CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

BOARD OF DIRECTORS
REGULAR BOARD MEETING
NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 5:00 P.M. on Tuesday, November 10, 2026. The meeting will be held at the Channel Islands Beach Community Services District 353 Santa Monica Drive., Channel Islands Beach, CA 93035.

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit is 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order

2. Financial Reports:
    a. Cash Disbursal & Receipt Report – October 2026

3. Minutes:
    a. October 13, 2026, Regular Board Meeting

4. Authorize customer requests for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	20200-02	$ 41.04	$ 71.24	$ 112.28
b.	13000-01	$ 114.48	$ 235.09	$ 349.57
				$ 461.85

D. ACTION CALENDAR:

1. RENEWAL OF INDEPENDENT AUDIT SERVICES WITH BROWN ARMSTRONG

Recommendation:
1) Approve Brown Armstrong Accountancy Corporation's proposal to provide financial statement audit services for the fiscal years ending June 30, 2027, through June 30, 2031, for a total not-to-exceed amount of $154,575 and authorize the General Manager to execute the renewal agreement.

2. NOMINATIONS FOR VENTURA LOCAL AGENCY FORMATION COMMISSION

Recommendation:
1) Board discretion to cast vote for Special District Regular Member and Alternate Member Ventura LAFCo candidate.

3. AUTHORIZATION TO EXECUTE THE CALWARN MUTUAL ASSISTANCE AGREEMENT AND COMPLETE DISTRICT REGISTRATION

Recommendation:
1) Approve the District's participation in the California Water/Wastewater Agency Response Network (CalWARN) and authorize the General Manager to execute the Articles of Agreement and associated signature page, complete registration, and designate District emergency contacts.

4. AUTHORIZATION TO PURCHASE VALVE EXERCISING MACHINE FROM PRES TECH

Recommendation:

1) Authorize the General Manager to purchase a new valve exercising machine from Press Tech, the lowest bidder, in the amount of $97,320.00 and execute the documents necessary to complete the purchase.

E. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

F. BOARD MEMBER COMMENTS:

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Friday, November 6, 2026, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset Lane
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District's website at **www.cibcsd.com**.

Peter Martinez

Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Register: 1002 · Checking Banc of CA

From 10/01/2026 through 10/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,293.85	259,678.56
10/01/2026	10350	805 Cleaning Services	2000 - Accounts Payable		750.00			258,928.56
10/01/2026	10351	Badger Meter	2000 - Accounts Payable		1,860.26			257,068.30
10/01/2026	10352	Elevated Entitlements	2000 - Accounts Payable		345.00			256,723.30
10/01/2026	10353	Underground Service...	2000 - Accounts Payable		33.50			256,689.80
10/01/2026	10354	ACWA/Joint Powers...	2000 - Accounts Payable	7-1-26 to 9-30-...	3,972.64			252,717.16
10/01/2026	10355	Wilmington Trust, N...	2000 - Accounts Payable	Wastewater Bo...	160,565.63			92,151.53
10/01/2026	10356	Atlantis Utility, INC.	2000 - Accounts Payable		233.83			91,917.70
10/01/2026	10357	Mission Linen & Uni...	2000 - Accounts Payable		495.08			91,422.62
10/01/2026	10358	Amazon Capital Serv...	2000 - Accounts Payable		392.24			91,030.38
10/02/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/1			1,050.43	92,080.81
10/02/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/2			300.21	92,381.02
10/02/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			621.78	93,002.80
10/02/2026	ACH	ACWA/JPIA Health ...	5 - Salaries & Benefits:...	0710485	1,005.81			91,996.99
10/02/2026	ACH	Cardmember Service	8000 - Suspense	9/2026	10,960.35			81,036.64
10/02/2026	10359	Erika Davis	2000 - Accounts Payable	Wellness benefit	129.00			80,907.64
10/05/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,016.37	81,924.01
10/05/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			5,821.01	87,745.02
10/06/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			2,641.18	90,386.20
10/06/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,079.36	93,465.56
10/07/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,984.19	95,449.75
10/07/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			6,128.13	101,577.88
10/07/2026	10360	CUSI	2000 - Accounts Payable		101.08			101,476.80
10/07/2026	10361	Erica Marie Pena	2000 - Accounts Payable	CUSI Conferen...	701.98			100,774.82
10/07/2026	10362	Erika Davis	2000 - Accounts Payable	CUSI Conf	988.77			99,786.05
10/07/2026	10363	FGL Environmental I...	2000 - Accounts Payable		202.00			99,584.05
10/07/2026	10364	Pacific Couriers	2000 - Accounts Payable		361.19			99,222.86
10/07/2026	10365	Tampa Hardware 2	2000 - Accounts Payable		462.97			98,759.89
10/07/2026	10366	Base Auto Parts and ...	2000 - Accounts Payable		82.39			98,677.50
10/08/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,631.01	100,308.51
10/08/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			11,030.25	111,338.76
10/08/2026	10367	FGL Environmental I...	2000 - Accounts Payable		572.00			110,766.76
10/08/2026	10368	Staples	2000 - Accounts Payable		268.08			110,498.68
10/08/2026	10369	Streamline Office So...	2000 - Accounts Payable		238.34			110,260.34
10/08/2026	10370	Wex Bank	2000 - Accounts Payable		1,135.90			109,124.44
10/08/2026	10371	EJ Harrison & Sons, ...	2000 - Accounts Payable	Pr pd 9-1-26 to...	57,033.80			52,090.64
10/09/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			112.31	52,202.95
10/09/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,942.76	56,145.71
10/13/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			557.37	56,703.08
10/13/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,323.68	60,026.76

Register: 1002 · Checking Banc of CA

From 10/01/2026 through 10/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/14/2026	DEP	QB:DEPOSIT	6 - Administrative Exp...	J.N. repay for t...			120.00	60,146.76
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/7			382.00	60,528.76
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/13			8,214.82	68,743.58
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/9			20,828.84	89,572.42
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/7			6,463.76	96,036.18
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/8			2,490.32	98,526.50
10/14/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/7			5,072.21	103,598.71
10/14/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			818.72	104,417.43
10/14/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,424.66	106,842.09
10/14/2026	ACH	Nationwide Retirement	-split-	pr pd 9/26/26 t...	3,031.87			103,810.22
10/14/2026	10372	ACWA	2000 - Accounts Payable	Dues 1-1-27 to ...	13,600.00			90,210.22
10/14/2026	10373	Ardurra Group, Inc.	2000 - Accounts Payable		5,455.00			84,755.22
10/14/2026	10374	Brown Armstrong A...	2000 - Accounts Payable		198.25			84,556.97
10/14/2026	10375	City of Oxnard-Utilit...	2000 - Accounts Payable	July 2026	14,435.44			70,121.53
10/14/2026	10376	CUSI	2000 - Accounts Payable		70.45			70,051.08
10/14/2026	10377	Wilmington Trust Fe...	2000 - Accounts Payable	Corporate Trus...	2,500.00			67,551.08
10/14/2026	10378	CIBCSD-Petty Cash	2000 - Accounts Payable		192.47			67,358.61
10/14/2026	10379	FGL Environmental I...	2000 - Accounts Payable		284.00			67,074.61
10/14/2026	10380	Marla VonFrankenberg	2000 - Accounts Payable	Overpayment ...	832.55			66,242.06
10/14/2026		QuickBooks Payroll ...	-split-	Created by Pay...	29,854.71			36,387.35
10/14/2026	To Print	Carol J Dillon	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Chaz C Ryan	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	E.D. Brock	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Erica M Pena	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Erika F Davis	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Jesus Navarro	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Peter A. Martinez	-split-	Direct Deposit		X		36,387.35
10/14/2026	To Print	Rick J Rivera	-split-	Direct Deposit		X		36,387.35
10/15/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,141.63	37,528.98
10/15/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,630.28	41,159.26
10/15/2026	ACH	CalPERS	-split-	pr pd 9-26-26 t...	5,172.60			35,986.66
10/15/2026	ACH	CalPERS	-split-	Medical	15,416.47			20,570.19
10/15/2026	ACH	AT & T	6 - Administrative Exp...	10-1-26	1,037.97			19,532.22
10/15/2026	ACH	Vanco Chrg	6 - Administrative Exp...	Vanco	83.35			19,448.87
10/15/2026	ACH	Banc of California	6 - Administrative Exp...	Analysis Fee	165.79			19,283.08
10/15/2026	10381	Great American Fina...	2000 - Accounts Payable		163.82			19,119.26
10/15/2026	10382	Taft Electric Company	2000 - Accounts Payable		576.22			18,543.04
10/16/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			294.32	18,837.36
10/16/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,159.89	20,997.25
10/16/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Monthly Draft			153,984.51	174,981.76

