



Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSO.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold a Regular Board Meeting beginning at 5:00 P.M. on Tuesday, June 9, 2026. The meeting will be held at the Channel Islands Beach Community Services District 353 Santa Monica Drive., Channel Islands Beach, CA 93035.

The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS:

1. Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit is 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order

2. Financial Reports:
 - a. Cash Disbursal & Receipt Report – May 2026

3. Minutes:
 - a. May 12, 2026, Finance Committee Meeting
 - b. May 12, 2026, Regular Board Meeting
 - c. May 21, 2026, Special Board Meeting

4. Authorize customer requests for relief from water charges due to leaks on the property consistent with Resolution 16-06:

	Account Number	Water Relief	Sewer Relief	Total Relief
a.	00000237	\$117.54	\$227.96	\$345.50
b.	06990-01	\$1014.12	\$1645.60	\$2659.72
c.	09940-02	\$126.72	\$277.83	\$404.55
				\$3409.77

D. CLOSED SESSION:

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE § 54957)
TITLE: GENERAL MANAGER**

E. ACTION CALENDAR:

- 1. ANNUAL PERFORMANCE AND SALARY REVIEW OF DISTRICT GENERAL MANAGER, THE BOARD WILL REVIEW AND CONSIDER THE GENERAL MANAGER’S PERFORMANCE AND COMPENSATION FOLLOWING CLOSED SESSION PERFORMANCE EVALUATION.**

Recommendation:

- 1) Board Discretion.

2. FINAL PROPOSED FY 2026-2027 BUDGET

Recommendation:

- 1) Review and adopt Final Proposed FY 2026-2027 Operating Budget, Capital Budget, and CalPERS Salary Schedule.

3. CORRECTION OF RESOLUTION 26-01 REQUESTING CONSOLIDATION OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT ELECTION WITH THE NOVEMBER 3, 2026, GENERAL ELECTION

Recommendation:

- 1) Adopt the corrected Resolution 26-01.

F. INFORMATION CALENDAR:

- 1. Report from Board Members of any meeting or conference where compensation for attendance was received.

G. BOARD MEMBER COMMENTS:

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

AGENDA POSTING CERTIFICATION

This agenda was posted Thursday, June 4, 2026, by 5:00 PM. The agenda is posted at the District Office and two public notice bulletin boards, which are accessible 24 hours per day. The locations include:

- Hollywood Beach School, 4000 Sunset Lane
- Corner Store, 2425 Roosevelt Blvd.
- District Office, 353 Santa Monica Drive

Agendas are also posted on the District’s website at www.cibcsd.com.

Peter Martinez

Peter Martinez
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

Channel Islands Beach 2013

6/4/2026 10:49 AM

Register: 1002 · Checking Banc of CA

From 05/01/2026 through 05/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/01/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			491.81	528,563.54
05/01/2026	10075	805 Cleaning Services	2000 - Accounts Payable		750.00			527,813.54
05/01/2026	10076	Amazon Capital Serv...	2000 - Accounts Payable		455.89			527,357.65
05/01/2026	10077	Atlantis Utility, INC.	2000 - Accounts Payable		232.37			527,125.28
05/01/2026	10078	Badger Meter	2000 - Accounts Payable		1,875.30			525,249.98
05/01/2026	10079	DEAN ALLEN	2000 - Accounts Payable	CUSTOMER ...	86.36			525,163.62
05/01/2026	10080	JOSEPH BECK	2000 - Accounts Payable	VOID:		X		525,163.62
05/01/2026	10081	Miguel Zavalza	2000 - Accounts Payable		300.00			524,863.62
05/01/2026	10082	Underground Service...	2000 - Accounts Payable		31.50			524,832.12
05/01/2026	10083	YVETTE M ACAL...	2000 - Accounts Payable		71.38			524,760.74
05/01/2026	10084	Mission Linen & Uni...	2000 - Accounts Payable		575.89			524,184.85
05/04/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,622.09	526,806.94
05/05/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			1,214.70	528,021.64
05/05/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,980.09	531,001.73
05/05/2026	10085	CUSI	2000 - Accounts Payable	VOID:CUSI re...		X		531,001.73
05/05/2026	10086	Taft Electric Company	2000 - Accounts Payable	Lift Stn. A relo...	15,000.00			516,001.73
05/06/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			5,951.14	521,952.87
05/06/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			6,199.41	528,152.28
05/06/2026	10087	Wex Bank	2000 - Accounts Payable		902.17			527,250.11
05/07/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			4,001.19	531,251.30
05/07/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			12,049.02	543,300.32
05/07/2026	ACH	ACWA/JPIA Health ...	5 - Salaries & Benefits:...	May/June 070...	2,011.62			541,288.70
05/07/2026	10088	Proven Print Services	2000 - Accounts Payable	#9 #10 Envelo...	3,356.93			537,931.77
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/1			150.00	538,081.77
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/6			3,795.31	541,877.08
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/6			3,687.11	545,564.19
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/6			4,667.99	550,232.18
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/6			366.60	550,598.78
05/08/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/4			307.29	550,906.07
05/08/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			112.31	551,018.38
05/08/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,195.61	554,213.99
05/11/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			1,198.69	555,412.68
05/11/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,139.98	558,552.66
05/11/2026	ACH	AT & T	6 - Administrative Exp...	5-1-26	1,035.72			557,516.94
05/11/2026	10089	EJ Harrison & Sons, ...	2000 - Accounts Payable	pr pd 4-1-26 to ...	58,761.23			498,755.71
05/11/2026	10090	FGL Environmental I...	2000 - Accounts Payable		202.00			498,553.71
05/11/2026	10091	Pacific Couriers	2000 - Accounts Payable		361.19			498,192.52
05/11/2026	10092	SSBP	2000 - Accounts Payable		4,207.00			493,985.52
05/11/2026	10093	Tampa Hardware 2	2000 - Accounts Payable		390.59			493,594.93
05/11/2026	10094	A to Z Law, LLP	2000 - Accounts Payable		870.00			492,724.93

