b) EMPLOYMENT MATTER. The Board will hold a closed session pursuant to California Government Code Section 54957 (b)(1) to discuss the possible employment of a replacement for the District's General Manager position.
- c) Regarding evaluation of performance, discipline or dismissal of public employees in accordance with Government Code Section 54957 (b) (1).

H. BOARD MEMBER COMMENTS

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS

AGENDA POSTING CERTIFICATION

This agenda was posted Friday, June 9, 2017 by 5:00 PM. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.



Jared Bouchard
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.