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From 10/01/2026 through 10/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/16/2026	RETCK	QB:Returned Item	1200 - Accounts Recei...	Perez	161.37			174,820.39
10/19/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,940.89	176,761.28
10/19/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Monthly Draft			39,490.32	216,251.60
10/19/2026	RETCK	QB:Returned Item	1200 - Accounts Recei...	Davis	602.92			215,648.68
10/20/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,117.06	217,765.74
10/20/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			5,725.94	223,491.68
10/21/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			446.18	223,937.86
10/21/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			7,502.96	231,440.82
10/21/2026	ACH	Aflac	*2020 - Payroll Liabilit...		309.26			231,131.56
10/21/2026	ACH	Spectrum	6 - Administrative Exp...		173.32			230,958.24
10/21/2026	10383	City of Oxnard	2000 - Accounts Payable		1,196.50			229,761.74
10/21/2026	10384	FGL Environmental I...	2000 - Accounts Payable		202.00			229,559.74
10/21/2026	10385	Pacific Low Voltage	2000 - Accounts Payable	1 year camera l...	803.00			228,756.74
10/21/2026	10386	PHWA	2000 - Accounts Payable	September 2026	86,218.90			142,537.84
10/21/2026	10387	Proven Print Services	2000 - Accounts Payable	#9 & #10 billin...	3,410.55			139,127.29
10/21/2026	10388	Sweet Peas Flowers ...	2000 - Accounts Payable	Hollywood Bea...	501.04			138,626.25
10/21/2026	10389	Wex Bank	2000 - Accounts Payable	VOID:		X		138,626.25
10/22/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			161.37	138,787.62
10/22/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,070.18	139,857.80
10/22/2026	ACH	Frontier-Office	6 - Administrative Exp...	10-14-26	430.85			139,426.95
10/22/2026	10390	County of Ventura - ...	2000 - Accounts Payable		1,969.06			137,457.89
10/22/2026	10391	Staples	2000 - Accounts Payable		132.91			137,324.98
10/22/2026	10392	FGL Environmental I...	2000 - Accounts Payable		202.00			137,122.98
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/20			818.20	137,941.18
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/22			12,499.55	150,440.73
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/22			12,551.40	162,992.13
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/23			3,731.41	166,723.54
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/19			6,482.27	173,205.81
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/19			31,557.74	204,763.55
10/23/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			572.37	205,335.92
10/23/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,009.52	207,345.44
10/23/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Correction	0.23			207,345.21
10/23/2026	10393	CSDA	2000 - Accounts Payable	Annual Dues	10,148.00			197,197.21
10/26/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			187.12	197,384.33
10/26/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			4,084.97	201,469.30
10/26/2026	ACH	SCE- Office	-split-	10-20-26	515.97			200,953.33
10/26/2026	10394	Famcon Pipe and Su...	2000 - Accounts Payable		2,021.98			198,931.35
10/26/2026	10395	FGL Environmental I...	2000 - Accounts Payable		202.00			198,729.35
10/26/2026	10396	Hollister & Brace	2000 - Accounts Payable		9,951.83			188,777.52
10/26/2026	10397	Erika Davis	2000 - Accounts Payable		355.33			188,422.19

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/27/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			397.26	188,819.45
10/27/2026	ACH	SEIU, Local 721	*2020 - Payroll Liabilit...	pr pd 10-10-26...	83.75			188,735.70
10/27/2026	ACH	So. California Edison...	2 - Sewer System Expe...	10-20-26	1,701.81			187,033.89
10/27/2026	10398	Erica Marie Pena	2000 - Accounts Payable	Hotel, per diem...	695.55			186,338.34
10/27/2026	10399	Erika Davis	2000 - Accounts Payable	Hotel, travel, p...	751.81			185,586.53
10/28/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	DEP 10/23			1,079.10	186,665.63
10/28/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/27			6,386.53	193,052.16
10/28/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/27			3,936.43	196,988.59
10/28/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/27			52.28	197,040.87
10/28/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 10/27			2,275.65	199,316.52
10/28/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			351.08	199,667.60
10/28/2026	ACH	Nationwide Retirement	-split-	py pd 10-10-26...	3,231.87			196,435.73
10/28/2026	ACH	CalPERS	-split-	py pd 10-10-2 t...	5,172.60			191,263.13
10/28/2026	10400	Erika Davis	2000 - Accounts Payable	Wellness Reim...	113.00			191,150.13
10/28/2026		QuickBooks Payroll ...	-split-	Created by Pay...	30,405.77			160,744.36
10/28/2026	To Print	Carol J Dillon	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Chaz C Ryan	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Erica M Pena	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Erika F Davis	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Jesus Navarro	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Peter A. Martinez	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	Rick J Rivera	-split-	Direct Deposit		X		160,744.36
10/28/2026	To Print	E.D. Brock	-split-	Direct Deposit		X		160,744.36
10/29/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,605.52	162,349.88
10/29/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			336.22	162,686.10
10/29/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			548.87	163,234.97
10/29/2026	10401	CIBCSD-Petty Cash	2000 - Accounts Payable		280.00			162,954.97
10/29/2026	10402	Famcon Pipe and Su...	2000 - Accounts Payable		225.23			162,729.74
10/29/2026	10403	Jesus H. Navarro	2000 - Accounts Payable		492.00			162,237.74
10/29/2026	10404	Miguel Zavalza	2000 - Accounts Payable		300.00			161,937.74
10/29/2026	10405	SWRCB-DWOCP	2000 - Accounts Payable	Earl David Bro...	100.00			161,837.74
10/29/2026	10406	SWRCB-DWOCP	2000 - Accounts Payable	Jesus Navarro-...	131.00			161,706.74
10/30/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			248.31	161,955.05
10/30/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			2,867.85	164,822.90

MINUTES OF THE

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

REGULAR BOARD MEETING October 13, 2026

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

Vice President Thomas called the meeting to order at 5:00 P.M. In attendance, Director Brewer, Director Debley, Director Lebow, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Office Manager, CJ Dillon, and Operations Manager, Jesus (Chuy) Navarro.

President Bouchard was absent.

B. PUBLIC COMMENTS:

None

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C. CONSENT CALENDAR:

Director Brewer made a motion to approve the Consent Calendar. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:
Thomas: YES, Brewer: YES, Debley: YES, Lebow: YES 4 - Yes 0 -No

D. SPECIAL PRESENTATION: UNITED WATER CONSERVATION DISTRICT

Tara Mulally, Public Outreach and External Affairs Manager, United Water Conservation District, presented on Bond Measure D - to give educational information and answer questions. See attached presentation.

E. ACTION CALENDAR:

1. El Nino Preparation

General Manager Martinez discussed preparations for El Nino, including coordination meetings with the County of Ventura and the City of Oxnard to review preparedness efforts and response plans. Board received report.

2. Investment policy

Office Manager Dillon explained that the Annual Investment Policy is presented to the Board each year for review and approval. Office Manager Dillon stated that there was a correction to the dates as presented. Director Debley moved to approve the Annual Investment policy as amended to reflect revised dates. Director Lebow seconded the motion. The Board approved the policy as amended to reflect the revised date.

ROLL CALL VOTE:
Thomas: YES, Brewer: YES, Debley: YES, Lebow: YES 4-Yes 0- No

F. OPERATIONS REPORT:

Operations Manager Navarro presented the Operations Report and provided an update on the projects completed during the month, including station check valves, service leak repairs and station pump replacements.

G. INFORMATION CALENDAR:

Director Lebow said he attended July 20, 2026, Port Hueneme Water Agency (PHWA) meeting which included the Closed Session Item regarding litigation involving the City of Oxnard.

Director Lebow attended the September 21, 2026, Port Hueneme Water Agency (PHWA) meeting which also included discussion of litigation involving the City of Oxnard as well as a presentation by United Water Conservation District regarding Bond Measure D.

H. BOARD MEMBER COMMENTS:

Director Debley said the County of Ventura is planning a marine flare collection event at the end of this month.

Director Brewer said she participated in the Community Clean Up event and said it was a good event.

Director Lebow said that Supervisor Lopez is holding a community meeting on October 15, 2026, at 5:00 p.m. at the Channel Islands Boating Center on infrastructure improvements.

Director Lebow said October 21, 2026, at 6:00 p.m. the US Army Corp of Engineers will be holding a virtual meeting regarding the Dredge.

I. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez reported that the District is in discussions with the County of Ventura regarding drainage improvements, street sweeping, and other projects intended to enhance residents' quality of life. The District is also coordinating with Southern California Edison to identify and plan for additional improvements within the District. General Manager Martinez will be attending the upcoming meeting with Edison to discuss these matters.

General Manager Martinez stated that the Harbor Rate Review Committee meeting must be scheduled and held prior to the implementation of the proposed rates. The Executive Director for the Harbor Lessees is expected to return to the country beginning of November and the meeting will be schedule upon his return.

The Board Meeting adjourned at 6:36p.m.

_____

Shawn Thomas, Vice President

United Water
CONSERVATION DISTRICT

Every Drop Counts.
...So Does Every Vote.