Channel Islands Beach 2013

6/4/2026 10:49 AM

Register: 1002 · Checking Banc of CA

From 05/01/2026 through 05/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/11/2026	10095	Brown Armstrong A...	2000 - Accounts Payable		2,253.25			490,471.68
05/12/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			1,161.53	491,633.21
05/12/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,595.57	493,228.78
05/12/2026	ACH	SEIU, Local 721	*2020 - Payroll Liabilit...	pr pd 4-25-26 t...	83.75			493,145.03
05/13/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,731.76	494,876.79
05/13/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			4,472.87	499,349.66
05/13/2026	ACH	CalPERS	-split-	py pd 04-25-26...	4,936.95			494,412.71
05/13/2026	10096	Rain for Rent	2000 - Accounts Payable	Rental Equip. f...	8,033.85			486,378.86
05/13/2026	10097	Great American Fina...	2000 - Accounts Payable		189.82			486,189.04
05/13/2026	10098	Michael K. Nunley ...	2000 - Accounts Payable		1,515.25			484,673.79
05/13/2026	10099	Taft Electric Company	2000 - Accounts Payable		6,477.29			478,196.50
05/13/2026		QuickBooks Payroll ...	-split-	Created by Pay...	27,821.79			450,374.71
05/13/2026	To Print	Carol J Dillon	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Chaz C Ryan	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	E.D. Brock	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Erica M Pena	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Erika F Davis	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Jesus Navarro	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Peter A. Martinez	-split-	Direct Deposit		X		450,374.71
05/13/2026	To Print	Rick J Rivera	-split-	Direct Deposit		X		450,374.71
05/14/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,856.37	452,231.08
05/14/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			5,291.51	457,522.59
05/14/2026	ACH	Nationwide Retirement	-split-	pr pd 4-25-26 t...	2,946.47			454,576.12
05/14/2026	10100	PHWA	2000 - Accounts Payable	April 2026	81,390.55			373,185.57
05/14/2026	10101	Streamline Office So...	2000 - Accounts Payable		213.45			372,972.12
05/15/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/13			9,465.31	382,437.43
05/15/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/12			1,000.00	383,437.43
05/15/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/12			10,532.41	393,969.84
05/15/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/11			3,598.96	397,568.80
05/15/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/11			9,709.92	407,278.72
05/15/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			782.27	408,060.99
05/15/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,029.42	410,090.41
05/15/2026		Vanco Chrg	6 - Administrative Exp...		84.55			410,005.86
05/15/2026	10102	AWA	2000 - Accounts Payable	educational lun...	160.00			409,845.86
05/18/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			121.61	409,967.47
05/18/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			3,138.19	413,105.66
05/18/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Monthly Draft			130,270.05	543,375.71
05/19/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			1,623.12	544,998.83
05/19/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			39,017.54	584,016.37
05/20/2026	DEP	QB:DEPOSIT	1 - Water System Expe...	Refunded			850.00	584,866.37

Channel Islands Beach 2013

6/4/2026 10:49 AM

Register: 1002 · Checking Banc of CA

From 05/01/2026 through 05/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/20/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/18			31,476.80	616,343.17
05/20/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/19			3,834.40	620,177.57
05/20/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/19			450.47	620,628.04
05/20/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			1,779.21	622,407.25
05/20/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,011.40	624,418.65
05/20/2026	ACH	Spectrum	6 - Administrative Exp...	5-6-26	173.32			624,245.33
05/20/2026	ACH	So. California Edison...	2 - Sewer System Expe...	5-18-26	849.11			623,396.22
05/20/2026	ACH	So. California Edison...	2 - Sewer System Expe...	5-18-26	430.13			622,966.09
05/20/2026	ACH	Aflac	*2020 - Payroll Liabilit...	957676	309.26			622,656.83
05/20/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/18	7,683.76			614,973.07
05/20/2026	RETCK	QB:Returned Item	1200 - Accounts Recei...	Henry	124.57			614,848.50
05/20/2026	RETCK	QB:Returned Item	1200 - Accounts Recei...	Silbert	149.10			614,699.40
05/20/2026	10103	Base Auto Parts and ...	2000 - Accounts Payable		8.03			614,691.37
05/20/2026	10104	FGL Environmental I...	2000 - Accounts Payable		322.00			614,369.37
05/20/2026	10105	Rockwell Engineerin...	2000 - Accounts Payable	2- Chopper Pu...	40,540.50			573,828.87
05/20/2026	10106	City of Oxnard	2000 - Accounts Payable	March 2025	598.25			573,230.62
05/21/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,234.84	575,465.46
05/21/2026	10107	Famcon Pipe and Su...	2000 - Accounts Payable		1,626.98			573,838.48
05/21/2026	10108	FGL Environmental I...	2000 - Accounts Payable		202.00			573,636.48
05/21/2026	10109	Streamline Office So...	2000 - Accounts Payable		213.45			573,423.03
05/22/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			161.37	573,584.40
05/22/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,735.69	576,320.09
05/22/2026	10110	Backflow Solutions, ...	2000 - Accounts Payable	50 backflow sit...	8,000.00			568,320.09
05/22/2026	10111	Wells Tapping Servi...	2000 - Accounts Payable	8" valve	9,800.00			558,520.09
05/26/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			112.31	558,632.40
05/26/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			2,823.55	561,455.95
05/26/2026	ACH	SEIU, Local 721	*2020 - Payroll Liabilit...	pr pd 5-9-26 to ...	83.75			561,372.20
05/27/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/27			1,183.38	562,555.58
05/27/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/21			8,107.92	570,663.50
05/27/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/26			1,609.05	572,272.55
05/27/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/26			8,678.95	580,951.50
05/27/2026	DEP	QB:DEPOSIT	1200 - Accounts Recei...	Dep 5/27			9,085.32	590,036.82
05/27/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			632.06	590,668.88
05/27/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			873.42	591,542.30
05/27/2026	ACH	Nationwide Retirement	-split-	py pd 05-09-26...	2,750.35			588,791.95
05/27/2026	ACH	CalPERS	-split-	py pd 05-09-26...	4,936.95			583,855.00
05/27/2026	ACH	CalPERS	-split-	Medical	15,416.47			568,438.53
05/27/2026	ACH	Frontier-Office	6 - Administrative Exp...	5-14-26	420.51			568,018.02
05/27/2026		QuickBooks Payroll ...	-split-	Created by Pay...	28,000.07			540,017.95
05/27/2026	To Print	Carol J Dillon	-split-	Direct Deposit		X		540,017.95