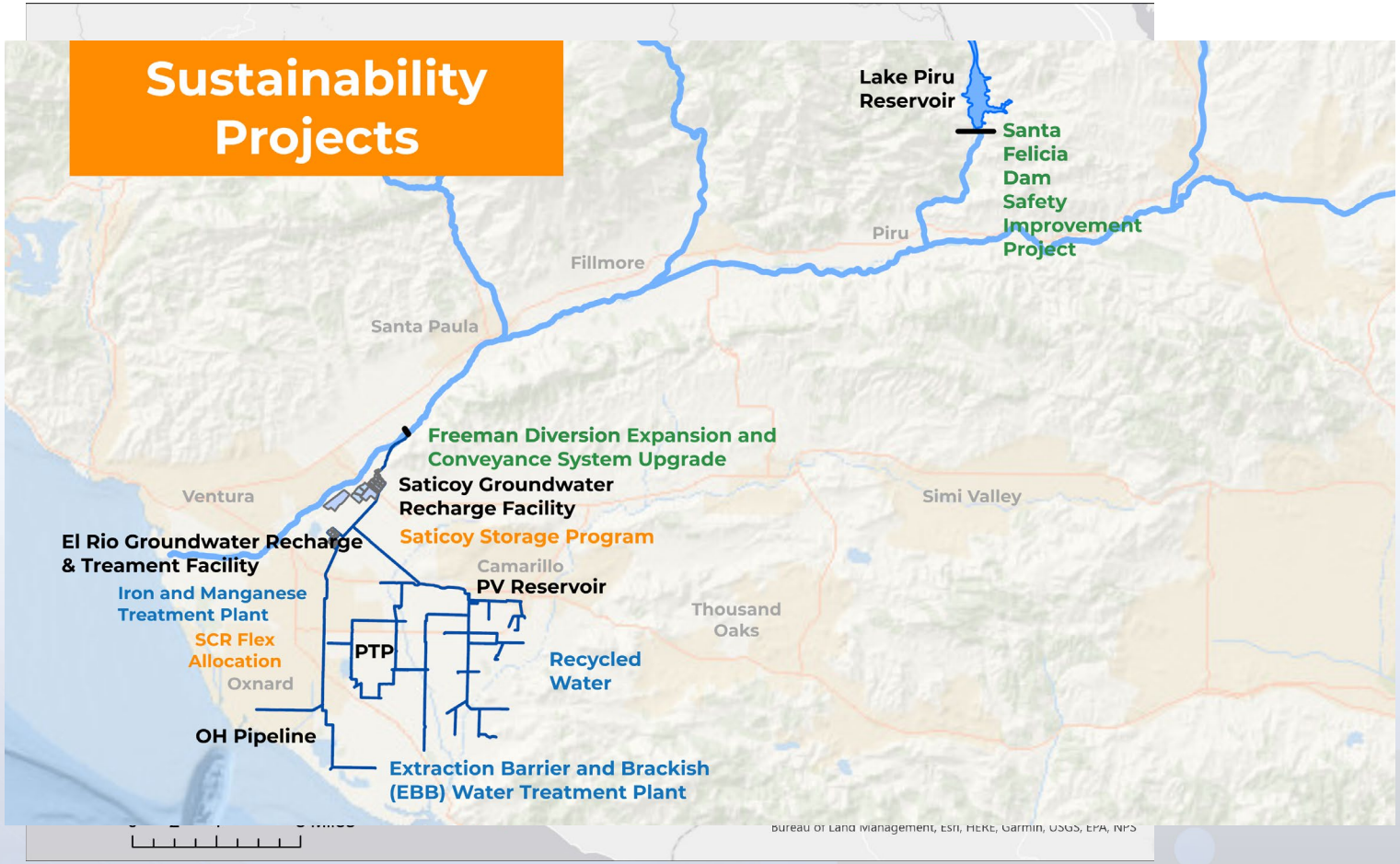
MAKE YOUR VOTE COUNT:
NOVEMBER 3, 2026

WATER SUPPLY, CONSERVATION & WATER QUALITY BOND MEASURE

United Water Conservation District

Serving central Ventura County for a century.

United Water Conservation District manages, protects, conserves, and enhances the water resources of central Ventura County, producing a reliable, sustainable water supply for all users.



12

~400K

People Served

335 sq mi

Service Area

100 yrs

Serving Ventura County

1953

Last Bond Measure

The Challenge

Ventura County's water supply has held through decades of drought. Keeping it that way takes work.

Three critical parts of our water system require major capital investment. Not because we chose to upgrade them, but because regulators, federal courts, and state law require it.

Together these projects protect 26 billion gallons of water storage and secure 5.3 billion gallons of additional water supply



Santa Felicia Dam Safety Improvement Project

Regulatory Mandates:
DSOD & FERC

Scope:
Seismic retrofit of outlet works, spillway Upgrade

Status:
Outlet Works Design 100% complete;
Final Permitting Underway
Construction begins as soon as 2027



Freeman Diversion Improvement Project

Regulatory Mandate:
NMFS Biological Opinion

Scope:
Fish passage upgrade,
recharge capacity gain

Status:
Permitting underway; 30% design completed in February 2026; on target to complete 60% design by August 2026

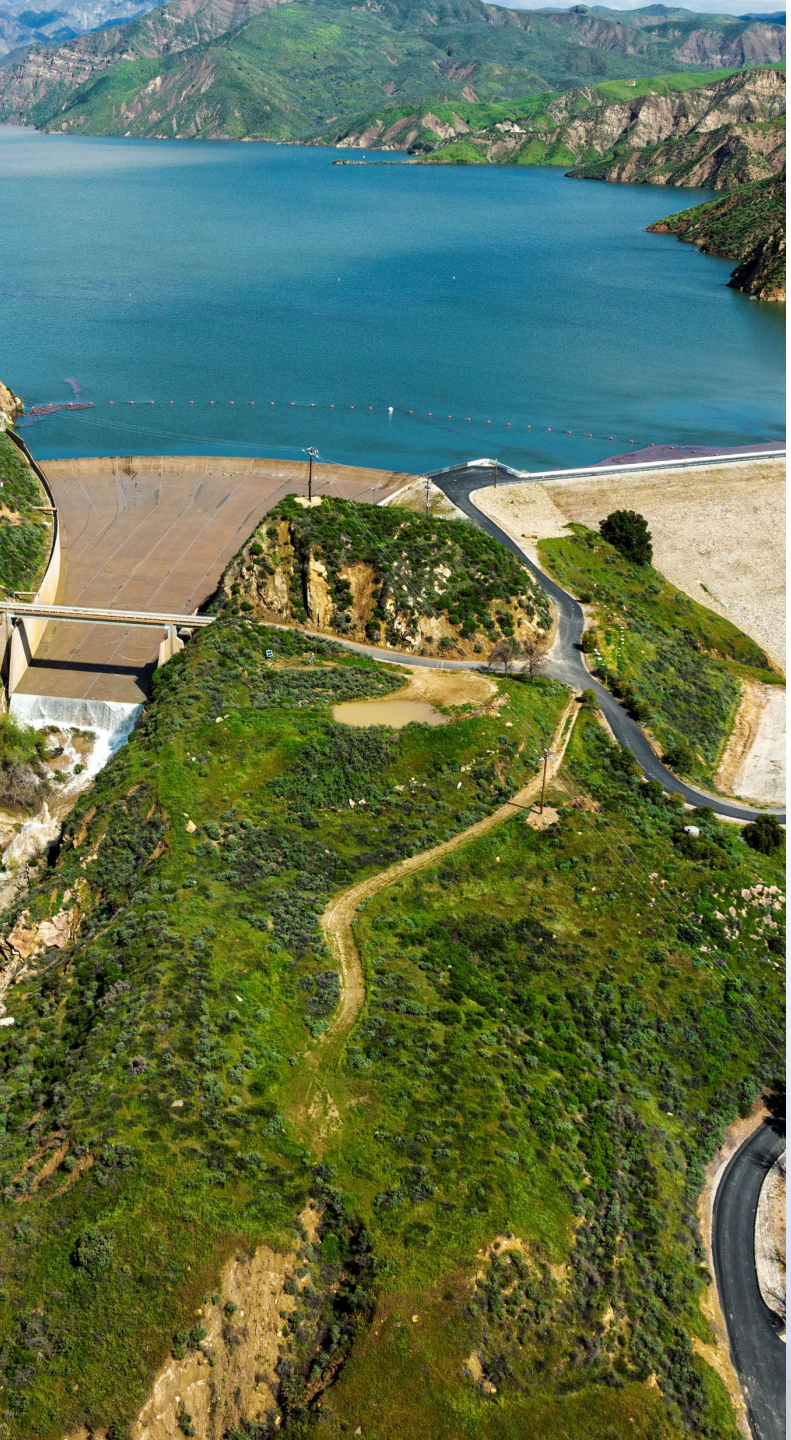


Extraction Barrier & Brackish Water Treatment Project

Regulatory Mandate:
Groundwater Sustainability Plan Requirement – SGMA

Scope:
Helps stop seawater intrusion,
protect groundwater basin

Status:
Feasibility complete;
Construction anticipated to begin in 2027



Santa Felicia Dam Safety Improvement Project

237,000 people live downstream. State and federal regulators require seismic and flood capacity upgrades to meet modern safety standards.

- Seismic retrofit of outlet works and intake tower
- Spillway required to increase water flow capacity to 220,000 cubic feet per second
- Protects water supplies (including for wildfire suppression), groundwater recharge, and Lake Piru

Cost: $314 Million



Freeman Diversion Improvement Project

A federal court order requires fish passage upgrades. The work will also increase how much stormwater, imported water and surface water United Water can capture.

- Required by binding federal court judgment
- Improves fish passage and modernizes fish screens
- Expected to increase groundwater recharge by 5,000–8,000 acre-feet (1.6-2.6 billion gallons) per year

Cost: $104 Million



Extraction Barrier & Brackish Water Treatment Project

Beneath the Oxnard Plain, seawater is moving inland. This project supports stopping that intrusion.

- Helps stop seawater intrusion into underground water basins
- Required under the region's state-mandated Groundwater Sustainability Plan
- Increases groundwater supplies in the Oxnard-Pleasant Valley basins

Cost: $51 Million

The Funding Gap

United Water has pursued every available funding source. The bond measure would bridge what remains.

Combined cost of three projects	$469 million
Secured grant funding	–$31.5 million
WIFIA low-interest loan (pursued)	–$83 million
Remaining identified gap	**~$354.5 million**
Proposed maximum bond authorization	**$350 million**

If authorized by voters, the bond would not need to be issued in full. Any additional grants, loans, or appropriations secured will reduce the amount issued, directly reducing the tax burden on property owners.

Grant funding: $31.5M secured · WIFIA financing: up to $83M in pursuit · Legislative appropriations: ongoing

How the Bond Measure Works

A 30-year financing tool, repaid through a dedicated property tax, not the general fund.

1

Voting Process

Election Date:
November 3, 2026

Votes Required to Pass:
Two-thirds (66.67%) of voters

Bond Measure Total:
$350 Million

2

How Bonds Would Be Issued

Issued over time in separate issuances, structured to maintain a level annual tax rate.

3

Projects Built

Proceeds from the bond fund UWCD capital program including the three priority projects, restricted by law to voter-approved purposes.

4

Tax Repays Bonds

~$24 per $100,000 assessed value per year, beginning FY 2028, for approx. 30 years.

Approximately $121 per year for the average home in Ventura County

Bond proceeds may only be used for voter-approved capital projects and associated bond issuance costs, not operations, salaries, or administrative expenses. Independent annual audits required by law.

Cost & Accountability

A modest, predictable annual cost with full transparency on every dollar.

What it costs property owners

Projected tax rate	**$24 per $100K assessed value**
Cost to average homeowner	**~$121/year**
Per month	**~$10/month**
Renters	**No direct new tax**
Tax begins	**FY 2028**
Tax ends	**FY 2057**

Accountability provisions

- Bond funds legally restricted to voter-approved capital projects
- Bond funds cannot be used for salaries, operations, or admin
- Annual independent audits required by California law
- Board of Directors retains full oversight of issuance and spending
- Regular public reporting on project progress and budget
- United Water Bond Report published under California Water Code

How You Can Learn More

We want to hear from you and we want you to have the full picture.

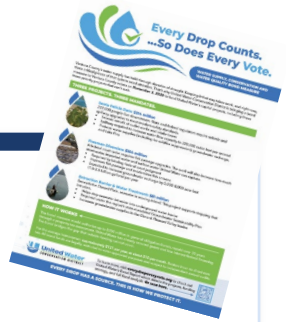
Attend a Community Meeting

United Water will be holding community meetings across the District in the coming months. Dates and locations will be posted at unitedwater.org as they are announced.

Read the Bond Report

A public document prepared under California Water Code Sections 74800–74804. It details the projects, funding strategy, and full fiscal analysis. Available at unitedwater.org.

Take a Handout



Printed handouts summarizing the bond measure, the three projects, and what it costs the average homeowner are available today — please take one and share it.

Visit unitedwater.org

The full bond measure page, FAQ, Bond Report, and project pages are all available at unitedwater.org. Check back for community meeting dates and locations as they are announced.

Email Us Directly

Have a question not answered here? Email us at info@unitedwater.org and a member of our team will get back to you.



Questions?

- Learn more: **unitedwater.org/bond**
- Questions? **info@unitedwater.org**
- Register to vote: **venturavote.org**

Thank you

United Water
CONSERVATION DISTRICT

CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, November 10, 2026

To: **Board of Directors**
From: **CJ Dillon, *Office Manager***
Subject: **Renewal of Independent Audit Services with Brown Armstrong**
Item No. **D-1**

RECOMMENDATION

Approve Brown Armstrong Accountancy Corporation's proposal to provide financial statement audit services for the fiscal years ending June 30, 2027, through June 30, 2031, for a total not-to-exceed amount of $154,575 and authorize the General Manager to execute the renewal agreement.

BACKGROUND AND DISCUSSION

Brown Armstrong has served as the District's auditor since 2024. Its current three-year contract concludes upon completion of the audit for the fiscal year ended June 30, 2026. The firm submitted a renewal proposal dated September 28, 2026, covering five additional fiscal years.

The proposal establishes an annual not-to-exceed fee of $30,000 for fiscal years ending in 2027, 2028 and 2029. This is a $5,000, or 20%, increase over the $25,000 fee for the fiscal year ended June 30, 2026. Brown Armstrong attributes the increase to inflation and salary and cost-of-living adjustments. Fees would increase by 5% annually in 2030 and 2031.

Continuing with Brown Armstrong would retain the firm's familiarity with District operations and accounting practices. The firm also proposes continued assistance with new Governmental Accounting Standards Board pronouncements, technical accounting matters and implementation of best practices. Independent audits support financial accountability and provide the Board and public with an outside assessment of the District's financial statements.

FISCAL IMPACT

The proposed all-inclusive maximum fees are shown below. Annual audit costs would be incorporated into the applicable fiscal year budgets; the five-year authorization does not represent an immediate expenditure of the full amount.

Fiscal year ending June 30	2027	2028	2029	2030	2031
Not-to-exceed fee	$30,000	$30,000	$30,000	$31,500	$33,075

Total five-year not-to-exceed cost: $154,575.

ATTACHMENT

Brown Armstrong Renewal Proposal

BROWN ARMSTRONG
CERTIFIED PUBLIC ACCOUNTANTS

www.ba.cpa
661-324-4971

September 28, 2026

Mr. Peter Martinez
General Manager
Channel Islands Beach Community Services District
353 Santa Monica Drive
Channel Islands Beach, California 93035

Dear Mr. Martinez;

Our three (3) year contract is set to end with the completion of the June 30, 2026 audit. Channel Islands Beach Community Services District (the District) has been a valued client of Brown Armstrong since 2024, and we hope to continue that relationship. I am pleased to provide a renewal proposal to the District to provide audit services for the fiscal years ending June 30, 2027, 2028, 2029, 2030 and 2031.

As your current auditors, we feel we are uniquely qualified to continue to provide you with the level of service you expect from your auditors and continuing to be a resource by providing assistance on new GASB pronouncements, assistance on technical matters as they arise, and continuing to work with the District's staff in implementing best practices. As a result of our past professional relationship, we fully understand the work to be performed. We are committed to continue to perform the highest quality work within your stated time frame.

We are proposing a total not-to-exceed maximum price of $30,000 for the financial statement audit, which represents a 20% increase from the original contract price of $25,000 for the fiscal year ended June 30, 2026. This increase reflects inflationary pressures and our salary and cost-of-living adjustments. Additionally, we are requesting a 5% annual increase for fiscal years 2030 and 2031.

Channel Islands Beach Community Services District
All-Inclusive Maximum Price

	2027	2028	2029	2030	2031
Total Not-to-Exceed Price	$30,000	$30,000	$30,000	$31,500	$33,075

BAKERSFIELD
4200 Truxtun Avenue, Suite 300
Bakersfield, CA 93309
661-324-4971

FRESNO
8050 N. Palm Avenue, Suite 300
Fresno, CA 93711
559-476-3592

STOCKTON
2423 West March Lane, Suite 202
Stockton, CA 95207
209-451-4833

Please call me if I can clarify or expand on any item contained in this proposal. We appreciate the opportunity to provide you with the outstanding service you expect.

Sincerely,

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brooke Baird

By: Brooke Baird, CPA

BNB:mmj
Enclosure
I:\data\Word\PROPOSAL\2026\Special District\Channel Islands Beach Community Services District\Proposal Letter.doc

ACCEPTANCE:

This letter correctly sets forth the understanding of the Channel Islands Beach Community Services District.

By: _____

Title: _____

Date: _____

CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

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Regular Board Meeting, November 10, 2026
To: **Board of Directors**
From: **Peter Martinez, *General Manager***
Subject: **Local Agency Formation Commission Candidate Selection**
Item No. **D-2**

RECOMMENDATION:

1. Board discretion to cast vote for Special District Regular Member and Alternate Member Ventura LAFCo candidate.

FINANCIAL IMPACT: No Impact.

BACKGROUND/DISCUSSION:
The Ventura Local Agency Formation Commission (LAFCo) is an independent agency which governs matters relating to boundary changes for cities and most special districts, including spheres of influence, incorporations, annexations, reorganizations and other changes of organization.

The LAFCo Board is comprised of seven members representing the County, Cities, and Special Districts, with one appointed Member at Large. Both the Commission seat held by Raul Avila and the Alternate seat held by Mohammed A. Hasan are up for re-election. Each of the 29 special districts in the County may cast their vote for the Commission seat and the Alternate seat at least 15 districts must return completed ballots by December 4, 2026, to achieve a quorum. The candidates are as follows:

Select one of the following four candidates –

Regular LAFCo Special District Member	
Raul Avila	Calleguas Municipal Water District
Maisha Cole Perri	Blanchard/Santa Paula Library District

Alternate LAFCO Member	
Mohammed A. Hasan	*United Water Conservation District*
Cris Loughridge	*Camarillo Healthcare District*
Andrew Nelson	*Camrosa Water District*
Doug Nickles	*Conejo Recreation and Park District*

ATTACHMENT(S):

1. 2026 Ballot Cover Letter
2. Official Ballot
3. Candidate statements (if one was provided)
4. Independent Special District List

VENTURA LOCAL AGENCY FORMATION COMMISSION
801 S. VICTORIA AVENUE, SUITE 301 • VENTURA, CA 93003
TEL (805) 654-2576 • FAX (805) 477-7101
VENTURA.LAFCO.CA.GOV

October 12, 2026

President/Chair of the Board
c/o General Manager
Channel Islands Beach Community Services District
353 Santa Monica Drive
Channel Islands, CA 93035-4473

RE: Ballot for Election of a Special District Regular Member and an Alternate Member to the Ventura LAFCo

Dear President/Chair of the Board:

Enclosed please find your Official Ballot for the election of a special district regular member and an alternate member to the Ventura LAFCo for new, four-year terms beginning January 1, 2027, and ending December 31, 2030. This election is being conducted by mail pursuant to California Government Code Section 56332 (or by email, if consent has been provided by your District - see enclosed list of those districts which have consented to email). A total of two candidates have been nominated for the regular member position, and four candidates have been nominated for the alternate member position. The candidates are listed alphabetically on the Official Ballot and a copy of each candidate's statement is enclosed.