Channel Islands Beach 2013

6/4/2026 10:49 AM

Register: 1002 · Checking Banc of CA

From 05/01/2026 through 05/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/27/2026	To Print	Chaz C Ryan	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	Erika F Davis	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	Jesus Navarro	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	Peter A. Martinez	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	Rick J Rivera	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	E.D. Brock	-split-	Direct Deposit		X		540,017.95
05/27/2026	To Print	Erica M Pena	-split-	Direct Deposit		X		540,017.95
05/28/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			316.80	540,334.75
05/28/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Cusi			2,852.35	543,187.10
05/29/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	Vanco			674.58	543,861.68
05/29/2026	EDEP	QB:DEPOSIT	1200 - Accounts Recei...	CUSI			1,853.39	545,715.07
05/29/2026	10112	American Quick Lube	2000 - Accounts Payable		146.18			545,568.89
05/29/2026	10113	Base Auto Parts and ...	2000 - Accounts Payable		382.25			545,186.64
05/29/2026	10114	CCE Design Associa...	2000 - Accounts Payable		5,369.00			539,817.64
05/29/2026	10115	CIBCS-D-Petty Cash	2000 - Accounts Payable		560.00			539,257.64
05/29/2026	10116	City of Oxnard	2000 - Accounts Payable		598.25			538,659.39
05/29/2026	10117	Grainger	2000 - Accounts Payable		331.82			538,327.57
05/29/2026	10118	Hollister & Brace	2000 - Accounts Payable		1,416.33			536,911.24
05/29/2026	10119	Miguel Zavalza	2000 - Accounts Payable		300.00			536,611.24
05/29/2026	10121	CUSI	2000 - Accounts Payable	CUSI UB4 Con...	2,167.09			534,444.15

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING, May 12, 2026

A. APPROVE THE FINANCE COMMITTEE MEETING AGENDA:

The Finance Committee Agenda was approved, and the meeting was called to order at 4:00 P.M. In attendance Director Debley, Director Lebow, General Manager, Peter Martinez, Office Manager, CJ Dillon, Operations Manager, Jesus (Chuy) Navarro, Brown Armstrong Accountancy Cooperation Partner Brooke N. Baird, CPA, and Partner Lindsey Zimmerman, CPA.

B. REVIEW AND DISCUSS FY 2024-2025 AUDIT, PRESENTED BY BROWN AND ARMSTRONG ACCOUNTANCY CORPORATION

Partners Baird and Zimmerman presented and reported on the 2024-2025 Annual Audit Report Draft Copy. The Finance Committee asked questions and received the report. The Audit will be presented to the Regular Board following this meeting for approval.

The Board Meeting adjourned at 4:55 P.M.

Michael Lebow, Director

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING May 12, 2026

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Bouchard called the meeting to order at 5:00 P.M. In attendance, Director Brewer, Director Debley, Director Lebow, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, and Operations Manager, Jesus (Chuy) Navarro.

Vice President Thomas was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

President Bouchard requested a modification to the agenda order, moving Item D, Closed Session to the end of the agenda and removing Items D2 and E2. Director Lebow made a motion to approve the Consent Calendar as requested. Director Brewer seconded the motion. The motion passed.

Bouchard, Brewer, Debley, Lebow

4 - Yes 0 -No

E. ACTION CALENDAR:

1. FY 2024-2025 ANNUAL AUDIT REPORT

Brown and Armstrong Accountancy Cooperation Partner Brooke N. Baird, CPA and Partner Lindsey Zimmerman, CPA, joined the meeting and provided a brief presentation of the audit, stating that a clean opinion was issued. The audit had previously been presented at the Finance Committee Meeting. There was no public comment. Director Brewer made the motion to approve Allocations of Reserves for June 30, 2025. Director Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Lebow: YES

4-Yes 0- No

Director Lebow made the motion to approve the Channel Islands Beach Community Services District Annual Audit for Fiscal Years Ended June 30, 2025. Director Debley seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Lebow: YES 4-Yes 0- No

Director Debley made the motion to authorize Staff to present the Final Audit Report. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Lebow: YES 4-Yes 0- No

2. Item Removed from agenda see Consent Calendar.

3. CONSIDERATION OF RESOLUTION 26-01 REQUESTING CONSOLIDATION OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT ELECTION WITH THE NOVEMBER 3, 2026, GENERAL ELECTION

This item is to notify the County of Ventura of the District's inclusion in the General Election. There was no public comment. Director Lebow made the motion to adopt Resolution 26-01 and approve the "Notice of Elective Offices" to be filled with the four candidates being responsible for the cost of the candidate statements in the sample ballot. Director Brewer seconded the motion. The motion passed.