INSTRUCTIONS

- **Use the enclosed Official Ballot to vote for only one candidate for each position.**
- **The ballot must be signed and dated by the district president/chair or presiding officer.**
- **All ballots being returned via US Mail must be returned to the Ventura LAFCo at the address listed above. Districts that have previously consented to conduct elections via email can email a copy of the signed ballot to: kai.luoma@venturacounty.gov.**
- **BALLOTS MUST BE RECEIVED BY 5:00 p.m. FRIDAY, DECEMBER 4, 2026. (Ballots received after 5:00 p.m. Friday, December 4, 2026, will not be counted.)**

There are 29 independent special districts eligible to vote in this election. At least 15 districts must return completed/signed ballots to achieve a quorum. If a quorum is achieved, the candidate receiving the most votes for each position will be considered elected. In the event of a tie for the most votes, the outcome will be determined by lot. The election results will be mailed (or emailed) to each district no later than Friday, December 11, 2026. Please let us know if you have questions.

Sincerely,

Kai Luoma
Executive Officer

Enclosures
c: General Manager

OFFICIAL BALLOT - 2026

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Regular Special District Member and
Alternate Special District Member to the Ventura LAFCo

Channel Islands Beach Community Services District

This is the Official Ballot for the Independent Special Districts Selection Committee for the purpose of electing the following positions to the Ventura LAFCo:

1. One special district regular member for a four-year term beginning January 1, 2027, and ending December 31, 2030; and
2. One special district alternate member for a four-year term beginning January 1, 2027, and ending December 31, 2030.

The election consists of two candidates for the special district regular member and four candidates for the special district alternate member (listed below in alphabetical order). Please vote for only one candidate for each position. A minimum of 15 qualified votes must be returned by the deadline to establish a quorum of the independent special districts. The candidate for each position receiving the most votes of the quorum shall be elected. In the event of a tie vote, the outcome will be determined by lot.

Please return this signed ballet to the Ventura LAFCo, 801 S. Victoria Avenue, Suite 301, Ventura, CA 93003, or if previous consent has been given to conduct elections via e-mail, send your signed ballot to kai.luoma@venturacounty.gov. All ballots MUST be signed and dated by the district president/chair or presiding officer of the board and received by LAFCo by 5:00 p.m. Friday, December 4, 2026, to be counted.

As the District President, Chair or Presiding Officer, I duly certify that the Channel Islands Beach Community Services District does hereby cast its ballot as follows:

Regular Special District Member (vote for one)

- ☐ Raul Avila – Calleguas Municipal Water District
- ☐ Maisha Cole Perri – Blanchard/Santa Paula Library District

Alternate Special District Member (vote for one)

- ☐ Mohammed A. Hasan – United Water Conservation District
- ☐ Cris Loughridge – Camarillo Healthcare District
- ☐ Andrew Nelson – Camrosa Water District
- ☐ Doug Nickles – Conejo Recreation and Park District

_____ _____

Board President/Chair/Presiding Officer (print name) Board President/Chair/Presiding Officer (Signature)

Date: _____



PROFILE

Director Avila is a Navy Veteran and currently works as a civilian in the Naval Surface Warfare Center, Port Hueneme Division.

His experience includes managing the inspection and testing of components necessary for Naval reconnaissance and combat systems.

CONTACT

PHONE:
818-798-8745

WEBSITE:
www.calleguas.com

EMAIL:
ravila@calleguas.com

CALLEGUAS
MUNICIPAL WATER DISTRICT

2100 Olsen Road • Thousand Oaks, CA • 91360

RAUL AVILA

Nomination: Special District Member of the Local Agency Formation Commission (LAFCo) 1/1/2027-12/31/2030 Term

Six years as a water district board member, representing Division 1, which encompasses the City of Simi Valley.

LAFCO

- Regular Special District Member 1/1/2023-12/31/2026 Term

CALLEGUAS BOARD OFFICER ROLES

- First elected, 2020
- Board President, 1/8/25-Current
- Secretary, 1/6/21 to 1/8/25

CALLEGUAS COMMITTEES

- Chair, Public Engagement, Communication, & Legislative Affairs
- Alternate Member, Development of Water Supply, Storage, & Partnerships
- Member, Employee Housing Ad Hoc

OTHER ORGANIZATIONS

- Chair, Association of California Water Agencies (ACWA) Local Government Committee
- Board Member, ACWA
- Vice Chair, Simi Valley Chamber of Commerce-Legislative Advocacy
- Past Chair, Calleguas-Las Virgenes Public Financing Authority

Candidate Statement – Maisha Cole Perri

I am proud to serve as President of the Blanchard Community Library for the second year in a row. I am seeking the opportunity to serve as a regular independent special district representative on the Ventura Local Agency Formation Commission.

Special districts are where government meets real life. We deliver essential services, steward public trust, and respond directly to the needs of our communities. I am seeking this position because I believe LAFCo plays an important role in ensuring that local government is thoughtfully organized, responsive to community needs, and sustainable over the long term.

In my role as Board President, I have led strategic planning efforts, supported community-driven initiatives, and prioritized transparency and accountability. I understand firsthand the challenges districts face, from funding constraints to growing service demands, and I bring a practical, solutions-oriented approach to governance.

My background in entertainment, non-profit leadership and entrepreneurship has trained me to manage complexity, align stakeholders, and deliver results under pressure. I approach leadership with clarity, organization, and a strong sense of responsibility to the communities we serve.

I am particularly passionate about responsible local governance, ensuring equitable access to essential services, and helping communities and special districts remain resilient and forward-thinking in a rapidly changing environment.

I am fully prepared to meet the commitments of LAFCo service and to actively contribute to its work on behalf of Ventura County's communities and independent special districts.

I would be honored to earn your support and to serve as a strong, thoughtful voice for independent special districts and the communities they serve.

Candidate for re-election, Ventura LAFCo commissioner, Alt.

Mohammed A. Hasan,

dual MS, P.E., Fellow ASCE, Fellow APWA, BC.WRE

Qualifications

- Owner, civil and environmental engineering/planning firm in Ventura since 1984
- Graduate degrees, Univ. of Iowa; City of Oxnard utilities head in the 80's
- Elected board member, United Water Conservation District since 2020
- President of non-profit organization, El Concilio Family Services
- Professional engineer, surveyor, adjunct professor/instructor, CA community colleges, author of water book *Drought is not a four-letter word*
- Cofounder of OceanForesters which provides help on coastal resilience
- Community leader in business, environment, and youth development for decades
- Paul Harris Fellow, Rotary International
- Served as President/Board member of various professional, charitable and community organizations throughout southern California since the 80's
- Recognitions: US congress, CA assembly and senate, Cities and Ventura County

Experience

- Collaborated with Ventura LAFCo executive officers on governmental matters, the environment, and regional planning since 1979
- Decades of experience building consensus across jurisdictions
- Participated and contributed to all Ventura LAFCo commission meetings since 2022
- Used my extensive knowledge of water and wastewater to help LAFCo on MSR's
- Familiarity with LAFCo law, policies, rules and regulations; and of CALAFCO
- Experience in working with neighboring county governments
- Experience of working as a private consultant in land use matters with cities, county, and special districts

Personal

- 52 years resident of Ventura County; Married, two adult daughters
- Offer free community classes in leadership, longevity, conversational Spanish and financial freedom; Fluent in six languages

Your vote and support will allow me to serve another four years to contribute my knowledge and experience to promote **smart**, **sustainable** and **equitable** growth in all of Ventura County. Thanks!

Cris Loughridge

I am excited to have been nominated for an alternate position on the Ventura County Local Agency Formation Commission. My passion for public service comes from a deep belief that strong local governance and thoughtful stewardship of resources help communities thrive.

I currently serve on the Board of Directors for the Camarillo Health Care District and on its Finance Committee, where I help oversee the responsible use of public resources and support decisions that serve our community's long-term needs. As a longtime health advocate with a background in Human Resources and Business Management, I bring practical leadership, financial perspective, and a collaborative approach to problem-solving.

In my current work as a 21|64 Certified Advisor, I help business-owning families navigate financial, governance, and legacy planning conversations, building alignment and cohesion across generations. This experience has strengthened my ability to listen carefully, balance diverse perspectives, and make thoughtful decisions that support sustainable outcomes.

Through California Special Districts Association training and executive coursework at Harvard and Wharton, I have further developed my understanding of governance, finance, and strategic leadership. I would be honored to bring my experience, curiosity, and commitment to service to LAFCo on behalf of the residents of Ventura County.

Thank you for your consideration,

Cris Loughridge



Candidate Statement



Andrew Nelson

Candidate for Independent Special District Alternate Member

Ventura Local Agency Formation Commission (LAFCo)

I am honored to be considered for appointment as an Independent Special District Alternate Member of the Ventura Local Agency Formation Commission for the 2027–2030 term.

I have served as a member of the Board of Directors of the Camrosa Water District and Arroyo Santa Rosa Valley Basin GSA since 2022, representing Division 1. During my tenure, I have gained a strong understanding of the responsibilities of independent special districts and the important role they play in providing essential public services throughout Ventura County.

My experience includes a 40-year career in public health service, founding and leading regional and national public health and medical research associations, and served as the lead, co-lead or contributing investigator on scores of public health research / education projects and publications. Recent experience includes service as past Vice President of Camrosa Water District, current Vice President of the Ventura County Special Districts Association, past Board member of the Ventura Regional Sanitation District and multiple governance roles related strategic planning, finance and utilities for Leisure Village, a large homeowners association in Camarillo.

I believe effective LAFCo governance requires a careful balance between local control, responsible growth, efficient delivery of public services, fiscal sustainability, and the long-term interests of Ventura County communities. Independent special districts bring important expertise and a unique perspective to these decisions because they are directly responsible for planning, financing, maintaining, and delivering many of the services upon which our communities depend.

If selected, I would bring an objective, collaborative, and informed leadership approach to the Commission. I would work to understand the perspectives of affected agencies and communities, evaluate proposals based on sound information and long-term consequences, and support decisions that promote efficient and sustainable public services while respecting the appropriate role of local government. Ventura County is entering a new era requiring a more proactive partnership approach as the demands of infrastructure will require all to lean in.

I would be particularly interested in contributing my experience in deepening the collaborative convening functions of LAFCo as well as my perspective as a locally elected special district representative. I believe lifetime of leadership experience in public health would allow me to make a constructive contribution to LAFCo and to represent the interests and responsibilities of Ventura County's independent special districts.

I respectfully ask for the support of my fellow independent special district representatives and would be honored to serve as the Alternate Special District Member on Ventura LAFCo.



Doug Nickles is a Board member of the Conejo Recreation and Park District in Thousand Oaks. He has been on the Board since 2018 (served as Chair twice) along with the Board for the Conejo Open Space Conservation Agency (JPA between the Park District and the City of Thousand Oaks). In addition, he has been a Board member of the California Association of Recreation and Park Districts since 2020, an organization representing special recreation and park districts throughout California.

Doug's affiliation with the Ventura County Special Districts Association prompted him to get more involved in a broader regional and statewide level. As a Board member for the California Association of Recreation and Park Districts (previously served as President; currently Secretary), he has worked alongside the California Special Districts Association on legislative matters. He is actively monitoring statewide legislation affecting Special Districts on the Association's Legislative Committee and has testified at a state legislative committee hearing (in support of Senator Henry Stern). He also participated in the State Water Project and Colorado River Aqueduct tours offered by the Municipal Water District courtesy of the Calleguas Municipal Water District to learn more about the region's water delivery system.

With over 30 years of experience working for local municipal government (including land use planning and development entitlements), and six years' experience as a Planning Commissioner for the City of Thousand Oaks, Doug has a good working knowledge of the challenges faced by local governmental agencies including Special Districts. He retired from the City of Glendale Fire Department, as the Assistant Fire Marshal, where he managed all activities of the Fire Prevention Bureau.

Doug is interested in LAFCo because he cares deeply about the effective delivery of public services and making Ventura County the best place to live, work and visit. With his education, professional training and experience, he is attuned to the issues facing the County, local governmental agencies and their residents and is adept at anticipating challenges in order to resolve them efficiently and successfully.

For 42 years Doug has lived in Ventura County with his wife and family; his two adult children and six grandchildren also reside in the County. He enjoys spending time with his family, which includes supporting youth sports and hiking the local trails. He has a vested interest in the successful future of Ventura County.

Related Professional Experience

- City of Glendale Fire Department, Fire Prevention Bureau
- City of Thousand Oaks, Planning Department

Education

- M.B.A. Business Administration, California Lutheran University, Thousand Oaks, CA
- B.S. Forestry, Humboldt State University, Arcata, CA

Professional Activity

- Director/Board Member, Conejo Recreation and Park District (2018-present)
- Director/Board Member, Conejo Open Space Conservation Agency (2019-present)
- Director/Board Member, California Association of Recreation and Park Districts (2020-present)
- Director/Board Member, Community Action of Ventura County (2023-2025)
- Member, Ventura County Parks Advisory Commission (2025–present)
- Planning Commissioner, City of Thousand Oaks (2013-2018)

VENTURA LOCAL AGENCY FORMATION COMMISSION
801 S. VICTORIA AVENUE, SUITE 301 ● VENTURA, CA 93003
TEL (805) 654-2576 ● FAX (805) 477-7101
WWW.VENTURA.LAFCO.CA.GOV

INDEPENDENT SPECIAL DISTRICTS IN VENTURA COUNTY

As of October 12, 2026

1. Bardsdale Public Cemetery District
2. Bell Canyon Community Services District
3. Blanchard/Santa Paula Library District*
4. Calleguas Municipal Water District*
5. Camarillo Health Care District*
6. Camrosa Water District*
7. Casitas Municipal Water District*
8. Channel Islands Beach Community Services District*
9. Conejo Recreation & Park District*
10. El Rancho Simi Public Cemetery District*
11. Fillmore-Piru Memorial District
12. Fox Canyon Groundwater Management Agency*
13. Hidden Valley Municipal Water District
14. Meiners Oaks Water District*
15. Ojai Valley Sanitary District*
16. Ojai Water Conservation District
17. Oxnard Drainage District No. 1
18. Oxnard Drainage District No. 2*
19. Oxnard Harbor District*
20. Piru Public Cemetery District*
21. Pleasant Valley County Water District
22. Pleasant Valley Recreation & Park District*
23. Rancho Simi Recreation & Park District*
24. Saticoy Sanitary District*
25. Triunfo Sanitation District*
26. United Water Conservation District*
27. Ventura County Resource Conservation District*
28. Ventura Port District*
29. Ventura River County Water District*

* Special Districts that have provided written consent to conduct the election via email as of October 12, 2026.

CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, November 10, 2026

To: **Board of Directors**
From: **Peter Martinez, *General Manager***
Subject: **Authorization to Execute the CalWARN Mutual Assistance Agreement and Complete District Registration**
Item No. **D-3**

RECOMMENDATION

Approve the District's participation in the California Water/Wastewater Agency Response Network (CalWARN) and authorize the General Manager to execute the Articles of Agreement and associated signature page, complete registration, and designate District emergency contacts.

BACKGROUND

The District provides essential water, sewer, and trash services to the Channel Islands Beach community. Maintaining reliable water and wastewater operations during emergencies is a priority, particularly when an incident exceeds available District staffing, equipment, or supplies.

CalWARN is a statewide network of public and private water and wastewater utilities that coordinate emergency assistance. Participation would provide an additional resource for protecting District infrastructure and restoring essential services following a major disruption.

DISCUSSION

CalWARN's Articles of Agreement establish procedures for requesting and providing emergency personnel, equipment, and supplies. Participation would supplement the District's existing emergency planning and coordination with neighboring agencies.

Key agreement provisions include:

- **Voluntary response:** Members may decline assistance requests and recall resources when needed.
- **Member responsibilities:** Designate an authorized official and alternates, provide 24-hour contact information, and update contact and resource information annually or when changes occur.
- **Reimbursement:** Unless otherwise agreed, the requesting agency reimburses the responding agency for eligible personnel, equipment, supplies, and related costs.

- **Risk allocation:** The agreement addresses indemnification, workers' compensation, insurance, and dispute resolution.
- **Withdrawal:** A member may withdraw upon 60 days' written notice; existing reimbursement obligations survive withdrawal.

Staff recommends designating the General Manager as the District's authorized official, with appropriate staff identified as alternate contacts. Following approval, staff would submit the signed agreement and required registration information and incorporate CalWARN contacts into District emergency procedures.

Participation supports the District's Strategic Plan goals to Prepare for Emergencies and Ensure Dependable Services. Access to additional utility personnel and specialized equipment could improve the District's ability to respond to water main breaks, wastewater emergencies, power disruptions, earthquakes, and severe storms.

FISCAL IMPACT

The Articles of Agreement do not establish a membership fee. Registration and contact maintenance would be handled within existing staff duties.

Receiving assistance may create reimbursement obligations. Providing assistance may require initial District expenditures pending reimbursement. Costs would depend on the incident and resources involved and would be administered under applicable District budget, purchasing, and emergency authorities. This action does not independently increase the General Manager's spending authority.

PROPOSED MOTION

"I move to approve the District's participation in CalWARN, approve the Articles of Agreement, and authorize the General Manager to execute the associated signature page, complete registration, and serve as the District's authorized official, with authority to designate alternate contacts."

ATTACHMENTS

1. CalWARN Articles of Agreement — 2007 Omnibus Mutual Assistance Agreement.
2. CalWARN New Member Signature Page.

Articles of Agreement
California Water/Wastewater Agency Response Network
WARN 2007 Omnibus Mutual Assistance Agreement

This AGREEMENT is made and entered into by those water and wastewater utilities which have adopted and signed this agreement to provide mutual assistance in times of emergency in accordance with the California Emergency Services Act and the California Disaster and Civil Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies and personnel made available on an emergency basis.

All of said water and wastewater utilities being herein referred to collectively as "the parties."

In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree to provide mutual assistance to one another in times of emergency as follows:

ARTICLE I.
PURPOSE

Recognizing that emergencies may require assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatory utilities hereby establish an Intrastate Program for Mutual Aid and Assistance. Through the Mutual Aid and Assistance Program, Members coordinate response activities and share resources during emergencies. This Agreement sets forth the procedures and standards for the administration of the Intrastate Mutual Aid and Assistance Program and is available to all water and wastewater utilities, public and private, in the State of California.