ROLL CALL VOTE:

Bouchard: YES, Brewer: YES, Debley: YES, Lebow: YES 4-Yes 0- No

F. INFORMATION CALENDAR:

1. Report from Board Members of any meeting or conference where compensation for attendance was received.

President Lebow attended the Port Hueneme Agency on April 20, 2026. He stated that there was a Closed Session item regarding pending litigation with the City of Oxnard.

G. BOARD MEMBER COMMENTS:

Director Brewer attended the meeting at Hollywood Beach School with the US Army Corps of Engineers, and the Dune project will no longer be in the Hollywood Beach area.

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez said that a Special Board meeting will be scheduled for next week on Thursday, May 21, 2026, at 4:00 p.m.

D. CLOSED SESSION:

General Counsel stated that the Board went into Closed Session at 5:26 p.m. to confer with Counsel regarding possible litigation.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -

Significant exposure to litigation (Gov. Code Section 54956.9(d)(2)) – One case.

General Counsel stated that the Board returned from Closed Session at 5:55 p.m. and there was no reportable action.

The Board Meeting adjourned at 5:56 p.m.

Jared Bouchard, President

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING May 21, 2026

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

The Special Board Meeting was called to order at 4:00 p.m. In attendance, President Bouchard, Vice President Thomas, Director Brewer, Director Debley, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, and Operations Manager, Jesus (Chuy) Navarro.

Director Lebow joined the meeting at 4:04 p.m.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Director Debley made the motion to approve the Consent Calendar. Director Brewer seconded the motion. The motion passed.

Bouchard, Thomas, Brewer, Debley, Lebow

5 - Yes 0 -No

D. SPECIAL PRESENTATION: WATERWORTH RATE CONSULTANTS

Matt Alexandre, Client Success Strategist with Waterworth Rate Consultants, presented different rate-case scenarios for the water, wastewater, and trash enterprise funds. Following Board discussion and questions, the Board directed staff to return with a clear table identifying each tiered rate by customer class and the corresponding percentage impacts.

E. BOARD MEMBER COMMENTS:

None

F. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel and General Manager had no comment.

The Board Meeting adjourned at 5:24 p.m.

Jared Bouchard, President



Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

PETER MARTINEZ
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCS.D.COM

Regular Board Meeting, June 9, 2026

To: **Board of Directors**
From: **Peter Martinez, General Manager**
Subject: **FINAL DRAFT FY 2026-2027 BUDGET**
Item No. **E-2**

RECOMMENDATION:

Review and adopt FY 2026-2027 Operating Budget, Capital Budget, and CalPERS Salary Schedule.

FINANCIAL IMPACT: Approval of the budget establishes the District’s spending limits and financial guidance for both operating and capital needs from July 1, 2026 through June 30, 2027.

DISCUSSION/ANALYSIS:

The proposed FY 2026-2027 Operating Budget reflects a 4.36% overall increase compared to the FY 2025 –2026 adopted budget. The table below summarizes the proposed expenditures by major cost category.

	FY 2025-2026	FY 2026-2027 (Proposed)	% Change
Total Water System Expense	\$1,284,000	\$1,417,800	10.4%
Total Sewer System Expense	\$337,000	\$313,000	-7.1%
Total Trash Expense	\$690,000	\$718,000	0.9%
Total Maintenance Expense	\$66,000	\$72,700	9%
Total Salaries & Benefits	\$1,253,500	\$1,332,100	6.3%
Total Admin Expense	\$596,700	\$557,800	-6.7%
Total Operating Expense	\$4,227,200	\$4,411,400	4.36%

Projected rate revenue for FY 2026-2027 is \$4,887,000, a 3.9% increase over the prior fiscal year’s projection of \$4,702,317.

The proposed Capital Improvement Program (CIP) Budget includes \$1,010,000 in planned capital expenditures:

- \$370,000 allocated to the Water Enterprise
- \$640,000 allocated to the Sewer Enterprise

If approved, the adopted Budget will take effect on July 1, 2026. Members of the public may access the full Budget document by visiting www.cibcsd.com/budget or may request a printed copy from the Clerk of the Board.

ATTACHMENTS:

1. FY 2026-2027 Final Proposed Operating Budget, Capital Budget and CalPERS Salary Schedule

DRAFT

FY 2026 - 2027 OPERATING BUDGET

Sheet No.	Account	Adopted	Actual Through	Projected	Proposed	Percent Expended	Water Enterprise		Sewer Enterprise		Solid Waste Enterprise		Community Service		Total	
		FY 2025 - 2026	3/31/2026	June 2026	FY 2026 - 2027		\$	%	\$	%	\$	%	\$	%		
OPERATING REVENUES																
Rate Revenues																
1	Water Revenue	3110	2,457,000	1,692,438	2,240,000	2,359,000	91%	2,359,000	100%	0	0%	0	0%	0	0%	2,359,000
2	Sewer Revenue	3120	1,570,000	1,164,803	1,553,070	1,530,000	99%	0	0%	1,530,000	100%	0	0%	0	0%	1,530,000
3	Solid Waste Revenue	3130	855,000	682,247	909,247	998,000	106%	0	0%	0	0%	998,000	100%	0	0%	998,000
Total Rate Revenues			\$ 4,882,000	\$ 3,539,488	\$ 4,702,317	\$ 4,887,000	96%	\$ 2,359,000		\$ 1,530,000		\$ 998,000		\$ -	\$ 4,887,000	
OPERATING EXPENSES																
Water System Expense																
4	PHWA Water Contract	4210	1,075,000	628,576	950,000	1,143,000	88%	1,143,000	100%	0	0%	0	0%	0	0%	1,143,000
5	Water Sampling	4215	22,000	12,154	16,000	20,000	73%	20,000	100%	0	0%	0	0%	0	0%	20,000
6	SWRCB Annual Admin Fee	4220	24,400	21,879	21,879	24,400	90%	24,400	100%	0	0%	0	0%	0	0%	24,400
7	Annual Water Quality Report	4225	1,500	0	1,500	1,500	100%	1,500	100%	0	0%	0	0%	0	0%	1,500
8	Cross Connect Contract Charge	4230	10,000	2,325	3,900	18,500	39%	18,500	100%	0	0%	0	0%	0	0%	18,500
9	Water Repair & Maintenance	4235	140,000	75,000	115,364	199,000	82%	199,000	100%	0	0%	0	0%	0	0%	199,000
10	Telemetry	4240	11,100	8,185	11,412	11,400	103%	11,400	100%	0	0%	0	0%	0	0%	11,400
Total Water System Expense			\$ 1,284,000	748,119	\$ 1,120,055	\$ 1,417,800	87%	\$ 1,417,800		\$ -		\$ -		\$ -	\$ 1,417,800	
Sewer System Expense																
11	Wastewater Transportation	4260	133,000	47,345	125,000	142,000	94%	0	0%	142,000	100%	0	0%	0	0%	142,000
12	Sewer Repair & Maintenance	4265	137,000	48,828	128,000	102,000	93%	0	0%	102,000	100%	0	0%	0	0%	102,000
13	Telemetry	4270	35,000	29,974	32,686	37,000	93%	0	0%	37,000	100%	0	0%	0	0%	37,000
14	Power	4275	32,000	20,927	28,000	32,000	88%	0	0%	32,000	100%	0	0%	0	0%	32,000
Total Sewer System Expense			\$ 337,000	147,074	\$ 313,686	\$ 313,000	93%	\$ -		\$ 313,000		\$ -		\$ -	\$ 313,000	
Trash Expense																
15	Contract Trash Services	4285	690,000	454,422	678,634	718,000	98%	0	0%	0	0%	718,000	100%	0	0%	718,000
Total Trash Expense			\$ 690,000	454,422	\$ 678,634	\$ 718,000	98%	\$ -		\$ -		\$ 718,000		\$ -	\$ 718,000	
Maintenance Expenses																
16	Gasoline	4310	20,000	11,321	15,500	20,000	78%	8,600	43%	8,200	41%	2,800	14%	400	2%	20,000
17	Vehicle Maintenance	4320	14,000	6,500	14,000	14,000	100%	6,020	43%	5,740	41%	1,960	14%	280	2%	14,000
18	Building Security	4330	1,000	0	0	1,400	0%	462	33%	476	34%	462	33%	0	0%	1,400
19	Building Maintenance	4340	16,000	13,687	15,000	19,000	94%	6,270	33%	6,460	34%	6,270	33%	0	0%	19,000
20	Signs & Banners	4350	3,000	1,000	3,000	3,000	100%	990	33%	1,020	34%	990	33%	0	0%	3,000
21	Public Landscaping	4360	5,500	5,056	6,256	7,300	114%	0	0%	0	0%	0	0%	7,300	100%	7,300
22	Employee Workplace Safety	4370	5,000	2,200	4,000	5,000	80%	2,150	43%	2,050	41%	700	14%	100	2%	5,000
23	Emergency Preparedness	4380	1,500	0	2,500	3,000	167%	0	0%	0	0%	0	0%	3,000	100%	3,000
Total Maintenance Expenses			\$ 66,000	39,764	\$ 60,256	\$ 72,700	91%	\$ 24,492		\$ 23,946		\$ 13,182		\$ 11,080	\$ 72,700	