ARTICLE II.
DEFINITIONS

A. ***Authorized Official*** – An employee or officer of a Member who is authorized to: (1) request assistance; (2) offer assistance; (3) refuse to offer assistance or (4) withdraw assistance under this.

B. ***Emergency*** – A natural or human caused event or circumstance causing, or imminently threatening to cause impact to the operations of a member utility's system, loss of life, injury to person or property, human suffering or financial loss, and includes, but is not limited to, fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic activity, spills or releases of oil or hazardous material, contamination, utility or transportation emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or other conditions which is, or is likely to be beyond the control of the services, personnel, equipment, and facilities of a Member and requires mutual assistance.

C. ***Member*** – Any public or private water or wastewater utility that manifests intent to participate in the Mutual Aid and Assistance Program by executing this, the California Water/Wastewater Agency Response Network (CalWARN) Agreement.

D. ***Associate Member*** – Any non utility participant, approved by the State Steering Committee, that provides a support role for the WARN program, for example State Department of Public

Health, or associations, who are members of the Regional or State Steering Committees and do not officially sign the WARN agreement.

E. ***Confidential Information*** - Any document shared with any signatory to this Agreement that is marked confidential, including but not limited to any map, report, notes, papers, opinion, or e-mail which relates to the system vulnerabilities of a Member or Associate Member.

F. ***Non-Responding Member*** - A Member that does not provide assistance during a Period of Assistance under the Mutual Aid and Assistance Program.

G. ***Requesting Member*** – A Member who requests assistance under the Mutual Aid and Assistance Program.

H. ***Responding Member*** – A Member that responds to a request for assistance under the Mutual Aid and Assistance Program.

I. ***Period of Assistance*** – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when the resources return to their facility (portal to portal). All protections identified in the Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an Emergency.

J. ***National Incident Management System*** (NIMS) - A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

K. ***Standardized Emergency Management System*** (SEMS) - A standardized approach to field command and jurisdictional management and response set forth by State of California Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.

ARTICLE III.
ADMINISTRATION

The administration of the Water/Wastewater Agency Response Network (WARN) will be through WARN Regional Steering Committees (RSC) and the WARN State Steering Committee (SSC).

The WARN RSCs will be established by representatives from the Members in that region. A chair and co-chair will be elected and act as administrators for that region. The chair will represent the region on the WARN SSC. Each WARN RSC will sponsor an annual meeting for Members, maintain a data base of all water and wastewater utilities who have signed this Agreement, and meet as a committee to address concerns and procedures for requesting mutual assistance in that region. The regions will be comprised of one or more of the six Office of Emergency Services (OES) mutual aid regions.

The WARN SSC will include the chairs of the regional steering committees, and a representative from the California Department of Public Health (CDPH), California Utilities Emergency Association (CUEA), Department of Water Resources (DWR), the American Water Works Association (AWWA) Emergency Planning Committee, California Rural Water

Association (CRWA) and California Sanitation Risk Management Authority (CSRMA). The SSC will identify a Chair for the purpose of leading the SSC and act as a point of contact for the WARN SSC. At a minimum, the WARN SSC will meet annually and issue a list of participating utilities. The database will be maintained on the WARN website, managed by a volunteer Member, as appointed by the SSC.

ARTICLE IV.
PROCEDURES

A. In coordination with the Regional Steering Committees, emergency management and public health system of the state, the State Steering Committee shall develop operational and planning procedures for the Mutual Aid and Assistance Program. These procedures shall be consistent with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS), reviewed at least annually and updated as needed by the State Steering Committee.

B. Requests for emergency assistance under this Agreement shall be directed to the appropriate Authorized Official(s) from the list of Members.

C. Consistent with SEMS, when more than one County is impacted by a disaster, requests for mutual assistance under this Agreement may be channeled through the CUEA Utility Operation Center to ensure maximum effectiveness in allocating resources to the highest priority needs.

ARTICLE V.
REQUESTS FOR ASSISTANCE

In general, assistance will be in the form of resources, such as equipment, supplies, and personnel. Assistance shall be given only when Responding Member determines that its own needs can be met while rendering assistance. The execution of this Agreement shall not create any duty to respond on the part of any party hereto. A potential Responding Member shall not be held liable for failing to provide assistance. A potential Responding Member has the absolute discretion to decline to provide any requested assistance.

A. ***Member Responsibility*** - Members shall identify an Authorized Official and alternates; provide contact information including 24-hour access; and maintain resource information made available by the utility for mutual aid and assistance response, as allowed by utility policy. Such information shall be updated annually or as changes occur (whichever is sooner), provided to the State Steering Committee, and uploaded into the statewide database.

B. ***Member Request*** - In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance from a participating Member. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment, and supplies shall also be prepared in writing and submitted to the participating Member as soon as practicable. Requests for assistance shall be directed to the Authorized Official of the participating Member. Specific protocols for requesting aid shall be provided in the procedures developed under Article IV.

C. ***Response to a Request for Assistance*** – Members are not obligated to respond to a request. After a Member receives a request for assistance, the Authorized Official evaluates whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, the Authorized Representative shall inform, as soon as possible, the Requesting Member whether it will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance.

D. ***Discretion of Responding Member's Authorized Official*** – Execution of this Agreement does not create any duty to respond to a request for assistance. When a Member receives a request for assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI.
RESPONSE COORDINATION

When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the Standard Emergency Management System and National Incident Management System protocols and procedures.

A. ***Personnel*** – Responding Member retains right to identify the employees who are willing to participate and the resources that are available.

B. ***Control*** – While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor(s) of the Responding Member(s). Whenever practical, Responding Member personnel must be self sufficient for up to 72 hours. The Responding Member's designated supervisor(s) must keep accurate records of work performed by personnel during the specified Period of Assistance.

C. ***Food and Shelter*** – When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the State per diem rates for that area. To the extent Food and Shelter costs exceed the State per diem rates for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not provided.

D. ***Communication*** – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radio, in order to facilitate communications with local responders and utility personnel.

E. ***Status*** - Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in their respective jurisdictions.

F. ***Licenses and Permits*** – To the extent permitted by law, Responding Member personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.

G. ***Right to Withdraw Resources*** - The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as soon as is practicable under the circumstances.

ARTICLE VII.
COST REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

A. ***Personnel*** – Responding Member will make such employees as are willing to participate available to Requesting Member at Requesting Member's expense equal to Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly wage plus fringe benefits and overhead, and consistent with Responding Member's collective bargaining agreements or other conditions of employment. All costs incurred for work performed during the specified Period of Assistance will be included. The Requesting Member shall be responsible for all direct and indirect labor costs.

B. ***Equipment*** – Use of equipment, such as construction equipment, vehicles, tools, pumps and generators, shall be at Responding Member's current equipment rate and subject to the following conditions: The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member as soon as is practicable and reasonable under the circumstances.
   (a) At the option of Responding Member, equipment may be provided with an operator.
   (b) Equipment shall be returned to Responding Member within 24 hours after receipt of an oral or written request for return.
   (c) Requesting Member shall, at its own expense, supply all fuel, lubrication and maintenance for furnished equipment.
   (d) Responding Member's cost related to the transportation, handling and loading/unloading of equipment shall be chargeable to Requesting Member.
   (e) In the event equipment is damaged while being dispatched to Requesting Member, or while in the custody and use of Requesting Member, Requesting Member shall reimburse Responding Member for the reasonable cost of repairing said damaged equipment. If the equipment cannot be repaired, then Requesting Member shall

reimburse Responding Member for the cost of replacing such equipment with equipment that is of at least equal capability as determined by the Responding Member. If Responding Member must lease a piece of equipment while Requesting Member equipment is being repaired or replaced, Requesting Member shall reimburse Responding Member for such lease costs.

C. ***Materials and Supplies*** – Requesting Member shall reimburse Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. Other supplies and reusable items that are returned to Responding Member in a clean, damage-free condition shall not be charged to the Requesting Member and no rental fee will be charged; otherwise, they shall be treated as expendable supplies. Supplies that are returned to the Responding Member with damage must be treated as expendable supplies for purposes of cost reimbursement.

D. ***Payment Period*** – The Responding Member shall provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Requesting Member shall send the itemized bill not later than (90) ninety dates following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member agrees to reimburse the Responding Member within 60 days from receipt of an invoice for assistance provided under this Agreement. The Requesting Member may request additional periods of time within which to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.

E. ***Records*** - Each Responding Member and its duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member and its duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Such records shall be maintained for at least three (3) years or longer where required by law and as needed for federal reimbursement practices.

ARTICLE VIII.
ARBITRATION

If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, Council Members, Supervisors, officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from the Requesting Member's work hereunder, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member or faulty workmanship or other negligent acts, errors or omissions by Responding Member, or by personnel provided to Requesting Member from the time assistance is requested and rendered until the assistance is returned to Responding Member's control, portal to portal.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through this Agreement, the parties involved in rendering or receiving assistance agree to indemnify and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding. Such indemnification shall include indemnity for all claims, demands, liability, damages and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and workers compensation.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the same, as it considers necessary to protect its own interests.

ARTICLE XIII.
INSURANCE

Members shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the Mutual Aid and Assistance Program.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the extent allowed by law, any Member or Associate Member shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information provided to it by another Member pursuant to this Agreement. If any Member, Associate Member, or third party requests or demands, by subpoena or otherwise, that a Member or Associate Member disclose any Confidential Information provided to it under this Agreement, the Member or Associate Member shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

ARTICLE XV.
EFFECTIVE DATE

This Agreement shall take effect for a new party immediately upon its execution by said party.