DRAFT

FY 2026 - 2027 OPERATING BUDGET

Sheet No.	Account	Adopted	Actual Through	Projected	Proposed	Percent Expended	Water Enterprise		Sewer Enterprise		Solid Waste Enterprise		Community Service		Total	
		FY 2025 - 2026	3/31/2026	June 2026	FY 2026 - 2027		\$	%	\$	%	\$	%	\$	%		
Salaries & Benefits																
24	Regular Salaries	4400	901,400	628,000	910,250	966,000	101%	376,740	39%	386,400	40%	183,540	19%	19,320	2%	966,000
25	Payroll Taxes	4500	18,000	10,000	16,050	18,000	89%	7,020	39%	7,200	40%	3,420	19%	360	2%	18,000
26	Group Insurance	4525	191,000	136,517	183,702	199,000	96%	77,610	39%	79,600	40%	37,810	19%	3,980	2%	199,000
27	Retirement Benefits	4550	99,000	69,000	99,667	103,800	101%	40,482	39%	41,520	40%	19,722	19%	2,076	2%	103,800
28	Uniforms	4575	7,100	6,090	7,468	8,300	105%	3,569	43%	3,403	41%	1,162	14%	166	2%	8,300
29	Workers' Comp Insurance	4600	14,000	10,087	13,887	14,000	99%	5,460	39%	5,600	40%	2,660	19%	280	2%	14,000
30	Employee Education & Wellness	4650	23,000	7,360	12,040	23,000	52%	8,970	39%	9,200	40%	4,370	19%	460	2%	23,000
Total Salaries & Benefits			\$ 1,253,500	\$ 867,054	\$ 1,243,064	\$ 1,332,100	99%	\$ 519,851		\$ 532,923		\$ 252,684		\$ 26,642		\$ 1,332,100
Administrative Expenses																
31	Regular Board Payments	5010	9,500	3,445	7,000	9,500	74%	3,705	39%	3,800	40%	1,805	19%	190	2%	9,500
32	Special Board Meetings	5020	4,000	224	1,000	4,000	25%	1,560	39%	1,600	40%	760	19%	80	2%	4,000
33	Board/ Committee Expenses	5030	2,000	2,064	2,100	4,000	105%	1,560	39%	1,600	40%	760	19%	80	2%	4,000
34	Board Conferences & Seminars	5040	5,000	1,115	1,500	5,000	30%	1,950	39%	2,000	40%	950	19%	100	2%	5,000
35	Travel & Lodging	5050	10,000	2,983	5,000	10,000	50%	3,900	39%	4,000	40%	1,900	19%	200	2%	10,000
36	District Dues & Memberships	5100	32,000	28,948	28,948	34,000	90%	12,886	38%	13,947	41%	6,882	20%	286	1%	34,000
37	Office Supplies	5210	10,000	5,800	10,000	10,000	100%	3,300	33%	3,400	34%	3,300	33%	0	0%	10,000
38	On-Line Bill Paying	5215	4,500	2,169	4,000	4,500	89%	1,845	41%	1,980	44%	675	15%	0	0%	4,500
39	Communications	5220	29,000	29,420	36,831	39,000	127%	12,870	33%	13,260	34%	12,870	33%	0	0%	39,000
40	Printing & Publications	5230	6,000	6,601	6,601	6,000	110%	1,980	33%	2,040	34%	1,980	33%	0	0%	6,000
41	Postage & Shipping	5240	14,000	10,433	14,000	15,000	100%	4,950	33%	5,100	34%	4,950	33%	0	0%	15,000
42	Miscellaneous Office Expense	5250	26,700	13,500	23,600	23,800	88%	9,650	41%	10,256	43%	3,786	16%	108	0%	23,800
43	Office Utilities	5260	1,000	5,530	8,000	8,000	800%	2,640	33%	2,720	34%	2,640	33%	0	0%	8,000
44	Office Equipment Maintenance	5290	7,000	5,962	7,100	8,000	101%	2,640	33%	2,720	34%	2,640	33%	0	0%	8,000
45	Capital Replacement	5295	8,000	0	0	8,000	0%	2,640	33%	2,720	34%	2,640	33%	0	0%	8,000
46	Insurance	5400	57,000	56,386	56,386	59,000	99%	24,190	41%	25,960	44%	8,850	15%	0	0%	59,000
47	Legal Services	5510	73,000	27,462	50,000	73,000	68%	65,330	89%	5,720	8%	1,950	3%	0	0%	73,000
48	Accounting Services	5520	58,000	45,500	58,000	58,000	100%	23,780	41%	25,520	44%	8,700	15%	0	0%	58,000
49	Computer Services & Subscriptions	5530	65,000	41,150	69,150	75,000	106%	30,750	41%	33,000	44%	11,250	15%	0	0%	75,000
50	Engineering Services	5540	75,000	42,820	50,000	75,000	67%	30,750	41%	33,000	44%	11,250	15%	0	0%	75,000
51	Bank & Trustee Fees	5560	4,000	2,500	3,912	4,000	98%	1,640	41%	1,760	44%	600	15%	0	0%	4,000
52	Other Professional Services	5565	90,000	45,965	50,000	10,000	56%	34,850	41%	37,400	44%	12,750	15%	0	0%	85,000
53	Legal Notices Publication	5600	3,000	137	500	6,000	17%	1,980	33%	2,040	34%	1,980	33%	0	0%	6,000
54	Public Information & Outreach	5650	5,000	6,570	6,570	9,000	131%	2,970	33%	3,060	34%	2,970	33%	0	0%	9,000
Total Administrative Expenses			\$ 598,700	\$ 386,684	\$ 500,198	\$ 557,800	84%	\$ 266,857		\$ 221,120		\$ 96,723		\$ 1,001		\$ 585,700
TOTAL OPERATING EXPENSES			\$ 4,229,200	\$ 2,643,117	\$ 3,915,893	\$ 4,411,400		\$ 2,147,181		\$ 1,082,181		\$ 1,036,498		\$ 33,841		\$ 4,299,700
NET OPERATING INCOME			\$ 652,800		\$ 786,424	\$ 475,600		\$ 309,819		\$ 447,819		\$ (181,498)		\$ (33,841)		\$ 542,300

DRAFT

FY 2026 - 2027 OPERATING BUDGET

Sheet No.	Account	Adopted	Actual Through	Projected	Proposed	Percent Expended	Water Enterprise		Sewer Enterprise		Solid Waste Enterprise		Community Service		Total	
		FY 2025 - 2026	3/31/2026	June 2026	FY 2026 - 2027		\$	%	\$	%	\$	%	\$	%		
OTHER REVENUES																
55	Interest Earnings	6100	300,000	178,837	270,000	240,000	90%	84,000	35%	132,000	55%	24,000	10%	0	0%	240,000
56	Penalty Revenue	6200	32,000	19,785	32,917	33,000	103%	3,300	10%	3,300	10%	3,300	10%	23,100	70%	33,000
57	Secured & Unsecured Taxes	6320	115,000	62,544	115,000	117,000	100%	0	0%	0	0%	0	0%	117,000	100%	117,000
TOTAL OTHER REVENUES			\$ 447,000	\$ 261,166	\$ 417,917	\$ 390,000	93%	\$ 87,300		\$ 135,300		\$ 27,300		\$ 140,100		\$ 390,000
DEBT OBLIGATIONS																
59	2016 Sewer Refunding Bonds	2855	200,000	158,166	183,731	200,000	92%	0	0%	200,000	100%	0	0%	0	0%	200,000
60	CSDA Loan - Smart Meter Project	2700	85,000	85,000	85,000	85,000	100%	41,225	49%	43,775	52%	0	0%	0	0%	85,000
TOTAL DEBT OBLIGATION			\$ 285,000	\$ 243,166	\$ 268,731	\$ 285,010	94%	\$ 41,235		\$ 243,775		\$ -		\$ -		\$ 285,010
OTHER BUDGET ITEMS																
61	Allocation of Community Service	N/A	1,000	0	0	1,000	0%	485	49%	515	52%	0	0%	(1,000)	0%	0
TOTAL OTHER BUDGET ITEMS			\$ 1,000	\$ 0	\$ -	\$ 1,000		\$ 485		\$ 515		\$ -		\$ (1,000)		\$ -
AVAILABLE FOR CAPITAL & RESERVES			\$ 813,800	\$ 18,000	\$ 935,610	\$ 579,590		\$ 376,299		\$ 371,729		\$ (148,298)		\$ 104,559		\$ 704,290
RESERVE CONTRIBUTIONS																
Unrestricted																
	Water							0		0		0		0		0
	Sewer							0		0		0		0		0
	Solid Waste							0		0		0		0		0
	Community Reserves							0		0		0		104,559		104,559
Total Unrestricted Contributions								\$ -		\$ -		\$ -		\$ 104,559		\$ 104,559
Board Restricted																
	Water Operations Reserve							0		0		0		0		0
	Water Rate Stabilization							0		0		0		0		0
	Water Capital Reserve							376,299		0		0		0		376,299
	Sewer Operations Reserve							0		0		0		0		0
	Sewer Rate Stabilization							0		0		0		0		0
	Sewer Capital Reserve							0		371,729		0		0		371,729
	Solid Waste Operations Reserve							0		0		0		0		0
	Solid Waste Rate Stabilization							0		0		(148,298)		0		(148,298)
	Solid Waste Capital Reserve							0		0		0		0		0
Total Board Restricted Contributions								\$ 376,299		\$ 371,729		\$ (148,298)		\$ -		\$ 599,731
Outside Restricted																
	Water							0		0		0		0		0
	Sewer							0		0		0		0		0
	Solid Waste							0		0		0		0		0
Total Outside Restricted Contributions								\$ -		\$ -		\$ -		\$ -		\$ -
AVAILABLE AFTER RESERVE CONTRIBUTIONS								\$0		\$0		\$0		\$0		\$0

DRAFT

FY 2026-2027 CAPITAL IMPROVEMENT PROGRAM

Line	Project No.	Capital Project	Water	Sewer	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	5-Year Total
1	CI 101	Easement Risk Mitigation Projects	100%				\$650,000	\$500,000		\$1,150,000
3	CI 103	PHWA Improvements	100%		\$50,000	\$215,600				\$265,600
4	CI 104	Water Distribution Improvements	100%		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
5	CI 105	Valve Replacement	100%		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
6	CI 106	Water Supply Upgrades	100%			\$25,000				\$25,000
7	CI 107	Long Term Water Supply Planning	100%							\$0
8	CI 108	Fire Flow Improvements	100%							\$0
9	CI 109	Harbor Well Demolition	100%		\$140,000					\$140,000
10	CI 201	I&I Reduction- Main & Manhole Impr.		100%		\$30,000	\$270,000			\$300,000
11	CI 202	Sewer Lift Station and PS Rehab		100%	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
12	CI 203	Sewer Combination Truck		100%	\$500,000					\$500,000
13	CI 204	Pump Station B Replacement		100%						\$0
15	CI 205	Oxnard Wastewater Plant Impr.		100%		\$1,500,000				\$1,500,000
16	CI 206	CCTV Video Inspection Program		100%						\$0
19	CI 403	Vehicle Replacement Program	50%	50%	\$180,000			\$40,000		\$220,000
Water					\$370,000	\$330,600	\$740,000	\$90,000	\$90,000	\$1,620,600
Sewer					\$640,000	\$1,580,000	\$320,000	\$70,000	\$50,000	\$2,660,000
Trash					\$0		\$0	\$0	\$0	\$0
Total					\$1,010,000	\$1,910,600	\$1,060,000	\$160,000	\$140,000	\$4,280,600

Water Enterprise

Beginning Capital Reserve Balance (Audit Report 5.12.26)	\$964,800
Expected Contributions for FYE 2027	\$376,299
Planned Capital Expenditures	-\$370,000
Ending Capital Reserve Balance	\$971,099

Minimum Capital Reserve Balance \$327,549

Sewer Enterprise

Beginning Capital Reserve Balance (Audit Report 5.12.26)	\$3,082,178
Expected Contributions for FYE 2027	\$371,729
Planned Capital Expenditures	-\$640,000
Ending Capital Reserve Balance	\$2,813,907

Minimum Capital Reserve Balance \$295,436

Channel Islands Beach Community Services District Salary Step Increases

Annual Step Adjustment: MOU 5%
 Draft 6-9-26 date of Bd meeting

2026-2027 FY
7-1-26 to 6-30-27

COLA ADJUSTMENT 3.40%
Effective 7-1-26

	FY 2025-2026	FY 2026-2027
--	--------------	--------------

Customer Service Admin Asst I

Step A-Hourly	\$21.96	\$22.71
Step B-Hourly	\$23.06	\$23.84
Step C-Hourly	\$24.22	\$25.04
Step D-Hourly	\$25.42	\$26.28
Step E-Hourly	\$26.69	\$27.60

Customer Service Admin Asst II

Step A-Hourly	\$28.03	\$28.98
Step B-Hourly	\$29.43	\$30.43
Step C-Hourly	\$30.90	\$31.95
Step D-Hourly	\$32.43	\$33.53
Step E-Hourly	\$34.06	\$35.22

Clerk of the Board/Admin/Lead Customer Serv.