ARTICLE XVI.
WITHDRAWAL

Any party may terminate its participation in this Agreement by written notice to the Chair of the appropriate RSC and to the SSC Chair. Withdrawal takes effect 60 days after the appropriate officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

ARTICLE XVII.
MODIFICATION

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement require a simple majority vote of Members within each region and unanimous agreement among the regions. The State Steering Committee will notify all parties of modifications to this Agreement in writing and those modifications shall be effective upon 60 days written notice to the parties.

ARTICLE XVIII.
SEVERABILITY

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

ARTICLE XIX.
PRIOR AGREEMENTS

To the extent that prior agreements among signatories to this Agreement for mutual assistance are inconsistent with this Agreement, such agreements are hereby superseded. This Agreement supersedes the 1996 Omnibus Mutual Aid Agreement, the WARN 1997 Omnibus Mutual Aid Agreement, and the WARN 2001 Omnibus Mutual Aid and Assistance Agreement.

ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Members and no other person or entity has rights under this Agreement as a third party beneficiary. Assignment of benefits or delegation of duties created by this Agreement to third parties that are not Members is prohibited and without effect.

ARTICLE XXI.
TORT CLAIMS

This Agreement in no way abrogates or waives any immunity or defense available under California law.

ARTICLE XXII.
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Members retain the right to participate in mutual aid and assistance activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar programs.

California Water/Wastewater Agency Response Network (CalWARN)
2007 Omnibus Mutual Assistance Agreement

WHEREAS, the California Office of Emergency Services (OES), the Department of Water Resources (DWR), the Department of Public Health (DPH) and the California Utilities Emergency Association (CUEA) have expressed a mutual interest in the establishment of a plan to facilitate and encourage water agency mutual assistance agreements between water agencies; and

WHEREAS, the California Water Agency Response Network (CalWARN) was originally created to provide a forum for the development of mutual assistance agreements between water agencies in the OES Coastal Region of California; and later expanded to all water and wastewater agencies in the State of California, and

WHEREAS, the CALIFORNIA WATER/WASTEWATER AGENCY RESPONSE NETWORK (CalWARN) 2007 OMNIBUS MUTUAL ASSISTANCE AGREEMENT is a continuation of the WARN 1996 OMNIBUS MUTUAL AID and 2001 OMNIBUS MUTUAL AID AGREEMENT and sets forth the mutual covenants and agreements for water and wastewater agencies to provide mutual assistance to one another in times of emergency; and

WHEREAS, State OES regulates the SEMS program, and this agreement is consistent with SEMS, and that it is necessary to have a mutual assistance agreement in place to support requests to FEMA for costs of using assistance during an emergency, and

WHEREAS, the water or wastewater agency hereto has determined that it would be in its best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the agency whenever emergency personnel, equipment and facility assistance are provided from one agency to the other; and

WHEREAS, no water or wastewater agency should be in a position of unreasonably using its own resources, facilities, or services providing such mutual assistance; and

WHEREAS, it is the intent of WARN to revise this agreement as necessary and to annually publish a list of all water and wastewater agencies participating in this agreement, as posted on www.calwarn.org; and

WHEREAS, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Articles 14 and 17 (Section 8630 et seq.) of the Act.

NOW, THEREFORE, in consideration of the conditions and covenants contained therein, the

_____
(Utility)

agrees to abide by the current CalWARN Omnibus Mutual Assistance Agreement and the CalWARN ACS Chapter Governance Document.

Date:

Name: (printed) _____ (signature) _____

Title: _____

Please return a signed copy of this page to: CWC-ACS@YourACS.org

CHANNEL ISLANDS BEACH
COMMUNITY SERVICES DISTRICT

Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSD.COM

Regular Board Meeting, November 10, 2026

To: **Board of Directors**
From: **Peter Martinez, *General Manager***
Subject: **Authorization to Purchase Valve Exercising Machine from Pres Tech**
Item No. **D-4**

RECOMMENDATION

Authorize the General Manager to purchase a new valve exercising machine from Press Tech, the lowest bidder, in the amount of $97,320.00 and execute the documents necessary to complete the purchase.

BACKGROUND

The District's current E.H. Wachs valve exercising machine was purchased in 2013 and has been in service for more than 13 years. The unit supports the District's preventive maintenance program, which is intended to exercise all water distribution system valves every three to four years. Replacement will support continued implementation of this program and maintain equipment availability for emergency response.

IMORTANCE OF THE VALVE EXERCISING PROGRAM

Water distribution valves allow staff to isolate sections of the system for maintenance and repairs. Routine exercising helps keep valves operable and identifies valves that are difficult to turn, damaged, inaccessible, or unable to close properly. Discovering these conditions during scheduled maintenance allows staff to plan corrective work before an emergency occurs. The program also provides an opportunity to verify valve locations, access, operating direction, and the number of turns required, improving the information available to responding crews.

A powered valve exercising machine reduces the physical effort and repetitive turning required of staff, particularly for valves requiring many revolutions. Reliable equipment helps staff maintain the District's maintenance cycle while reducing dependence on manual operation.

EMERGENCY RESPONSE VALUE

During a water main break or other emergency requiring a shutdown, crews must locate and operate the appropriate valves promptly. Operable valves and a dependable exercising unit help crews isolate the affected area, limit water loss and potential property damage, and begin repairs

sooner. Effective isolation can reduce the number of customers affected and help preserve service and pressure in unaffected portions of the system.

A valve that cannot be operated may require crews to close additional valves and expand the shutdown area, delaying repairs and restoration. Replacing the aging unit supports readiness for these situations. Powered operation must remain controlled and follow proper procedures to avoid excessive force, valve damage, or pressure surges.

BID COMPARISON

Staff received the following bids for a replacement valve exercising machine:

Vendor	Bid Amount
Pres Tech	$97,320.00
E.H. Wachs	$103,626.60

Pres Tech submitted the lowest bid at $97,320.00, which is $6,306, or approximately 6.5 percent, below the E.H. Wachs bid. Staff recommends proceeding with the Press Tech unit.

FISCAL IMPACT

There is no fiscal impact as the funding is available in the FY2026-2027 Capital Budget - CI 403 Vehicle and Equipment Replacement.

PROPOSED BOARD ACTION

Authorize the General Manager to purchase a new valve exercising machine from Pres Tech in an amount not to exceed $97,320.00 and execute the documents necessary to complete the purchase.

ATTACHMENT(S):

1. Pres Tech Quote
2. E.H. Wachs Quote

7552 Reynolds Circle
Huntington Beach, CA 92647
714-835-3440

Estimate

Estimate#	**: EST-003544**	Freight/Shipping	**: Oxnard**
Estimate Date	**: 11-05-2026**	Lead Time	**: 30-35 Weeks Estimated ARO**
Expiry Date	**: 11-20-2026**	Payment Terms:	**: Net20**

Bill To	Ship To
Channel Islands Beach 353 Santa Monica Dr. Oxnard, California 93035	Channel Islands Beach 7552 Reynolds Circle Huntington Beach,California 92647

Item No	Item & Description	Qty
1	PV100-PT1000-D1HW-T Power Vacuum and Valve Exerciser • Hydraulic Powered Valve exerciser 850 Ft-lb • 100 gallons debris • Drive One Powered Source • Pressure Washer System •. Single 5200# axle	1
2	Slide Track for PT1000	1
3	Freight; Shipping Freight; Shipping	1

Sub Total	90,500.00
Orange County - Huntington Beach 92647 (7.75%)	6,820.00
Total	**$97,320.00**

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card.
Shipping is subject to change at anytime

Terms & Conditions
Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Trailers, skids and truck body units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.

WACHS Utility Products
The Valve Maintenance Experts™

600 Knightsbridge Parkway, Lincolnshire, Illinois 60069
(847) 537-8800 | Fax (847) 520-1147
turnvalves.com

Quotation

TO: **Jesus Navarro**
Operations Manager
Channel Islands CSD
353 Santa Monica Dr.
Oxnard, CA 93035

Date:	11/5/2026
Quotation Number:	KK267645
Payment Terms:	Net 30
Shipping Terms:	FOB Origin
Valid Through:	1/4/2027
Estimated Ship Date:	6 Weeks ARO
Reference:	KK266588

E.H. Wachs is pleased to offer the following quotation.

	Item Number	Description	Qty	U/M	Unit Price (USD)	Line Total (USD)
1	77-000-36	Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-110 with GPS controller/datalogger. A 26.5 HP (19.5 kW) gasoline powered Rehlko overhead valve, air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	95,250.00	95,250.00
2	79-423-SC	A temporary surcharge is currently being applied to the TC-110 due to increased costs of RAM and CPU components within the global supply chain. This adjustment is imposed by the manufacturer and is being passed through without additional markup. This line item is included in quotations to provide cost visibility for projects with extended approval or bidding timelines. The applicability and amount of this surcharge are subject to change based on manufacturer pricing at the time of order placement. If the manufacturer reduces or eliminates this surcharge prior to order acceptance, the adjustment may be reduced or removed accordingly.	1	EA	446.00	446.00
3	DELIVERY	Pool Delivery Rate (Per Mile) with a minimum of 300 miles. Rate calculated is from Lincolnshire, IL. to Channel Island CSD per Google Maps at 2087 miles	2087.00	MILE	3.80	7,930.60

Total (USD) **$103,626.60**

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