Step A-Hourly	\$42.12	\$43.55
Step B-Hourly	\$44.23	\$45.73
Step C-Hourly	\$46.42	\$48.00

Water & Wastewater Operator I

Step A-Hourly	\$25.53	\$26.40
Step B-Hourly	\$26.80	\$27.71
Step C-Hourly	\$28.14	\$29.10
Step D-Hourly	\$29.55	\$30.55
Step E-Hourly	\$31.04	\$32.10

Water & Wastewater Operator II

Step A-Hourly	\$32.59	\$33.70
Step B-Hourly	\$34.22	\$35.38
Step C-Hourly	\$35.93	\$37.15
Step D-Hourly	\$37.72	\$39.00
Step E-Hourly	\$39.62	\$40.97

Water & Wastewater Operator II / Equip.Operator

Step A-Hourly	\$37.75	\$39.03
Step B-Hourly	\$39.63	\$40.98
Step C-Hourly	\$41.61	\$43.02

Lead Water & Wastewater Operator

Step A-Hourly	\$44.92	\$46.45
Step B-Hourly	\$47.16	\$48.76
Step C-Hourly	\$49.52	\$51.20

General Manager	Effective 7-8-26	FY 2025-2026
Minimum-Annually	3.40%	\$117,307.00 Range
Maximum-Annually	\$172,604.17	\$177,800.00

Annually

Operations Manager	Effective 3.4% 7-1-26	FY 2025-2026
Minimum-Annually	Effective 3% 6-15-26	\$99,800.00 Range
Maximum-Annually	\$143,970.56	\$144,500.00

Annually

Office Manager	Effective 3.4% 7-1-26	FY 2025-2026
Minimum-Annually	Effective 3% 6-30-26	\$99,800.00 Range
Maximum-Annually	\$131,230.92	\$131,230.92



Board of Directors:

JARED BOUCHARD, President
SHAWN THOMAS, Vice President
KRISTINA BREWER, Director
SEAN DEBLEY, Director
MICHAEL LEBOW, Director

Peter Martinez
General Manager

353 Santa Monica Drive · Channel Islands Beach, CA · 93035-4473 · (805) 985-6021 · FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR · CIBCSO.COM

Regular Board Meeting, June 9, 2026

To: Board of Directors
From: Peter Martinez, *General Manager*
Subject: Correction of Resolution 26-01 Requesting Consolidation of the Channel Islands Beach Community Services District Election with the November 3, 2026, General Election
Item No. E-3

RECOMMENDATION:

1. Adopt the corrected Resolution 26-01

FINANCIAL IMPACT: No impact. Costs for required notifications will be requested in FY 2026 – 2027 Operating Budget.

BACKGROUND/DISCUSSION:

The District’s Board election is scheduled for November 3, 2026. This is a statewide consolidated election. The District has historically conducted all its elections utilizing the services of the County Clerk’s Office. The filing period for candidates for our Director positions is Monday, July 13, 2026, through Friday, August 7, 2026.

Attached is Resolution 26-01, which contains the required language and request that the County provide election services for the District. Resolution 26-01 was adopted and approved on May 12, 2026. Following adoption, a typographical error was identified in the resolution, which incorrectly stated “for the purposes of electing *three* District Directors to the Channel Islands Beach Community Services District Board of Directors”. The corrected Resolution 26-01 now properly states “for the purposes of electing *four* District Directors to the Channel Islands Beach Community Services District Board of Directors”.

ATTACHMENT(S):

1. Resolution No. 26-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT REQUESTING CONSOLIDATION OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT GENERAL DISTRICT ELECTION WITH THE STATEWIDE GENERAL ELECTION

RESOLUTION NO. 26-01
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT REQUESTING CONSOLIDATION OF THE CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT GENERAL DISTRICT ELECTION WITH THE STATEWIDE GENERAL ELECTION

Whereas, an election is scheduled to be held within the Channel Islands Beach Community Services District on November 3, 2026, for the purposes of electing four District Directors to the Channel Islands Beach Community Services District Board of Directors; and

Whereas, a statewide general election will be held within the County of Ventura on that same day;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board Community Services District, as follows:

1. The Board of Supervisors of Ventura County is requested to order that the Channel Islands Beach Community Services District election be consolidated with the statewide election on November 3, 2026 pursuant to Election Code Section 10400 et seq.
2. The Board of Supervisors is authorized to canvass the returns of that election pursuant to Elections Code 1041.
3. Pursuant to Elections Code Section 10002, the Board of Supervisors is requested to permit the county elections officials, to render all services specified by Elections Code Section 10418 relating to the election, for which services Channel Islands Beach Community Services District agrees to reimburse the County in accordance with established charges and procedures.
4. Each candidate is to pay for the printing, handling, translating, and mailing of the candidate's statements pursuant to Section 13307 of the Elections Code.
5. In the event of a tie vote, pursuant to Section 10551, subdivision b of the Elections Code the vote shall be determined by lot.

PASSED AND ADOPTED on this 9th day of June 2026, by the following vote, to Wit:

AYES:

NOES:

ABSENT:

Jared Bouchard, *Board President*

I, Erika Davis, Secretary to the Board of Directors of Channel Islands Beach Community Services District, hereby certify that the foregoing Resolution was introduced at a Regular Meeting of the Board of Directors of said District, held on the 9th day of June 2026, and was adopted at this meeting.

Erika F. Davis, *Clerk of the Board*